

All University Committee

May 3, 2018

Miller Oval

Attendees: Cathy Canney, Peter Staab, Kisha Tracy, Christine Dee, Katie Ross, Laura Bayless, Matthew Badagliacca, DeMisty Bellinger-Delfeld, Amy Wehe, Aisling O'Connor, Sara Levine

Absent: Thomas Satham-Fisette, Alberto Cardelle, Laura Garofoli

Guests: Wayne Whitfield, Keith Chenot, William Cummings, Jason Talanian, Abdel Mustafa, Linda McKay, Deborah Benes, Becky Copper Glenz, Sean Goodlett

Meeting called to order at: 3:41 p.m.

Before discussion of minutes, Peter disclosed to the committee that AUC #38 has been added to today's meeting for consideration. This was not included in the original agenda for today, but will be presented in today's meeting.

I. Approval of Minutes

All University Committee on April 5, 2018

Motion: Amy Wehe **Second:** Christine Dee

Cathy noted there should be a correction to page 1 of the minutes. The very first sentence that is about line 12 should be deleted.

Vote: 9/0/1

II. Acceptance of Minutes

Curriculum Committee on April 12, 2018

Policy Committee on April 10, 2018

Student Affairs Committee on May 1, 2018

Motion: Amy Wehe **Second:** Kisha Tracy

Approved unanimously, with no discussion.

Vote: 10/0/0

III. New Business (Proposals to Consider)

Motion to consider AUC #72: Elimination of NACE II Exams for Diploma RN to BS Students

Motion: Amy Wehe **Second:** Demisty Bellinger-Delfeld

Debbie Benes presented

This proposal is to eliminate NACE II exams for the Diploma RNs. They are very costly exams and they are used to identify the students' level of education in their years in diploma school. We can see if they come in at junior level; it is similar to an Associate's Degree level when they come in.

We would like to eliminate those and give them the 30 credits admission to the RN-BS Program. It will give FSU a competitive edge with the other universities. It would just be replacing it and giving them the 30 credits for the exam.

Vote: 9/0/0

Motion to consider AUC #73: Changes to Prerequisites for RN to BS in Nursing Revised Curriculum

Motion: Amy Wehe **Second:** Cathy Canney

Linda McKay presented

This proposal deals with the revised curriculum of the RN to BS in Nursing program. This amends the current prerequisite for the course. We did hit some of those courses (pre-requisite courses) correctly, so now we are doing the clean-up and correcting the prerequisites. We have new rules for NURS 3500 that it needs to be taken first and have NURS 4600 taken last. The prerequisites are reflective of these rules.

The AUC committee agreed that the prerequisites are clear in the boxes (prerequisite sheet attached to AUC 73). Since Linda Dupell is in the Curriculum Committee and she was okay with this, then the AUC committee is okay with it as well. It is confusing at first, you just need to read it a couple of times.

Vote: 9/0/1

Motion to consider AUC #84 – New Course: Practicum in Strength and Conditioning 1a

Motion: Amy Wehe **Second:** Demisty Bellinger-Delfeld

Jason Talanian presented

The Exercise & Sports Science Department is looking to add a new Strength & Conditioning course for the concentration. Think this is going to attract a lot of students. We will have the students working with the athletes in the Landry Arena. It will be a hands on class down in the Landry Arena.

They changed the titles to make them easier to read so at the end they've added 1a, 1b, ect. The clarification will help students registering and the Registrar's Office.

It is a one course release and we will coverage for it; unless there is a large number of students coming in, it shouldn't be an issue.

Vote: 10/0/1

Motion to consider AUC #85 – New Course: Practicum in Strength and Conditioning 1b

Motion: Laura Bayless **Second:** Cathy Canney

Jason Talanian presented

This will be a fluent process for students. It will have them learning, shadowing, and be a more hands on experience for them.

Vote: 11/0/0

Motion to consider AUC #86 – New Course: Practicum in Strength and Conditioning 2a

Motion: Demisty Bellinger-Delfeld **Second:** Matthew Badagliaca

Approved unanimously, with no discussion.

Vote: 11/0/0

Motion to consider AUC #87 – New Course: Practicum in Strength and Conditioning 2b

Motion: Kisha Tracy **Second:** Demisty Bellinger-Delfeld

Approved unanimously, with no discussion.

Vote: 11/0/0

Motion to consider AUC #6 – New Program: Strength and Conditioning Concentration

Motion: Demisty Bellinger-Delfeld **Second:** Kisha Tracy

Jason Talanian presented

This proposal is to add the Strength and Conditioning Concentration. With the practicums and theory courses, it will give the students more experience in the strength and conditioning field.

This will give Fitchburg State University an advantage as well. With this concentration, we will be the only undergraduate college to offer this undergraduate degree. This will have our students work with athletes in the Landry Center and give them hands on work in Strength and Conditioning field.

