

**GRADUATE COUNCIL
PROGRAM CHANGE PROPOSAL**

**It is required that you follow this format when presenting
a Graduate Program for review and approval.**

Please submit the typed original with all required signatures to the Graduate Council.

Form functionality most compatible using Adobe Acrobat 9 and newer.

Title of Program: _____

Department or other unit proposing the Program Change: _____

Contact Person: _____

List Members
of the Graduate
Curriculum
Committee:

This refers to a (check all that apply): Certificate Program Teacher Licensure Program Degree Program

Briefly describe program change to the existing program as it will appear in university catalog:

Population/anticipated enrollment/staffing plan (i.e., Who/how many will program serve?)

Rationale and expected outcomes for program change:

Does the program run on cohort model? Yes No Will additional faculty be needed, day/adjunct? Yes No

Implementation plan for Program Change: what semester will change take effect?

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An old and new plan of study must be included with this proposal (Please use template for program revision).

If new courses are proposed or major changes are made to existing courses, submit a Graduate Council New Course Approval form. Attach any letter(s) of support from professional agencies or others within or outside the university.

Old Plan of Study is Attached

New Plan of Study is Attached

Reviewed by Dean: _____

Required Signatures—Graduate and Continuing Education Program Change Approval

Changed Program Initiator: _____ Date: _____

Department Chair: _____ Date: _____

Graduate Council Chair: _____ Date: _____
(Indicates Graduate Council approval)

President: _____ Date: _____