

**ALL UNIVERSITY COMMITTEE**

**5-15-18**

**Miller Oval**

**2:30 p.m.**

- Present: Cathy Canney, Peter Staab, Kisha Tracy, Laura Garofoli, Alberto Cardelle, DeMisty Bellinger-Delfeld, Aisling O'Connor, Amy Wehe
- Absent: Katie Ross, Matthew Badagliacca, Thomas Satham-Fisette, Laura Bayless
- Guests: Bruno Hicks, Lyndsey Benharris, Charles Roberts, Ozge Ozay, Bruce Duncan, Adem Elveren, Nancy Murray, Brady Chen, Denise LaFrance, Shayne Koplowitz, Robert Shapiro, Christa Marr, Patricia Arend, and John Schaumloffel

Meeting started at 2:24 pm

**Motion to Accept AUC May 3 Minutes**

**Motion:** Kisha Tracy     **Second:** DeMisty Bellinger-Delfeld

Peter: Where it says motion for AUC 6 at the very bottom. Curriculum to 2300 and 71. Forgot to send those out. There's a update version of the minutes that didn't get forwarded to the committee. I will do that shortly.

And it says Jim Alicata presenting but he was not there.

**Vote: 7/0/2**

**Motion to accept APC minutes**

Motion: Kisha Tracy     Second: Laura Garofoli

Accepted with no discussion.

**Vote: 9/0/0**

**Motion to Consider AUC #149: Change Name of Concentration: English Secondary Education with Initial Teacher Licensure**

Motion: Kisha Tracy     Second: Laura Garofoli

Wendy Keyser presented

The bigger picture is this is based on requirement that students teach grades 5-12, instead of grades 8-12.

We're changing the course name to "English Middle and Secondary Education with Initial Teacher Licensure"

Cathy stated this will need to be sent to the BHE, in order to submit a change. Can work with the Dean Bruno Hicks.

**Vote: 9/0/0**

### **Motion to Consider AUC #150: Changes to Title, Prerequisites and Course Number of ENGL 2860**

**Motion:** Kisha Tracy     **Second:** Laura Garofoli

Proposal is to change name of ENGL 2860 from Intro to Secondary School Teaching to "Intro to Teaching English in Middle School and Secondary School". We had to move around required courses to fit in and add those two Middle School Education courses to graduation requirements.

This would be taken fall of freshman year with introduction class. And we would change number to a 1000 (introductory class). To be consistent to the university standards or with university or high school GPA of 2.5

Committee is concerned about equivalency. Not sure putting high school GPA is best option. Suggest to remove the high school piece because they are not in prior to this anyways. The proposal has to deal with the immediate situation. So not overcomplicating the proposal.

Shouldn't be called a co-requisite. The commencement committee suggested concurrent (amendment from curriculum committee).

The reading is not going to change, maybe how we talk about the reading. There will be no difference. The level of support. Its very structure and supported. Relationships with teachers at Sizer School and can set it up over summer and they are very flexible and supportive. It is orchestrated by the professor. Its mostly observation. Reflective of the course work with the faculty they get support from.

**Friendly Amendments: Change in section 6: Add with initial Teacher licensure to the name.**

**Remove the GPA of 2.5 item of the prerequisites.**

**Approved with amendments. Vote: 9/0/0**

### **Motion to consider AUC 151: Move ENGL 2870 to Upper Level Writing Intensive and Change Course Number**

**Motion:** Kisha Tracy     **Second:** Laura Garofoli

Wendy Keyser presented

Would change to be offered under upper level writer intensive courses. Change the designation. Changing number to 3000. Amy will teach it and I can teach as well

**Vote: 10/0/0**

**Motion to consider AUC 152: Add Middle School Requirements to English Secondary Education with Initial Teacher Licensure (Four Year Plan of Study)**

**Motion:** Kisha Tracy     **Second:** Laura Garofoli

Wendy Keyser presented

This is because we need to prepare our students to teach grades 5-12.

**Vote: 9/0/0**

**Motion to Consider AUC 115: New Course: Childcare Programming and Administration**

**Motion:** Laura Garofoli             **Second:** Kisha Tracy

Lyndsey Benharris presented

Nancy and I did needs assessment for our program and we found things were missing. The new course would be Childcare Programming and Administration. This title came directly from the state and goes through what is required for that course. Students that are interested in administrative can do so when they graduate. This is addition to their current plan of study.

