

Please submit the typed original with all required signatures to the Graduate Council
Course syllabus must be attached and completed according to Fitchburg State guidelines

Form functionality most compatible using Adobe Acrobat 9 and newer.

Course Title: _____

Banner Abbreviation:

Banner limit of 30 characters, including punctuation, spaces, and special characters.

Faculty member(s) who
are creating the course:

Contact Person: _____

Graduate Program Proposing Change: _____

Course Description:

Rationale for Offering the Course:

Is there a similar undergraduate course? Yes No If so, how does this graduate course differ?

Discipline Prefix: _____ If more than one provide rationale:

Credits: _____ Brief rationale for level choice:
Level: 7000 8000 9000

Additional Requirements: Laboratory Hours: _____ Pre-Practicum Hours: _____ Practicum Hours: _____
Fieldwork Hours: _____ Other (specify): _____

Prerequisite course(s) if any: _____

This course will be: a Required Course an Elective Special/Note: _____

Course is a replacement for (Course Number/Name): _____

Has the course been offered previously as a "Topics" course? Yes No
If yes, How often? _____

What is the Expected Average Enrollment?: _____

Which semester will this course first be offered?: _____ How often thereafter to be offered?: _____

Does this course affect offerings in any other department or program? Yes No If yes, please explain.

Is this an Extended Campus course? Yes No

Course syllabus must be attached and completed according to Fitchburg State guidelines.

Course Syllabus is Attached

Reviewed by Dean: _____

Required Signatures—Graduate and Continuing Education New Course Approval

Course Developer: _____ Date: _____

Department Chair: _____ Date: _____

Graduate Council Chair: _____ Date: _____
(Indicates Graduate Council approval)

President: _____ Date: _____