

**All University Committee (AUC)**  
**September 14, 2017**  
**Convening Meeting**

**Members Present:** Laura Garofoli, Peter Staab, Kisha Tracy, Amy Wehe, Abigail Cochran, Laura Bayless, Cathy Canney, Alberto Cardelle, DeMisty Bellinger-Delfield, Christine Dee, Sara Levine, Aisling O'Connor, Thomas Satham-Fisette

**Members Absent:** Audrey Joseph

**Guest Present:** Dr. Richard Lapidus, President

Dr. Lapidus convened the meeting and asked that the committee's first order of business be to elect officers.

**Election of Chair:** Kisha Tracy moved to elect **Peter Staab** for chair. DeMisty Bellinger-Delfield seconded. Unanimously approved.

**Election of Vice-Chair:** Laura Garofoli moved to elect **Abigail Cochran** for Vice-Chair. Alberto Cardelle seconded. Unanimously approved.

**Election of Secretary:** Kisha Tracy moved to elect **Cathy Canney** for secretary. Laura Garofoli seconded. Unanimously approved. Deresa Webb will attend all meetings and take minutes.

**Summer AUC subcommittee:** The following members volunteered to serve as the AUC summer group should there be a need for AUC to convene over the summer: Cathy Canney, Alberto Cardelle, Sara Levine, and Kisha Tracy.

**Conveners for AUC subcommittees:** Sara Levine will convene Curriculum, DeMisty Bellinger-Delfield Policy, Kisha Tracy Student Affairs and the Graduate Dean will convene Graduate Council. Conveners will send communication to committees in advance of the first meeting with an agenda that includes proposals. Conveners will ask that subcommittee chairs attend AUC for the academic calendar proposal and encourage attendance at all AUC meetings.

**AUC 2016/2017 Summary document:** It was noted that the summary document was emailed in July. Chair Stabb may send again when communicating on AUC for this year.

**AUC #1, Academic Calendar:** Cathy Canney presented the academic calendar proposal. Laura Garofoli moved to refer to all subcommittees. Kisha Tracy seconded. Unanimously approved.  
Discussion: C. Canney noted that the proposed calendar moved the May Development Day from Monday to Tuesday mainly to accommodate the need to manage event logistics on Monday. Staff time the week prior is committed to commencement preparation. Discussion about flexibility around residence halls move-in dates and the potential for needed changes to those dates after governance approval. Agreed to move forward as is this year but potential solution going forward might be to leave dates out of the calendar and agree that they can be added after the governance process as those dates don't impact the instructional calendar.

L. Garofoli moved to adjourn. Seconded by K. Tracy. Unanimously approved.

Respectfully submitted,  
Cathy Canney