

ALL UNIVERSITY COMMITTEE

April 5, 2018

3:30 p.m.

Miller Oval

Attendees: Demisty Bellinger-Delfeld, Christine Dee, Sara Levine, Laura Garofoli, Thomas Satham-Fisette, Matthew Badagliacca, Kisha Tracy, Cathy Canney, Peter Staab, Alberto Cardelle, Aisling O'Connor, Amy Wehe

Absent: Katie Ross

Guests: Sean Goodlett, Brady Chen

Meeting called to order at 3:32 p.m.

I. Approval/Acceptance of Minutes:

All University Committee on March 1, 2018

Motion: Laura Garofoli **Second:** Thomas Satham-Fisette

Discussion of line 12 in the New Course Proposal Form

Does not need to have another pre-fix attached to the course. There are no sub-departments or subgroups, so will not need to have that wording in line 12; special designation may be the right word. The only department that has used this line, that the committee is aware of, is the English Department; it is either not used or hardly used.

It's something to think about for next year to add to the form. Will continue the discussion in the "Items from the Floor" portion of this meeting.

Vote: 10/0/2

II. New Business (Proposals to Refer)

Motion: Laura Garofoli **Second:** Sara Levine

Since it is a high number of proposals that are going through to the Curriculum Committee, wanted to make sure that they are ready and good to go, so if everyone can help with reading them to see if you spot any errors that would be great.

Peter emailed Heather Pellerin in the Information Technology Department about wanting her to set up another site for submissions of AUC proposals. Hoping we can have that setup for next year's AUC Committee.

Motion to refer AUC #104, 105, and 176 – 178 to the Academic Policies Committee

Motion: Alberto Cardelle **Second:** Laura Garofoli

AUC #104: Non-Degree Seeking Students Policy Updates

AUC #105: Revision of Probation, Suspension, & Dismissal Policies, including Academic Warning

AUC #176: Revised Program Review Guidelines and Timeline

AUC #177: Increase in the Number of Transfer Credits Accepted

AUC #178: Application and Process for Team Taught Courses

Approved unanimously, with little discussion.

Vote: 12/0/0

Motion to refer AUC #104, 105, and 177 to the Student Affairs Committee

Motion: Laura Garofoli **Second:** Sara Levine

AUC #104: Non-Degree Seeking Students Policy Updates

AUC #105: Revision of Probation, Suspension, & Dismissal Policies, including Academic Warning

AUC #177: Increase in the Number of Transfer Credits Accepted

Approved unanimously, with little discussion.

Vote: 12/0/0

Motion to refer AUC #94 – 103, 106-175, and 178 to the Curriculum Committee

Motion: Laura Garofoli **Second:** DeMisty Bellinger-Delfeld

AUC #155: Committee does not think it would hurt to let the other committees know it is out there. It will affect all students on campus and let them understand why they all have the same course descriptions.

DeMisty Bellinger-Delfeld motioned to amend prior motion for AUC #155. Should pull AUC #155 from the Curriculum Committee and send it to all 3 sub-committees (Academic Policies, Student Affairs, & Curriculum) for informational purposes. **Sara Levine seconded the motion.**

Vote: 12/0/0

III. Extra AUC Meetings Times/Locations Posted on Website

We have 3 AUC meetings coming up with 2 hour blocks. Those dates have been posted on the AUC website. Peter (AUC Chair) moved those meetings up an hour, so they will be from 2:30 p.m. – 4:30 p.m. The AUC committee can move it up and adjust as needed, as it gets closer to the dates. Reminder that the meeting on May 16th is in Hammond 314.

The AUC committee should have all the proposals they are looking over by next week and also all the proposals the Curriculum Committee has considered.

Peter is going to work with Charles Roberts to figure out those sponsors that will be at two different committee meetings at the same time; they will make sure to get them to both meetings.

The committee noticed that after today's date, there is no Student Affairs meeting. Since we are referring some proposals over to them, they will have to make another meeting date. Peter will contact Hank Parkinson to let him know.

Committee also discussed about adding additional meeting dates to next year's committee schedule, to help extend deadline if there are large numbers of proposals. Remember if we do not have a quorum, we will have to sit the following week, since it is in the contract.

Peter reiterated that if committee members can find any errors beforehand, so the Curriculum Committee does not have to add that to their plate. If people can go through their designated departments and see if there's anything that needs to be fixed before it hits the floor, that would be great; that may be an issue if it hits Registrar's Office and to catalog editors.

IV. Items From The Floor

Motion to change the language in line 12 of the AUC New Course Request Form

Motion: Laura Garofoli **Second:** Kisha Tracy

If we can make a language change to this line, that would help since it can be confusing. It should be reworded to say the following, "**If this course satisfies a specific requirement within your department, please indicate so**". Still provide one example but strike out ENGLXXX.

Vote: 12/0/0

V. Adjourn

Motion: Laura Garofoli **Second:** Kisha Tracy

Meeting adjourned at 4:29 p.m.

Vote: 12/0/0