**Vote: 9/0/0**

**Motion to consider AUC #116 – New Course: Community Practicum**

**Motion:** Kisha Tracy     **Second:** Laura Garofoli

Lyndsey Benharris presented

It has to be taken with seminar and hours are good chunk of time. Supervising them has been great. Good to work and talk with them about issues that are arising. Replacing two courses with this course. They are taking practicum and a seminar, which is 9 credits. The seminar is concurrent so it's for their benefit, they would have to take it. It may effect financial aid because they would not be full time students. 20 plus 4 hours of assignments. I bumped it up to 3000.

So that seems like this is an opportunity to fill out an elective somewhere. This is different than traditional teaching. There hours are different and varies each day. It's not the same as traditional practicum. As long as it's in early childhood, so it allows the openness of it. It's a different kind of curriculum requirement.

As an example of credit hours for other internships, 12 credits is 32.5 hours of work.

This is early childhood care. Good portion on full time students. Some are working through the grant as well. They have things they need to complete but will give them credit.

Nancy: Its 450 hours for 12 credits. It comes to 57 (3 extra at the end). Number 121 last page. We struck last time because I need to do a proposal for it.

Child Development was removed it should have been 54 instead of 57.

This proposal to 9 credit hours amendment (bump up to 9 credit hours). Lyndsey, Nancy, and Bruno said yes.

**Friendly Amendments.**

1. Remove PYS1200 and EDUC 2600 from list of prerequisites.
2. Increase the number of credit hours from 6 to 9.

**Vote 9/0/0 (with friendly amendments)**

**Motion to consider AUC 117: New Course: Community Practicum Seminar**

**Motion:** Kisha Tracy    **Second:** Laura Garofoli

Lyndsey Benharris presented

Seminar that goes along with AUC 116. They have to choose area of action, topic, and take action on it. And show at end of semester how they made the change and worked on their assessment.

**Vote: 9/0/0**

**Motion to consider AUC 118: removal of EDUC 4862 Practicum I**

**Motion:** Kisha Tracy    **Second:** Laura Garofoli

Lyndsey Benharris presented

Aligned with licensure with early practicum. Since we are not in licensure, we don't need those.

**Vote: 9/0/0**

**Motion to consider AUC 119: Removal of EDUC 4863**

**Motion:** Kisha Tracy    **Second:** Laura Garofoli

Lyndsey Benharris presented

Next practicum after AUC #118. Will be doing the same thing.

**Vote: 9/0/0**

**Motion to consider AUC# 120: Remove EDUC 4864**

**Motion:** Kisha Tracy    **Second:** Laura Garofoli

Lyndsey Benharris presented

Capstone to remove so we have our own seminar.

**Vote: 9/0/0**

**Motion to Consider AUC #121: Change Birth to 8 Program Name to Early Education and Care Program**

**Motion:** Kisha Tracy    **Second:** Laura Garofoli

Lyndsey Benharris presented

We wanted to keep in mind of other state universities. They were using Early Childhood Care as titles. The response is strong and we want to be aligned with state certification.

Change practicum from 6 to 9 credits .

Committee recommends updating and stating changing name and curriculum and add it to the proposal summary. This has to go to BHE as well; so make sure it's submitted correctly and update proposal summary and the title. Also will be increasing hours.

**Friendly Amendment: Remove the curriculum committee's amendment of taking out PSY 2010 and put the course back in because its required by the state. Take out amendment in curriculum. Change program credit hours to 60. Change Practicum to 9 hours.**

Its supposed to be included adding update proposal title and summary in curriculum amendment.

**Approved with amendments: Vote: 9/0/0**

**Motion to Consider AUC #122 – New Course: Applied Behavior Analysis Across Settings**

**Motion:** Kisha Tracy    **Second:** Laura Garofoli

Robert Shapiro presented

This proposal is for a new course "Applied Behavior Analysis Across Settings". This would be the gold standard for working with people with Autism. The purpose of this course is to give students the experience of what and how to work with behavioral analysis. Enable students to meet with and work with people with autism. Purpose of this course is to give students an idea of what behavioral analysis is. Enable students to meet to become behavior technicians and gives them career path for certification.

Laura Garofoli recommended Robert speak with Psychological Science Department, she may have a course that could meet as a requirement. They would get foundation of all that is required.

