

**All University Committee**

**Thursday, May 9, 2019**

**3:30 p.m.**

**Miller Oval**

**Committee Members in Attendance:** Peter Staab, Cathy Canney, Michael Nosek, Joseph Wachtel, Charles Roberts, Alberto Cardelle,

**Committee Members Absent:** Hailey O'Brien,

**Guests:** James Alicata, Keith Chenot, Soumitra Basu, Hong Yu

*Meeting called to order at 3:32 p.m. by AUC Chair Peter Staab*

**I. Approval of Minutes:**

AUC Meeting: May 2, 2019

Motion: Charles Roberts      Second: Joseph Wachtel

**Vote: 8/0/0**

**Un-Table AUC #46: Amend AUC 2018 Proposals**

Motion: Charles Roberts      Second: Joseph Wachtel

Sponsor: Keith Chenot

AUC Chair emailed the amendments to the group. Copies were handed out to the committee and guests.

Sponsor stated the amendments in this sheet are:

- Electronics 1: A.) change the course description; B.) add a rationale for credit hour change.
- Digital Electronics: Add rationale for credit hour change.
- Estimating and Bidding: Change total credits to 3, lecture: 3, assignment: 6.

**Sponsor stated they wanted to add an additional friendly amendment of the following:**

- Electronics II: Credit be reduced from 4 credits to 3 credits.

The committee had a discussion about the sponsor's wish to change the course credit for Electronics II. Some committee members felt the sponsor would need to change the course description or change something else in order to justify the credit change.

The committee told the sponsors they should remove the references to change the 2018 proposals, they cannot change a proposal that has already went through.

Committee suggested that the sponsor remove the table that has all the 2018 amendments from the proposal. Those are requesting changes to the old proposals and the committee cannot make changes to proposals that have already gone through. They should replace the table with the amended version of the handout.

**Friendly Amendments:**

- Change credit hour of Electronics I to 3 credit hours.
- Change course description to Electronics I as it's stated in the amendments handout.
- Change credit hours for Electronics II to 3 credit hours.
- Change credit hours for Estimating and Bidding to 3 credit hours. Add prerequisite of Soil Mechanics and Foundations.
- Change credit hours for Digital Electronics to 3 credit hours.
- Remove the table and replace with the amended version of the "AUC 46 Amendments" handout.

**Vote: 8/0/0 (Approved with friendly amendments)**

**AUC #47 – New Course: O.S.H.A. 511 General Industry Standards**

Motion: Charles Roberts                      Second: Michael Nosek

Sponsor: James Alicata

This course covers applications of the OSHA Industry Standards. It was developed to meet the standards of the National OSHA Office in Keene, NH; we were approved to provide these OSHA courses. This is a course that is available to vocational teachers who are interested in becoming OSHA trainers. It is a first in a series of 2 required courses for teachers to become OSHA trainers. So this not only meets industry standards, it meets licensure standards. Osha has to approve each application of students. They would not get a certificate until they are approved by OSHA.

**Friendly amendment:**

- Put the following language in the course description: Prior approval by New England OSHA office. Students who receive prior safety approval form OSHA office will be eligible for certification.

**Vote: 8/0/0 (Approved with friendly amendment)**

### **AUC #48 – New Course: O.S.H.A. 510 Construction Standards**

Motion: Joseph Wachtel                      Second: Amy Wehe

Sponsor: James Alicata

This is the construction version of the OSHA Standards courses. This is for vocational teachers who are interested in becoming OSHA trainers in construction standards. For registration, we will be doing a red card approach; if the students are not on the list as approved by OSHA, then they will not be approved to take the course.

#### **Friendly Amendments:**

- Put the following language in the course description: Prior approval by New England OSHA office. Students who receive prior safety approval form OSHA office will be eligible for certification.
- Change the title to: Construction Industry Standards.
- Remove justification in item 9.
- Item 14: Add "permission of instructor and OSHA approval for safety experience".

**Vote: 7/0/0 (Approved with friendly amendments)**

### **Un-Table AUC #33 – New Course: OSHA Safety and Risk Management**

Motion: Charles Roberts                      Second: Joseph Wachtel

Sponsor: James Alicata

Upon successful completion of this course, students will receive an "OSHA 30 Hour" card. We put in Engineering Design and Fabrication Systems I as a prerequisite (AUC 2018, #37). This was changed from the previous prerequisite being "junior status".

#### **Friendly Amendments:**

- Item 9: Remove "Junior status" from the prerequisite.
- Change the course description to one that is listed in the syllabus but also include "upon successful completion of this course, students will receive an OSHA 30 Hour card", found in the last sentence from description on the proposal form.

**Vote: 7/0/0 (Approved with friendly amendments)**

### **AUC #49: Eliminate OCED 3545 Computerized Vocational Technical Curriculum Management from the B.S. in Occupational Education Degree Program**

Motion: Joseph Wachtel                      Second: Michael Nosek

Sponsor: James Alicata

This course has not been offered in the Occupational Education program for many years. We want to substitute it with ITEC 2740 OSHA or OCED 2001 Math for the Vocational Learner.

Committee recommended that they remove from the catalog. If they are not planning on offering it, then would recommend to also remove from the catalog.

**Friendly Amendment:**

- Add "and remove from catalog" to the proposal title and proposal summary. Should now say "*Eliminate and remove from catalog*".

**Vote: 7/0/0 (Approved with friendly amendment)**

**Un-table AUC #36 – New Course: Engineering Technology Capstone**

Motion: Charles Roberts                      Second: Joseph Wachtel

Sponsor: Keith Chenot

The prerequisite for this course is Project Management ENGT 4xxx. This was approved as "Construction Project Management" (AUC 2018, #47)

**Vote: 7/0/0**

**Next AUC Meetings**

AUC Chair Peter Staab said the committee will finish AUC #60 on Monday, May 13. The meeting will be taking place in Miller Oval.

AUC Chair believes the committee will need to have the AUC meetings all next week including Thursday May 16. He will send out the agenda and meeting location for the next meetings.

**Motion to Adjourn**

Motion: Charles Roberts                      Second: Joseph Wachtel

Meeting is adjourned at 4:33 p.m.

**Vote: 6/1/0**