

All University Committee Convening Meeting

Tuesday, September 11, 2018

3:30 p.m.

President's Conference Room – Sanders

Committee Members in Attendance:

Peter Staab, Cathy Canney, Alberto Cardelle, Laura Bayless, Charles Roberts, Joseph Wachtel, Michael Nosek, Hailey O'Brien, DeMisty Bellinger-Delfeld, Aisling O'Connor, Amy Wehe, Alexander Ramos Jr., Charles Roberts, Matthew Badagliacca

Committee Members Absent: Sara Levine

Guests attending: Dr. Richard Lapidus, President

President Lapidus called the meeting to order at 3:31 p.m.

President Lapidus welcomed the all university committee and explained their role to the university. He then asked the committee to elect officers.

1. Voting of Officers

Election of Chair: **Amy Wehe** moved to elect **Peter Staab** as chair. DeMisty Bellinger-Delfeld seconded.

Vote: 14/0/0 (Unanimously approved)

Election of Vice-Chair: Matthew Badagliacca moved to elect **Alex Ramos Jr.** as vice-chair. Hailey O'Brien seconded the motion.

Vote: 14/0/0 (Unanimously approved)

Election of Secretary: **Cathy Canney** moved to elect herself as secretary. DeMisty Bellinger-Delfeld seconded the motion.

Vote: 14/0/0 (Unanimously approved)

2. Election of AUC Summer subcommittee

Peter called for volunteers from members to serve on AUC in the summer should business arise that requires their review.

Administrative Representatives: **Alberto Cardelle** and **Cathy Canney**.

Vote: 14/0/0 (Unanimously approved)

Student Representatives: *Alex Ramos Jr.* and *Matthew Badagliacca*

Vote: 14/0/0 (Unanimously approved)

Faculty Representatives: *DeMisty Bellinger-Delfeld* and *Michael Nosek* **Vote: 14/0/0**
(Unanimously voted)

3. AUC #1: Academic Calendars for 2019-2020 and 2020-2021

Motion to refer AUC #1 to all committees made by Alberto Cardelle and seconded by Laura Bayless.

Vote: 14/0/0 (Unanimously approved)

4. AUC #2: Add CTW designation to POLS 1500: State and Urban Government

Motion to review AUC #2 made by Peter Staab and seconded by Michael Nosek

Joseph Wachtel presented AUC #2 to the committee.

The Criminal Justice program requires that student majors take POLS 2270: Legal Process. Last year, it was unanimously passed in both committees to add POLS 1500: State and Urban Government to the list of prerequisites options for this course. The proposal did not request a "Citizenship and the World" (CTW) designation at that time thinking that the course already had it.

The proposal asks to add this designation retroactively so that the current (Fall 2018) students in this course, would be able to fulfill a CTW requirement. There are a large number of students in this course.

The committee discussed and agreed that this proposal should go through the regular AUC process and be referred to curriculum. This would still allow for the CTW designation to be applied to this course for fall 2018 retroactively.

Motion to refer AUC #2 to Curriculum Committee made by Charles Roberts and seconded by Laura Bayless.

Vote: 14/0/0 (Unanimously approved)

5. Assign Convening of Subcommittees

Curriculum Committee: *Charles Roberts* volunteered to convene the Curriculum Committee.

Academic Policy Committee: *DeMisty Bellinger-Delfeld* volunteered to convene the Academic Policy Committee.

Student Affairs Committee: *Laura Bayless* volunteered to convene the Student Affairs Committee.

Conveners of subcommittees will need to send an email to those committees once formed with specifics regarding the first meeting.

6. AUC Proposal Process: Presentation/Workshop

Charles Roberts presented an AUC Proposal Process document he created to assist the campus community in understanding the governance process. The intention would be to review at a presentation open to the campus community. Charles would facilitate the workshop with assistance from the Provost's Office and any members of AUC that could attend.

This will help educate the campus on the AUC proposal process. This workshop will get scheduled sometime in October and be recorded.

A couple of edits were suggested and Charles asked committee members to review and provide feedback. He will update and send a final version.

Proposal Forms: Electronic Submission

Peter Staab and Alberto Cardelle have both been working with IT to create electronic forms.

Peter will send to committee members to test when ready.

Summary Report: 2017-2018

Peter asked committee members to review and send any changes or notes back to him.

7. Items on the Floor

Peter suggested that the subcommittee minutes also be added to the AUC page this year. Will work with the Provost's Office to get this done.

Adjournment

Motion to adjourn made by DeMisty Bellinger-Delfeld and seconded by Michael Nosek

Vote: 14/0/0

Meeting adjourned at 4:15 p.m.