This new course "Applied Behavior Across Settings" is an entry level to those who will be technician not convinced it would require a prerequisite.

Nancy Murray: There have been discussions about making a potential minor for this; it's in the talks.

It's for the new degree program coming up in the next proposal.

It's more for students who are interested in the context. It would be listed as 3000-level course. It's designed to be at technician level. It's really about implementing the procedures.

**Vote: 9/0/0**

### **Motion to Consider AUC #123 – New Course: Instructional Strategies Across Environments**

Motion: Kisha Tracy      Second: Laura Garofoli

Nancy Murray presented

It's really taking our "no instructional" strategies teaching and applying/instructing these strategies to candidates in the course, so those students can teach in other/various environments. Teaching students to teach in a job setting. What instructional strategies these students can use if they come across a variety of settings.

**Friendly Amendment: In Section 13, change Practicum from "10 hours" to "10 hours/semester".**

**Approved with friendly amendment. Vote: 9/0/0**

### **Motion to Consider AUC #124 – New Course: Educational Studies Internship**

**Motion:** Kisha Tracy      **Second:** Laura Garofoli

Robert Harris presented

This course is to give them (student) practicum experience in a non-school base area. This internship will have the students come out with a solid portfolio and have a great internship experience; use this to get employment post-graduation.

The main rationale because internships are individualized so high degree of oversight. We wanted to have that level of oversight to embark on the process.

Nancy: Maybe we'll see how many students come in and then we can see if we need an internship coordinator.

**Vote: 8/0/1**

### **Motion to Consider AUC #125: New Program – Major: Educational Studies**

**Motion:** Laura Garofoli      **Second:** DeMisty Bellinger-Delfeld

Nancy Murray presented

The field of Education is very broad. There's a lot of individuals who work in Education settings and are not teachers. Looking at the broad and different lens; different ways to give them the experience in the field of education. There are students who do not want to be a teacher but want to be in the Education program.

**Friendly Amendment: Course description (Under E: last statement). Add: "Does not lead to teacher licensure in public schools".**

**Department Communication:** Kisha Tracy stated the English Studies department was not consulted about this until an hour before this very AUC meeting. Nancy Murray stated every curriculum committee signed off on it. She has emails dated back in February and March. And all departments who were impacted by this proposal, were contacted. Laura Garofoli said that Nancy Murray came to her and she felt it was fine. Economics, History, & Political Science had a meeting on this and they said they were fine. Spoke with Sociology's Christine Shane and Nancy is more than happy to print those to show that this was communicated.

Nancy: Other piece. There are many students who do not want to teach in class but want background. We don't have anything for students who do not want a license and do not want to teach in the classroom. Paraprofessionals will benefit from this. It's a good option for sub-set of students.

It's designed to have a lot of electives to those who will be transferring in. And lot of those classes are part of the class structure. This would be them coming in their junior year and senior year and we will tell students to take "Intro to sociology" so they can move in their senior year. When they come in at advising they have stage review they have to pass two MTEL exams. They cannot move to senior year unless they pass the MTEL. If we are diligent, they take intro to sociology among the line.

Looking at 20-30 students. We give them until up to their Junior year. We try to cancel them out, they string themselves out. Might make students feel that they have another path to take instead of taking electives and hoping to pass MTEL.

Laura Garofoli didn't recall that number of students being so high. Doesn't know how they are going to accommodate that high demand. Laura is the only professor who teaches the two sections of Psychology of Learning.

Alberto: 20-30 is an estimation, and I think if we go by most track record, we go under what the estimation was most new programs. We have said with other majors and changes, we will provide the workload and personnel as the demand becomes evident and sustainable.

Alberto: This is going to have board review from DHE so probably would not be until fall 2019. It's not for implementation in September. It has to be another year. Transparency: DHE will be changing the new degree process. So we want to get these in before July 1<sup>st</sup>. Threshold to get new proposals approved will be changed. Approved by subcommittee by Board of Higher Ed. It would go to board by summer. And the number will be going to BHE.

Sociology of Education is taught every other year; it would have to be earlier otherwise they would be there longer. For students who envision non-classroom for testing and licensure; it may be Education Department needs to look at when they take the MTEs so they can make the decision earlier. There are a number of MTEs that are not required until junior year, but there is one that is recommended for sophomore year. We may want to push that one more.

