

All University Committee Meeting

Thursday, May 7, 2020

Google Hangout Meet

3:30 pm

Committee Members in Attendance:

Crystal Aneke, Matthew Badagliacca, Laura Bayless, Catherine Buell, Catherine Canney, Alberto Cardelle, Joseph Cautela, Rala Diakite, Gerald Higdon, Christa Marr, Michael Nosek, Charles Roberts, Kisha Tracy, Joseph Wachtel

Guests:

Karina Bautista, Marcel Beausoleil, Jenn Berg, Robert Carr, Becky Copper Glenz, Petri Flint, Mel Govindan, Jonathan Harvey, Jane Huang, Aruna Krishnamurthy, Nadimpalli Mahadev, Amy McGlothlin, Kelly Norris, Audrey Pereira, Jessica Robey, Denise Sargent, Renee Scapparone, Heather Thomas

AUC-Chair called quorum at 3:30 pm

Approval of Minutes

AUC Meeting: April 2, 2020

Motion: Charles Roberts Second: Joseph Cautela

Vote: 13/0/0

Acceptance of Subcommittee Minutes

Curriculum Committee: April 9 and April 30

Motion: Charles Roberts Second: Joseph Cautela

Vote: 11/0/2 (Y/N/A)

LAS Subcommittee: April 2 and April 23

Academic Policies Committee: April 14

Student Affairs Committee: April 7 and April 28

Motion: Charles Roberts Second: Joseph Cautela

Vote: 14/0/0

Electronic Referrals and Votes for AUC Proposals AUC 70 – 114

Acceptance of the proposal referrals to sub-committees

Motion: Charles Roberts Second: Joseph Cautela

Vote: 14/0/0

Permit the AUC to conduct an electronic referral of proposals

Motion: Charlie Roberts Second: Matthew Badagliacca

Vote: 11/0/0 (*Voted on April 29*)

Refer AUC 70 – 113 to the Curriculum Committee

Refer AUC 114 to Academic Policies Committee and Student Affairs Committee

Motion: Joe Wachtel Second: Cathy Canney

Vote: 11/0/0 (*Voted on April 30*)

Discussion: Schedule for Remainder AUC Meetings

AUC is scheduled to meet twice next week.

Wednesday, May 13

Will change the Wednesday meeting to the following week, because may not be able to turn around curriculum meeting in time back-to-back next week. Committee agreed to move Wednesday's (May 13) meeting to the following Tuesday (May 19), on what would've been Development Day; this way committee can finish up all business that day. Thinking about having it at 10:00 am and will go until done with all proposals.

Thursday, May 14

Thursday's meeting is scheduled to meet at 2:30 pm.

Proposals for Approval

Un-table AUC 24: Changes to Computer Information Systems Major

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Nadimpalli Mahadev

This proposal is to restructure CIS Major and divide the CIS Core by: Repackaging the core into CIS core, Business core and Business IS Concentration; Removing 2 core courses (CSC 1000 and SPCH 1000); Adding two core courses (CSC 3050 and CSC 3500); and Replacing Math 1250 with Math 1300; Replacing Math 1800 with Math 1700.

At the last AUC meeting this proposal was tabled because sponsor did not contact other departments that were affected by this proposal, so since the last AUC meeting, the sponsor did contact the other departments that will be effected by this proposal and they were fine with the changes proposed. Committee is still coming up with different math for total number of credits, this was an issue in the last AUC meeting where this was tabled for this exact reason. Also discussion about sponsor stating he was not counting Math 1300 because it's listed as "if needed" and not part of the core.

Additional issue is there is 3 courses listed in the major that meets LAS requirements, we don't allow that much double dip. It should be only one per major. There are two LAS requirements that need to be met down under the LAS requirement. You can't double dip 3 courses with major and las requirements, its limit to one. Move MATH 1700 and ECON 1200 down to LAS and keep CST in the major requirement.

Committee suggested the following language: "Adjust the total credits as follows: CIS core (49-53 Cr.) and total for the CIS program (73-78 Cr)".

Amendments:

- Delete LAS section and put Applied Statistics and Microeconomics in the required LAS courses.
- Strike Business core and send those two courses (BSAD 2010 and 3200) to the CIS core.
- Change Ethics course to the 1 credit CIC 4102 course
- Replace the IS environmental core to 15-16 credits
- Remove 5 courses under IS environment core
- Change the CS core to 50 credits.
- Take out CIC 3500
- Also there were additional amendments suggested by Curriculum

Table AUC 24:

Committee agreed should table this discussion on AUC #24 and hold the discussions of AUC #25-35, because those proposals rely on AUC #24 passing. The AUC co-chairs will work on this again with the sponsor to fix the issues with this proposal.