So we modify our other concentrations and move core to this concentration. Cathy moved curriculum to 2300 to be required and 71. On page 3 Friendly amendment. Jason will make the change and get the doc back to peter

Vote: 11/0/0

Motion to Consider AUC #105: Revision to the Probation, Suspension, and Dismissal Policies (including Academic Warning)

Motion: Amy Wehe **Second:** Laura Bayless

Sean Goodlett and William Cummings presented

This proposal is for a reexamination of the current probation policy. Something that speaks towards students' success.

1. We had multiple purposes to revise and clarify the existing probation policy
2. Wanted to simplify, clarify, and modify the suspension policy
3. Want to clean up the existing dismissal policy
4. We're looking to do something with student success for the academic standards policy

Probation Policy

The old policy allows a student to linger in probation for 4 to 5 academic semesters. With the new policy we're proposing, it would change that to 2 semesters. We pulled data and found that with the numbers showed there would be no harm in changing this.

Student Suspensions

We have changed and modified the "satisfactory academic progress" (SAP) to fulfill financial aid's requirements; our SAP has to be in line with that. There are a series of thresholds that students would have to meet. The idea is to have more thresholds to have the policy be below the SAP policy and also to have the policy be clearer.

Dismissal Policy

There are just some language changes, nothing significant.

Academic Warning

We had looked at data and found that students who end up on academic probation have a lower chance of succeeding at the University. If they ever landed in probation, their chance of graduating are very low.

Solution: If the student's GPA lands in the 2.0-2.2 ranged, then their student record is flagged that they are close to "probation land".

They will need to see an Academic coach and their Academic Advisor and follow a contract. We would stipulate in the contract the number of visits they would need complete and tutoring recommendations. They would need to show proof of their intake in these areas. Believes this would work with the number of visits that the contract would stipulate.

In the new policy it will show how many times they would have to meet with their advisors and the academic coaches. It would have to be before the start of the second week. If not, there will be a hold placed on the account by. If they meet with their academic advisor and the coach, then they would then be able to work with advising to have the hold taken off (academic advising hold). Academic Coaches can place holds on student accounts and any hold can be viewed in DegreeWorks. The students' first point of contact should be their advisor; that is number one on the list.

Student Affairs stated that they would like to go after this group. Currently they are looking at 100 – 200 students in the current semester that they feel will be in academic warning/probation land. What we want for the outcome is that as the students go through the triage of these requirements, it will push them outside of the probation area and onto success.

Training for Academic Advisors and Coaches

They gave academic coaches a project that they would make books filled with resources and talking points of any 3 of these categories; then set of guidelines that each coach follows. At the end of the academic year we may be able to push it outside of the area. We plan on having a Development Day leaning towards advising.

Going to spend a few months on comprehensive systems where advisors can access a copy of the contracts and have them be part of the process. We are working to have this in effect for Fall 2018.

Vote: 11/0/0

Motion to Consider AUC #26 – New Course: Electronics II

Motion: Amy Wehe **Second:** DeMisty Bellinger-Delfeld

Keith Chenot presented

This Electronics II course further develops the concepts and techniques to the design and analysis of electronics. This course is an extension of the Electronics I course and is exclusive to the Technology Engineering Program. It's a more in-depth Electronics course for that concentration.

Vote: 11/0/0

Motion to Consider AUC #30 – New Course: Statics and Dynamics

Motion: Kisha Tracy **Second:** DeMisty Bellinger-Delfeld

Abdel Mustafa presented

Established the structure of framework of the building and foundation dynamics are the first course of what's to come in the courses afterwards.

Vote: 11/0/0

Motion to consider AUC #29 – New Course: Soil Mechanics and Foundation

Motion: Kisha Tracy **Second:** DeMisty Bellinger-Delfeld

Keith Chenot presented

The "Soil Mechanics" and "Statics and Dynamics" courses bring materials sounds and safe foundation to light.

Aisling: This is a 2000 level course. There's a concern there are 2 prefixes and is a 200 level as well as a Spring course. Perhaps it will be better if it's a 3000 level course. Materials is a Spring course and this proposal says it too is a spring course. So materials testing are prerequisites and it is a 2000 level course.

James : I think we have amendments in this that curriculum forwarded. We have pre-calculus in in our 3 year plan for the freshman semester. And we're having them taking chemistry their second semester. Then they will take physics in their sophomore year in the first semester. Physics will be a co-requisite.

Committee: The number 2000 (to state course level) sometimes is just the pedagogy and not the year they are taking the course.

Pull the pre-requisite is what James Alicata wants to do. Materials testing quality control is in AUC #29, removing the pre-requisite.

We do have chemistry and we have general physics one for materials testing and understanding substances, plastics, medals, steel, concrete, which equals minerals reaction; they have those basic science behind it. These topics builds on each other. Building construction to build on strength and materials. Two separate courses with two separate materials crossing over. They are an expansion, I would love to have material testing you should make it a concurrent to take the same in the semesters. Take out material testing out as pre-requisite.

Friendly amendment: Take out pre-requisite to take out materials management in AUC #29.

Approved with AUC amendment of taking out pre-requisite of Materials Testing in AUC #29.