Some committee members feel there's issues still on the table that need to be answered.

**Vote: 5/1/3 (with friendly amendment)**

**Motion to Consider AUC #126: Add Prerequisite to EDUC 3480 "Teaching Math Effectively"**

**Motion:** Kisha Tracy     **Second:** Laura Garofoli

Denise LaFrance presented

EDUC 3480 is an Elementary Education course that is for their junior year / spring semester. There are prerequisites of EDUC 2630 "Literacy in the Pre-K Classroom" and EDUC 2640 "Language Arts" that students would need to take before taking this course. This course builds on what they've been taught in our department. They would also have to meet the math requirements before entering EDUC 3480. This builds on what they 've been taught in math courses.

**Vote: 8/0/1**

**Motion to Consider AUC #129: Add Pre-requisite to SPED 2510 Working with Students with Physical & Health Care Needs**

**Motion:** Kisha Tracy     **Second:** Laura Garofoli

Nancy Murray and Denise LaFrance presented

This course goes over severe disabilities and building and teaching a lesson of courses.

Avoid being taken at same point of time, offer them as prerequisites. The prerequisites are EDUC 2630 "Literacy in the PreK-8 Classroom" and EDUC 2640 "Language Arts: Theory to Practice"

**Vote: 9/0/0**

**Motion to Consider AUC #130: Add Prerequisite to SPED 3400 Teaching Math to Students with and Without Disabilities**

**Motion:** Kisha Tracy     **Second:** Laura Garofoli

Denise LaFrance presented

Adding two prerequisites: EDUC 2630 "Literacy in the PreK-8 Classroom" and EDUC 2640 "Language Arts: Theory to Practice". Two prerequisites that have to be taken before they can take SPED 3400.

**Vote: 9/0/0**

**Motion to Consider AUC #131: Add Prerequisite to SPED 3520 "Program Development for Students with Severe Disabilities"**

**Motion:** Kisha Tracy      **Second:** Laura Garofoli

Denise LaFrance presented

Adding two prerequisites: EDUC 2630 "Literacy in the PreK-8 Classroom" and EDUC 2640 "Language Arts: Theory to Practice".

**Vote: 9/0/0**

**Motion to Consider AUC #139: Relations Between General and Calculus-based Physics Courses**

**Motion:** Laura Garofoli      **Second:** DeMisty Bellinger-Delfeld

Bruce Duncan

The contents overlap and don't want them both to be taken for credit (PHYS 2300 should not be used where 2600 is required, nor 2400 where 2700 is required).

**Vote: 9/0/0**

**Motion to Consider AUC #127: Removal of Undergraduate program – Special Education: Teacher of Students with Moderate Disabilities 5-12, B.S.E.**

**Motion:** Kisha Tracy      **Second:** Laura Garofoli

Denise LaFrance presented

We're proposing to remove the program because it's under-enrolled and there are few students in the program. So we can't list the courses and we're accommodating them frequently. That what we were thinking. It is a program that has consistent under enrollment.

**Vote: 9/0/0**

**Motion to Consider AUC #128: Change Program = Special Education: Teacher of Students with Moderate Disabilities PreK - 8**

**Motion:** Kisha Tracy      **Second:** DeMisty Bellinger-Delfeld

Denise LaFrance presented

The Department of Secondary Education will be doing a review in Spring 2021. We receive the review every seven years or so. They have notified us that they are no longer will accept dual license program; they sent notice they no longer will do that.

We now have to separate the programs, so no students come in and think that they can take both programs.

Our numbers are not showing at numbered where we want to be. It's going to be easy to add on moderate 5-12 because there's a lot of overlap. Especially in the graduate program, a lot of people are adding those on their own. We can advise them on a pathway to do that.

**Vote: 9/0/0**

#### **Motion to Consider AUC #140: New Course: Basic Data Skills for Economics and Business**

**Motion:** Kisha Tracy     **Second:** Laura Garofoli

Ozge Ozay presented

The course is an introduction to basic skills. Topics include locating economic data, capitalizing statistics, organizing and transferring data, and presenting data. This is going to be descriptive statistics.