Motion: Gerald Higdon Second: Joseph Cautela

Vote: 14/0/0

AUC 36: Changes to Game Programming Concentration in CS

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Nadimpalli Mahadev

Currently we have game design courses as part of the concentration GAME 2000, 2200, and 3000. These courses are not related to CS program they are more artistic and students are not happy with that. So we want to remove them. And remove CSC 3010-Game Design Workshop that is cross listed course from the books, we really don't teach this class.

Committee asked if sponsors consulted with Game Design program. Sponsor stated he met with Mary Baker and Jeffrey Warmouth and also sent email to AUC Co-chair, Michael Nosek.

Table AUC 36:

Committee agreed to table this proposal and committee members will forward any questions they have to AUC co-chair Michael Nosek.

Motion: Charles Roberts Second: Joseph Cautela

Vote: 14/0/0

AUC 46: New Certificate - Professional Accounting

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Renee Scapparone

This is our final step in the revision to our curriculum. We increased our core and reduced our concentration which left a whole and gap for those looking to be CPA and professional accounting. So we created this professional accounting certificate and replacing the minor. It doesn't exclude other majors from getting this certificate. Certificate can be seen on the transcript.

Vote: 14/0/0

AUC 35: Change in Residency Requirement for Minors

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Mel Govindan

This proposal is to change what has been in the catalog for a while and we have changed transfer requirement and we have a Mass transfer agreement where STEM transfers come in with first two years of course work. Some come in w/ 16 credits and in order to meet 50% requirement then they take 16 credits so then they would need 32 which is ridiculous. That is why we are proposing this. So now they would need to take at least 6 credits here. Replacing catalog language: 50% minimum for minor and changing to say need to take at least 6 credits here.

Amendment:

Proposed catalog statement: Wording in second sentence should now say: "at least two minor courses".

Vote: 14/0/0 (With friendly amendment)

AUC 40: Add ART 2250 (Intermediate Drawing) as Prerequisite Option for ART 3020 (Intermediate Painting)

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Petri Flint

This proposal is to add a third optional prerequisite. This is adding ART 2250-Intermediate Drawing as the third option for ART 3020-Intermediate Painting. So this is an additional option, not a requirement.

Vote: 14/0/0

AUC 41: New Course: Music of the Stage

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jonathan Harvey

This is new course in the music area that is survey of development of music of the stage opera and theater from the 1600's to today.

Vote: 14/0/0

AUC 41: LAS designation

Vote: 14/0/0 (Approved w/ no discussion)

AUC 44: New Required Courses in Advertising and Marketing Communication Concentration

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Robert Carr

This proposal swaps out Document Design course and move in Marketing Communication course. Making that a requirement for Professional Communication concentrators. That works together with Public Relations course and Writing for Advertising course to create a nice foundation for the concentration. It gives a list of electives that supports the production in a wide range of media in advertising and communication.

AUC 42 and 43 were withdrawn so curriculum made amendments to reflect those proposals being removed.

Vote: 14/0/0

AUC 45: Changes to the Instrumental Arts Courses (MUSC 2400, MUSC 2401, and MUSC 2402)

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Amy McGlothlin

The instrumental courses for jazz band, concert band, and community orchestra were not listed as such correctly in catalog. Each had a generic course description so this is just a title edit and course description correction for these courses.

Vote: 14/0/0

AUC 49: Remove Co-requisite from SPED 2002 (Speech and Language Development for Diverse Learners)

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Denise Sargent

Denise noted that both AUC #49 and #50 are very similar in content. We have a gate in our programs. Before sophomore year our students need to pass the first two MTEs which are Communication and Literacy. It's holding students up from progressing in the program and also causing issues with transfer students. So we would like our student to take this course without having to pass the first MTEL.

A student committee member brought up a concern about removing the barrier, would this student friendly: Removing the barrier makes students go into the program a longer period of time. And if they still can't pass the MTEL, then they cannot become a teacher. Worry if they can't pass that MTEL it will create more issues for the student in the long run.

Sponsor stated: One of the things we will be discussing AUC 51 is a minor so students who take the first 4 classes and still can't pass the MTEL can convert it into a minor. The minor will give a good foundation of Education, it will not lead to licensure but will help the students in the program who don't pass MTEL and turn what they have done into a minor. Eliminating these barriers will help them with the minor. It's giving them non-licensure option for those who still want to get the degree.