Vote: 11/0/0

Motion to consider AUC #31 – New Course: Strength of Materials

Motion: Amy Wehe **Second:** Kisha Tracy

Abdel Mustafa presented

It builds on statics and dynamics. Going over concrete, steel, and parts of engineering design.

The Banner abbreviation is wrong in this copy, but they changed it in the curriculum amendment.

Vote: 11/0/0

Motion to consider AUC #33 – New Course: Building Design I

Motion: Amy Wehe **Second:** Laura Garofoli

Keith Chenot presented

This building design course is in both programs and concentrations. This expands our two programs. It deals with primary light wood construction and it is primarily working with single family homes. It is understanding components at a basic level. A lot of those teachers are out working in some form of house rebuilding. It's primary a drawing course. Using scale we move into computerized programs and modeling programs where they actually build the building. We teach them how structure measures multi-materials.

Vote: 11/0/0

Motion to consider AUC #34: New Course Building Design II

Motion: Kisha Tracy **Second:** DeMisty Bellinger-Delfeld

Keith Chenot presented

This is dealing with different materials of steel and concrete systems. Learning how they are working. They are working more of the skeletal portion of the project. This includes posts and beams and applying that knowledge for commercial kind of structure. Some of the topics including making sure exit signs and sprinklers are within code and also the design process. Building a model software similar to the current course we are teaching now.

Vote: 11/0/0

Motion to Consider AUC #35 – New Course: Digital Electronics

Motion: Amy Wehe **Second:** Kisha Tracy

Keith Chenot presented

The Digital Electronics course is strictly required for the engineering technology program. This is an advanced level course. The curriculum committee changed prerequisites and made comments.

There is an electronics workshop as well. They are going to work on this over the summer. These will be pushed to the fall semester. You would have to move it to the senior year.

Vote: 11/0/0

Motion to consider AUC #36 – New Course: Energy and Sustainable Practices

Motion: Amy Wehe **Second:** DeMisty Bellinger-Delfeld

Wayne Whitflid presented

Energy and Sustainable Practices is a merge of two existing courses. Some of the content in those courses are covered in this new requirement and consolidates it into one.

Aisling: There are no prerequisite for this course but they are supposed to take it their junior year. It would be beneficial is you have a perquisite of Physics I; this would be useful and prevent that they take it their first year. This would move them to take it at earliest their sophomore year, fall semester.

Keith: We would accept that.

Friendly amendment: Have Physics I as a prerequisite. And it will push it out to their junior year. Remove the curriculum amendment of making it a junior status course.

Approved for consideration with friendly amendment

Vote: 11/0/0

Motion to consider AUC #37 – New Course: Engineering Design and Fabrication Systems I

Motion: Kisha Tracy **Second:** DeMisty Bellinger-Delfeld

Wayne Whitfield presented

This proposal is a revision of a course we currently have at a 1000 level. This goes with AUC #38; one thing is that one is not a prerequisite of the other, it is just the number process. The idea was for this to align with accreditation purposes so the course name was changed to reflect that. The idea of including strength and materials, will allow students to go further with their skills.

The name change was for accreditation, that's what was approved and they exist now and we just added it to the application and since it was a revision of a current course, it would make sense.. It's specifically with our students, so they know the prerequisites and four year plan and they get the drill of how things go just by the course descriptions. Just to keep it simple we will leave as is. It's never came up and they are being advised by the department faculty.

Peter: Only thing that I would take out you can take it with any course; this was added by curriculum.

Vote: 11/0/0

Motion to consider AUC #38 – New Course Engineering Design and Fabrication Systems II

Motion: Amy Wehe **Second:** Matt Badagliacca

This proposal is same as previous (AUC #37) but is numbered II.

Vote: 11/0/0

Motion to Consider AUC #104: Non-Degree Seeking Students Policy Updates

Motion: Amy Wehe

Second: DeMisty Bellinger-Delfeld

Becky Copper-Glenz presented

The rationale for this proposal is with the Admissions Department. We wanted to be consistent with the undergraduate level. The rationale is to have in writing of non-degree seeking students. Wanted to reiterate that there is no guarantee of admission in FSU. All students have to go through admissions to be in our program, really to align the practice for non-degree seeking students. We also wanted high school students to have a different process. Enrollment is not guaranteed and is subject to approval. All those who have been denied they have the right to amend that. Registration does not guarantee acceptance into the institution, online accelerated programs is not an option for non-degree programs.

If you are not accepted into the institution you cannot take non-degree seeking courses. If students are denied admissions and they bring up their GPA, then they can see about redoing the application process.

Students will have the ability to reapply for readmission into the program. Students can take community college courses and reapply.

Becky did the numbers for Fall 2017.

The Admissions side of it encouraged them (students) to take them at community college level. And it's not financial aid covered courses. All students can petition to re-apply into the program if they wanted to.

The thinking behind it is to limit the number of course access they can have. So it should be number of courses. 3 courses. Policy is there it's just the language. We can address at a later date.

Vote: 11/0/0

IV. Adjournment

Meeting adjourned at 5:09 p.m.