**Friendly Amendment: In line 15: Take out name of department, it's not cross-listed. And in line 16: Take out where it says capacity number 15. Strike those out.**

**Approved with friendly amendments: Vote: 9/0/0**

#### **LA&S Designation for AUC #140**

**Motion:** Kisha Tracy     **Second:** Demisty

**Vote: 9/0/0**

#### **Motion to Consider AUC #141 – New Course: Economics, of Inequality**

**Motion:** Kisha Tracy     **Second:** DeMisty Bellinger-Delfeld

Adem Elveren presented

Curriculum had amendments in line 9 not for majors. And amendment for line 16d capacity – should be 30, the sentence that comes after that should be taken out. And line 15 no need to put those names there.

**Vote: 8/0/1**

#### **LA&S Designation for AUC #141**

**Motion:** Kisha Tracy     **Second:** DeMisty Bellinger-Delfeld

Requesting (SMT) Science, Math, & Technology

**Vote: 8/0/0**

**LS&S Designation for AUC #141**

Motion: Kisha Tracy      Second: DeMisty Bellinger-Delfeld

Second part teaching how to measure. Dealing with why quality increasing in the resto of the world in other countries.

(GDSN) Global Diversity, Non-Western, SMT

**Vote: 8/0/0**

**Motion to Consider AUC #142 – New Course: Economics, Senior Seminar**

**Motion:** Kisha Tracy      **Second:** Amy Wehe

Krista Marr presented

We chose to give a friendly amendment to curriculum to not make it required for majors.

Serve as upper level students as capstone course and independent research. Towards their bachelor's degree. This will be the first course. It's an option at this point is one of our four electives for junior or senior. Hoping that minors can take this and towards economics degree as well. We need to assess how it will fit the major. The easiest place to put in, it won't affect the curriculum.

**Friendly Amendment: Remove "approval of the instructor" from 14, prerequisites**

**Approved with friendly amendment. Vote: 8/0/0**

**Motion to consider AUC #143 – New Course: Game Theory**

**Motion:** Kisha Tracy      **Second:** DeMisty Bellinger-Delfeld

Adem Elveren presented

**Friendly Amendment: Change prerequisite from Basic Math II to Math Readiness Requirement.**

**Approve with amendment. Vote: 8/0/0**

**SMT Designation for AUC #143**

Motion: Kisha Tracy      Second: Christine Dee

**Vote: 8/0/0**

### **Motion to Consider AUC #110 – New Course: Data Modeling and Database Design**

**Motion:** Kisha Tracy    **Second:** Amy Wehe

Brady Chen presented

New course: big overlap with existing course. Making it as a required course. Gate keeper course like data science and cloud computer. Curriculum amendment.: No longer requiring it for and keep as is.

New required course for the major. Will take one of the electives, eventually it will replace one prerequisite for the capstone course. It is in the follow up proposal, 112 is the correction, 114 should have data model, there's the curriculum change.

**Vote: 8/0/0**

### **Motion to Consider AUC #111 – New Course: Introduction to Data Science**

**Motion:** DeMisty Bellinger-Delfeld    **Second:** Amy Wehe

Brady Chen presented

New course to data science. With the math for data science major. We just decide to go ahead and continue with the proposal. The course has been offered as a topics course a couple of times. Will serve as future data science concentration.

**Vote: 8/0/0**

### **Motion to Consider AUC #112: CSC 4400 Software Engineering Change Prerequisite**

**Motion:** Kisha Tracy    **Second:** DeMisty Bellinger-Delfeld

Brady Chen presented

Currently this is a capstone course with two prerequisites. One of the prerequisites is only an elective. Changing prerequisites for new software engineering, to the new course that's the name change. That's also the change that we are looking at. We don't increase the required courses.

**Vote: 8/0/0**

### **Motion to consider AUC #113 Change to Major LAS Requirements for Computer Science Major**

**Motion:** Kisha Tracy    **Second:** DeMisty Bellinger-Delfeld

Brady Chen presented

Big change for curriculum. Eliminating two General Physics courses as required and math level required in how many areas. With lab attribute. That's the change we can make. General physics one is what had

been served as lab and now computer science changes a lot in different directions, now we have game design, security, etc. Many students who want to take lab they can take a different one.

Traditional computer science major. We asked students to take physics one and two and now we have new game design. Most of these are a cloud computer, content programs we found they don't take physics. It makes sense for students to choose biology or business lab etc.

We want student to have general knowledge of this because they are doing alot of general hardware courses. We want students to have general physics knowledge. We want them to choose any lab course.