Amendment:

In the title it's saying co-requisite but in the proposal summary it says pre-requisite. Should change the title to prerequisite. Change "co-requisite" to "prerequisite" in the proposal title.

Vote: 14/0/0 (With friendly amendment)

AUC 50: Remove Co-requisite from EDUC 2009 The Art and Science of Education

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Denise Sargent

Same scenario as AUC #49. Course students take fall semester of their sophomore year. Removing the MTEL will give them more time and help them progress faster in the program and help transfer students.

Amendments:

- Proposal title: Change “co-requisite” to “prerequisite”.
- Section 8: Current and proposed wording need to add the letter “E” to the EDUC courses.

Vote: 14/0/0 (With friendly amendments)

AUC 51: Remove Co-requisite from SPED 3400 Teaching Math for Diverse Learners

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Denise Sargent

We put through 30-40 proposals last spring with changes to the program. During the meeting it came up this course was connected to a field experience and each semester they take field experience I and II. We made a co-requisite they should be taking field service II, which now is causing problems for students who want to take field service II at a different time. So we wanted to eliminate this co-requisite.

Vote: 14/0/0

AUC 52: Changes to Early Childhood, Elementary, and Special Education Minors

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Denise Sargent

We have three minors in the Education department that all have low numbers and we have few students outside of the Education department that have minors in the major. We think the restriction of the barrier of the MTEL also students will go through the program will change their minor. We are eliminating the elementary minor, special education minor, and early childhood. And make early childhood to just be education minor and eliminate SPED 2210. And other changes listed in AUC #52 (see AUC #52 proposal online).

Amendment:

- New wording: New wording in catalog has list for three core courses and a list for three electives that has a much longer list of courses. In the elective heading should insert “see full list below”.
- New wording: Should make explicit “this minor does not give license”. (Insert it at beginning of section)

Vote: 14/0/0 (With friendly amendments)

AUC 53: Changes to ART3150 - Early Twentieth Century Art

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jessica Robey

A previous faculty member taught this course before retirement. Now that Jessica is taking over this course, she wanted to clarify and update the course description and title and align it with the way it is being currently taught. Nothing else changes except those two: title and course description.

Vote: 14/0/0

AUC 54: Remove Prerequisite from Spanish 1100 and Edit Course Descriptions of SPAN 1000 and 1100

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Karina Bautista

This is to remove SPAN 1000 as a prerequisite for SPAN 1100. Want to give students with previous experience a better learning experience.

Committee had discussion about how would distinct what the proper previous experience would be defined as appropriate for not having to take this course.

Amendments:

Change description: This course is for someone who has no experience verses someone who has experience. Spanish 1000. No previous Spanish experience is required for this course. (Change in second paragraph and change in the catalog)

Vote: 14/0/0 (With friendly amendments)

AUC 57: Change the Prerequisite of GEOG/CJ 3004 (GIS for Criminal Justice)

Motion: Charles Roberts Second: Joseph Cautela

Sponsors: Marcel Beausoleil and Jane Huang

Add alternative prerequisite CJ course of CJ 1000 Intro to Criminal Justice to the CJ/GEOG 3004 course. Right now CJ 2400 is prerequisite and we have both CJ and GEOG students taking it for the minor. We also have those not in the minor who take the course, so adding this prerequisite will allow those

Vote: 14/0/0

AUC 58: Adding Electives to GIS Crime Mapping & Analysis Minor Curriculum

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jane Huang

This is to add two new courses into the GIS/CJ minor of the program.

Vote: 14/0/0

AUC 59: Updates to the LECAP Program

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Becky Copper-Glenz

Outlines requests for programmatic and policy updates for LECAP program. Rationale, currently it serves occupational, business, and occasionally EXSS students. We are making plans to expand our Business and GCE program. A lot of other institutes offer portfolio assessment processes so we want to streamline ours and make sure it's clear before we expand our portfolio program. We wanted to change the name to PLA (Prior Learning Assessment). We also wanted to make a written essay as part of the component, this essay would allow students to explain how their experience relates to the course. Students are able to articulate how their experience relates to a specific course and able to tie their outcome to a specific course

Amendments:

- Curriculum had minor edits to wording of proposal.
- Degree title: Correct it to say "Occupational Vocational Program"

Vote: 14/0/0

AUC 60 – New Course: Quantitative Preparation

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

Creation of a remedial math course and serves as similar function to what MATH 200 is serving now. .

Amendment:

Question 13: Where it says 3 credit, put in parenthesis "institutional credits".

