

ALL UNIVERSITY COMMITTEE

Thursday, November 7, 2019 at 3:30 PM

Miller Oval

(Draft Minutes)

Committee Members in Attendance:

Cathy Canney, Alberto Cardelle, Laura Bayless, Michael Nosek, Kisha Tracy (Via zoom), Charles Roberts, Matthew Badagliacca, Joseph Cautela, Catherine Buell, Christa Marr, Rala Diakite, Crystal Aneke, Gerald Higdon, Joseph Wachtel

Guests: Zachary Lee

Co-Chair Michael Nosek began the meeting at 3:32 p.m.

Approval of Minutes:

AUC Meeting on October 3, 2019

Motion: Rala Diakite Second: Joseph Cautela

Vote: 13/0/0

Acceptance of Minutes:

AUC Student Affairs on November 5, 2019

Motion: Charles Roberts Second: Joseph Cautela

Vote: 13/0/0

Acceptance of AUC (2018-2019) Annual Report:

Motion: Rala Diakite Second: Joseph Cautela

Vote: 13/0/0

Status of Governance Subcommittees

Gerald Higdon will be convening the Academic Policy subcommittee on Tuesday, November 12. Alberto Cardelle and Joseph Wachtel will be co-convening the Curriculum subcommittee meeting on Thursday, November 21.

Referral of New Proposals

Motion to refer AUC #2 – 6 to the Curriculum Committee by Charles Roberts and seconded by Catherine Buell.

A committee member noted that the sponsors for AUC #2 did not put the catalog change in the proposal. Co-chair Michael Nosek wanted the committee to know that he had a discussion with the sponsor of AUC #2-5, and had them make corrections. Will go back for this correction as well.

Vote: 13/0/0

Update on LAS Forms

i. LAS Course Designation Forms

The LAS Forms Subcommittee of AUC has updated the forms since our last meeting. Michael Nosek sent these documents to the AUC Committee for them to look over. Michael noted that these forms might change so they are to be considered drafts still. Charles Roberts will also be sharing the forms as drafts for the AUC Workshop that is scheduled for November 14.

Committee made the following changes to the Critical & Creative Thinking Designation Form:

Proposal Title: Take colon out of the title of the form.

Sponsor/Department location: Since some may have multiple sponsor(s) and department(s), then need to add a letter "S" in parenthesis at the end of each word.

Question Titles: Add headings to the item numbers.

Question #2:

- The word "fulfill" should be bold and underlined.
- Change ADV to AIA in the list. Add "proceed to item #4", next to AIA.
- Add hyperlink for referenced information sheets.

Question #2 (chart): Change the word "outcome" to "skills" throughout the table.

Question #3: Revise question to "Which additional skills will this course provide?"

Question #4: There was a discussion on whether to strike "AIA" out of that line. Committee members preferred "AIA" (Advanced Integrating & Applying LAS Learning) over "IL" (Integrative Learning).

Question 4a: Correct spelling of the word prerequisite. Missing "re".

Question 4b: Change the wording to say the following, "Review the information sheet for Integrative Learning and describe how this course demonstrates student learning for the AIA outcome".

Question 5: In the original proposal it had "internship" in this section. Internship should be added back in this section. **Experiential Learning / Internship.**

Question 7: Committee agreed there needs to be wording inserted about discussing with dean and also clarification of resources needed. Should insert the following line, "Please identify any additional resources that will be required. Attach documentation demonstrating consultation with the appropriate Dean."

Co-chair Michael Nosek will update the sheet with these changes and send to the AUC committee.

ii. New Course Form

Committee made the following changes to the form:

Question #9: Add the program requirement from item #12, to list of check box items.

Question #11: Add check box for IHIP to this question.

iii. MAJ form

Co-chair Kisha Tracy put the language for LAS designations from AUC proposal #60 and placed it into the form. The MAJ course will have to first get an LAS designation before it gets to this form. The LAS council members said it would be separate. Students may complete up to 3 courses / 9 credits for LAS requirements.

Committee made the following changes:

First Paragraph: Change the wording "at least 9 credits" to "up to 9 credits".

Chart: Remove the first two lines above the chart/table, this information is in the chart so won't need to repeat it. Remove the following: sponsoring department, program of Study, course titles, majors requirements for course number and multiple submissions.

The MAJ process should be held at the same standards as the other forms, will need to change this to meet the same standards.

Co-chair Michael Nosek proposed to table this discussion and put on the agenda for the next meeting as form changes were not distributed in advance so committee needs more time for review.

iv. Information Sheets Related to Forms

Co-chair Michael Nosek will send out the information sheets that go with the proposal forms. These will be addressed in the next AUC meeting.

Items from the floor

Reminded the group about Charles Roberts' AUC workshop that is scheduled for November 14. This workshop will go over the new LAS forms, new LAS curriculum and the AUC approval process. AUC Committee members are highly encouraged to attend this if their schedules allow it.

Adjournment

Joseph Cautela motioned and Christa Marr seconded to adjourn the meeting.

Meeting adjourned at 5:06 p.m.

Vote: 13/0/0