

Committee began meeting at 3:30 pm

Convened by Dr. DeMisty Bellinger-Delfield (English Studies)

Elections chair, vice-chair, and secretary

Walter Jeffko (Philosophy) – Chair

Billy Samulak (Biology and Chemistry) – Vice-Chair

Kyle Moody (Communications Media) – Secretary

## Meetings Notes

Attendance (From the loose leaf sheet):

Mary Ann Barbato (Mathematics)

Lyndsey Benharris (Education)

Bruno Hicks (Dean of Education)

Gerald Higdon (Mathematics)

Beverley Hollingsworth (Business Administration)

Walter Jeffko (Humanities)

Ruth Joseph (Education)

Kyle Moody (Communications Media)

Ozge Ozay (Economics, History, and Political Science)

Billy Samulak (Biology/Chemistry)

Daniel Welsh (Biology/Chemistry)

Jiang Yu (Earth and Geographic Sciences)

October 9, 2018

Dr. Ozay brought in notes and original notes from the meetings. She made 18 copies of the meeting notes and the Academic Calendar 2019-2021.

AUC Policy #1 – Academic Calendar for 2019-2020 and 2020-2021

Cathy Canney – First time we are seeing 2020-2021 calendar.

Requirements for 155/156 calendar days for instructional days for the proposal. Counting the actual class meeting days for the week. Now that's all part of the proposal. Now we can see how many class sessions are there on specific days of the week. Changes made and approved. One additional change to the spring semester. The final day of classes is Wednesday and Final Exams begin on Thursday. The final day of exams is a Wednesday. Dr. Canney stated that this would streamline the process of exams. Same change was made for 2021 in the Spring calendar. Final classes on a Wednesday, allowing graduate commencement on that Thursday to not conflict with exams.

The calendar for 2020-2021 has us starting classes before Labor Day, on September 3.

Dr. Samulak asked a rationale for the placement of advising, highlighting that it becomes difficult for Biology and Chemistry faculty to hand out and then grade their first round of exam grades before submitting midterm deficiency grades to the Registrar. Dr. Samulak asked if there would be any way to push advising and the midterm deficiency grades pushed back one week. Dr. Canney stated that she would be willing to explore this out of committee.

Dr. Samulak set forth a friendly amendment to push the advising period ahead by one week for all four semester calendars. Dr. Higson stated that it would be worthwhile to push it ahead.

Discussion of the matter ensued. The due date of the midterm deficiency grade was largely the entirety of the discussion.

Dr. Samulak made a formal motion to push the midterm deficiency grade deadline back by one week and pushing the advising period back by one week for all four semesters shown in the Academic Calendar 2019. Dr. Higson seconded it. 11 for, 0 against, 0 abstentions. The amendment passed, 11-0-0.

AUC #1 as amended. Discussion on AUC #1 as amended. Dr. Welsh asked if he could put forth an amendment made regarding AUC #1 to push the last day to withdraw back to the last day of the advising period. Dr. Moody seconded it. Discussion ensued. Further discussion, Dr. Canney pointed out that this would create a conflicting timeline for Fall vs. Spring semesters. Dr. Welsh withdrew his motion.

Bruno put forth the motion to table the discussion. Gerry seconded the motion. Dr. Samulak offered a friendly amendment to thank Dr. Canney for her time.

Motion to table AUC #1 until the next subcommittee meeting carries unanimously, 11-0-0

Dr. Samulak motion to adjourn – Dr. Joseph seconded. All voted unanimously.

Meeting adjourned at 4:25 pm.

The next AUC Academic Policies Subcommittee meeting is scheduled for November 13, 2018, 3:30-5:00 pm in Miller Hall Oval Room (Miller 112).