We add the course 6 years ago (weakness, deficiency) so we found out give student freedom of math had a lot of 1000 lower level computer science courses that are below what students should take in computer science major, non are appropriate for a computer science majors. Because they have the attributes. Math 3000 and physics are challenging to those students.

Peter: Don't think this would be in best needs of the students. They might such take low-level CS courses to fulfill the SMT requirement.

Kisha: you can pull this and after LA&S review comes through. It may be better. It's a major shift. Its more vague than now. You would have a year to work with new las and you will be in that as well.

#### **Pulling it for now: Table the Proposal**

#### **Moved to Table AUC #113**

**Motion:** Kisha Tracy    **Second:** Cathy

**Vote:** 8/0/0

#### **Motion to Consider AUC #114: Add Database Systems Course as Required Course for Computer Science Major**

**Motion:** Kisha Tracy    **Second:** Amy Wehe

Brady Chen presented

Want to add new change database systems to data modeling and design course. It says to reference AUC #110.

**Vote:** 7/0/0

#### **Motion to Consider AUC #12: New Course: Parallel Programming with CUDA**

**Motion:** Kisha Tracy    **Second:** Amy Wehe

Brady Chen presented

New course: taught the course as topics course many times. It's time to make it a regular course.

**Vote:** 7/0/0

**Motion to Consider AUC #167: New Course: Social Research Methods I**

**Motion:** Kisha Tracy     **Second:** DeMisty Bellinger-Delfeld

Patricia Arend

Taught basic skills. We need more time to teach quantitative and qualitative; it is what employers want. Remove that class and make it two courses. Its ordered in sequence 1 and 2 so they can take it in order. But given that most of students are transfers. That's going to be impossible. Students will benefit to have a review in beginning of each class, so students can take it in either order. They can go either majors.

It may be beneficial to label them quantitative and qualitative. I feel like I should take that up with the other faculty.

**Friendly Amendment: Change course name to "Social Research Methods: Qualitative"**

**Approved with friendly amendment: Vote; 7/0/0**

**Motion to Consider AUC #168: New Course: Social Research Methods II**

**Motion:** Kisha Tracy     **Second:** DeMisty Bellinger-Delfeld

**Friendly Amendment: Change course name to "Social Research Methods: Quantitative"**

**Approved with amendment. Vote: 7/0/0**

**Motion to Consider AUC #169: Add "Social Research Methods I" as required course for the Major and Minor in Sociology**

**Motion:** DeMisty Bellinger-Delfeld     **Second:** Kisha Tracy

Patricia Arend presented

Adding it to quantitative as required course, rebalancing basic skills. It says it in the proposal.

SRM is going to replace basic skills in the credit slots. This is proposal is not creating a course it is becoming a requirement.

**Vote: 7/0/0**

**Motion to consider AUC #170 : Establish new required course "Social Research Methods II" for Sociology Major and Minor**

**Motion:** Alberto Cardelle     **Second:** Kisha Tracy

Same thing it is not in the minutes. Friendly amendment with the title change that was established in AUC #168.

**Vote: 7/0/0**

**Motion to Consider AUC #171: Remove Basic Skills of Social Research from Course Catalog**

**Motion:** Kisha Tracy    **Second:** Amy Wehe

Patricia Arend presented

Takes basic skills out of the catalog.

**Vote: 7/0/0**

**Motion to Consider AUC #172: Make SOC1100 a Prerequisite for all upper-level sociology courses**

**Motion:** Kisha Tracy    **Second:** DeMisty Bellinger-Delfeld

Patricia Arend presented

It slipped through some of the courses all courses 2000 above should have this as a prerequisite. It's in the curriculum minutes.

Plan to do course sub form, we will automatically register in same timeslot.

**Vote: 7/0/0**

**Motion to Consider AUC #173: Remove Cultural Anthropology as a required course for the major and minor in Sociology**

**Motion:** DeMisty Bellinger-Delfeld    **Second:** Kisha Tracy

Patricia Arend presented

We no longer anthropologist at FSU. But we are not removing from the catalog just asking to take out of the major and minor.

**Vote: 7/0/0**

**Motion to Adjourn Meeting**

**Motion:** Kisha Tracy    **Second:** DeMisty Bellinger-Delfeld

Peter moved to finish the remaining proposals in tomorrow's meeting. **Vote 7-0-0**

Adjourned 5:15pm