



**Graduate Program in Counseling
Interview Guide: Field Site Evaluations**

Graduate Student: _____ Student ID @ _____

Program: MHC SGC Primary License SGC Add-On License
 CAGS – MHC CAGS - SGC

Field Site: _____

Field Site Supervising Practitioner: _____

University Program Supervisor: _____

Initial Visit Date: ___/___/___

1. General description of field site:

2. Tasks/responsibilities assumed by graduate student to date:

3. Graduate student's areas of interest/ skills:

4. Strengths demonstrated by the graduate student:

5. Goals for next evaluation:

6. Identified challenges for the graduate student during Internship/practicum:

Fitchburg State University Supervisor Signature

Date

For SGC students:

- ____ Discuss PPA and DESE licensure competencies, including SGC Forms 5 and 6
- ____ Discuss CWS and MARC Jr.

For MHC:

- ____ Discuss site-specific areas of competencies
- ____ Discuss CWS
- ____ Discuss structure and focus of supervision



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 (Optional pg. 2 for SGC Practicum Students.)

B. SGC Competencies: *Practicum students need to consistently demonstrate achievement of competencies for DESE licensure. Please document on-going feedback in identified areas.*

Person completing form:

- Field Site Supervisor
- University Supervising Professor
- Graduate Student

Graduate Student: _____

Field Site: _____

DESE Licensure Competencies for School Counselors: Subject Matter Knowledge

Rating Scale: 3=Comprehensively meets standard; 2=Acceptably meets standard; 1=Does not meet standard; N/O=Not able to observe

Standard (DESE licensure requirements)	Evidence	Rating
a. Familiarity with Curriculum Frameworks and their use in the advising responsibilities of the guidance counselor.		
b. Understanding and interpretation of Massachusetts Comprehensive Assessment System (MCAS) and other academic tests results to students, teachers, and parents. Includes data literacy and analysis.		
c. Psychology of learning.		
d. Understanding of the diagnosis and treatment of learning and behavior disorders.		
e. Theories of normal and abnormal intellectual, social, and emotional development.		
f. Knowledge of strategies used for the prevention and treatment of substance abuse, physical and sexual abuse, the spectrum of mental illness, and violence in PreK-12 students.		
g. Philosophy, principles and practices in school guidance counseling.		
h. Federal, state, municipal, and school laws and regulations.		
i. Career counseling		
j. Resources within the school system or the community for referral.		
k. Knowledge of statistics, research design, and research in guidance counseling.		
l. Group counseling and group leadership.		
m. Development of skills for consultation with parents, teachers, and administrators.		
n. College counseling and use of college and other post-secondary resource materials (grades 5-12).		
Additional Fitchburg State COMPETENCIES		
o. MA Model for Comprehensive School Counseling Programs (implementation)		
p. Use of data and data analysis		
q. College and Career Advising		
r. SPED Law/Assessment Services		
s. 504 Legislation/Assessment/Writing Plan		

Evaluator Signature: _____

Date _____

- University Supervisor Field Site Supervisor