Vote: 14/0/0 (With friendly amendment)

AUC 61 – New Course: Algebraic Preparation

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

Same rationale as AUC #60. This is for those who will be taking future math and scientific courses.

Amendment:

Question 13: Where it says 3 credit, put in parenthesis “institutional credits”.

Vote: 14/0/0 (with friendly amendment)

AUC 62: Adjust Catalog Language for Math Readiness and Math Progression Requirement

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

State has change policy guidelines at BHE level on where we can place students credit wise. Historically we’ve had in the catalog a “Math readiness” requirement and that was speaking one way they could place in course taking Accuplacer to get into the course. Now it is a different, so we are changing the language to show different ways students can be placed into courses. So gives overview to students and parents how the students will be placed into the courses.

Amendments:

- Curriculum had a couple amendments. Wording about math placement test and lowering some capital letters.
- New Wording in catalog (second section): Change “Math Readiness” to “Math Placement Policy” where it shows new wording.
- Math Progression Requirement stays the same.

Vote: 14/0/0 (With friendly amendments)

AUC 63: Remove MATH 0100 and 0200 from the Catalog and Adjust Catalog References

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

Would like to strike the old remedial math courses from the catalog. We found all the places where the math readiness or previous remedial courses were listed and spoke to those departments and make recommendations in ways it will align with the new placement policy.

Curriculum had an amendment that we’re working to straighten out because it was confusing, waiting to clarify with them. Believe wrong amendment was listed.

Vote: 14/0/0

AUC 64: Change Prerequisites on Gateway Mathematics Courses

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

Changing all prerequisites to gateway to mathematics courses to show new ways students are placed into the courses.

Vote: 13/0/0

AUC 65: Addition of the Co-requisite Hour to MATH 1100 (Mathematics in Society)

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

Math department has been offering an additional hour of contact time, so we're making clear the Carnegie units to show how the three credits are given to students. Also adding a 15 minute session per week w/ either the instructor in the course or a professional tutor. We have taken one of the hours for assignment/homework and moved it to the instructor and professional tutor.

Discussion about the "other" box checked off in the form and about MSCA union. Would that extra time be covered under the union? Faculty are awarded for non-instruction work all the time. A faculty member can get awarded based on pedagogy. It happens all the time, it's part of your day load. That category is there for unanticipated consequences for a course on this form.

Vote: 11/0/2 (Y/N/A)

AUC 66: Addition of the Co-requisite Hour to MATH 1250 (Introduction to Functions)

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

Similar to proposal #65 where we're adding the 15 minute co-requisite hour to the teaching of the course. The nature of the course is different MATH 1100 and MATH 1500 has to do with student population and instructional method of the course.

Vote: 11/0/2 (Y/N/A)

AUC 67: Addition of the Co-requisite Hour to MATH 1500 (Informal Number Theory)

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

The co-requisite this is a course restricted to education majors. These students were testing poorly on the math placement test and these students are future teachers and we want them to succeed, want them to have proper support, and do well in math.

Vote: 12/0/1 (Y/N/A)

AUC 68: Addition of the Co-requisite Hour to MATH 1700 (Applied Statistics) & 1800

Motion: Charles Roberts Second: Joseph Cautela

Sponsor: Jenn Berg

We have put additional co-requisite hour to two courses MATH1700 and MATH 1800.

Vote: 12/0/1 (Y/N/A)

AUC 69 AUC69 - Acceptance of Transfer Courses With a Pass (P) or Satisfactory (S)

Motion: Charles Roberts Second: Joseph Cautela

Sponsors: Alberto Cardelle and Cathy Canney

This proposal is the other side of our S/U for this semester. Many campuses across the commonwealth have converted to pass/fail. So we want to allow any classes in spring 2020, regardless where they come from, even if pass/fail. Honors will be accepting this type as well.

Discussion about should summer be counted as well:

The students technically already know that they are jumping into an online learning environment and we did not do pass/fail for summer anyway.

Amendment:

- Academic Policy had a change: “1.7 or better” to “1.0 or better”.

Vote: 13/0/0

Acceptance of LAS Guidance Documents

Motion: Charles Roberts Second: Joseph Cautela

These were guidance documents that give guidance to LAS subcommittee on AUC #60 from last year. The AUC Committee’s job is to accept them. There are 13 documents listed on the agenda and Liz Gordon sent documents to AUC co-chairs.

These will be updated and worked on by the LAS Subcommittee. Those will be posted and updated on the website.

Vote: 12/0/0

Adjournment

Motion: Charles Roberts Second: Joseph Cautela

Meeting adjourned at 6:03 pm

Vote: 12/0/0