

All University Committee

May 15, 2019

3:30 p.m.

Miller Oval

Committee Members in Attendance:

Charles Roberts, Peter Staab, Michael Nosek, Aisling O'Connor, DeMisty Bellinger-Delfeld, Matthew Badagliacca, Alex Ramos, Joseph Wachtel, Cathy Canney, Alberto Cardelle, Amy Wehe

Committee Members Absent: Alex Ramos, Hailey O'Brien, Sara Levine, Laura Bayless

Guests:

Andrea Olmstead, David Weiss, Franca Barricelli, Catherine Buell, Britt Snyder, Marcel Beausoleil, Lisa Lane, Jeff Warmouth, Donald Tarallo

AUC Chair Peter Staab started the meeting at 2:31 p.m.

Peter Staab announce to the committee that if they need to push any materials out, to let him know, he knows this is a busy time of year, and some members may not have read minutes and proposals.

I. Acceptance of Minutes

Curriculum Committee: **May 13, 2019**

Academic Policies Committee: **May 14, 2019**

Student Affairs Committee: **May 7, 2019**

Motion: DeMisty Bellinger-Delfeld Second: Charles Roberts

Vote: 11/0/0

II. Approval of Minutes

AUC Meeting: May 9, 2019

Motion: Alex Ramos Second: Amy Wehe

Vote: 10/0/1

III. Approval of Proposals

AUC #76: Course Requirement Changes to the Police Concentration Program

Motion: DeMisty Bellinger-Delfeld Second: Amy Wehe

Sponsor: David Weiss

The sponsor is addressing the curriculum changes to the police concentration. They are reducing the MPTC hours from 920 hours to 790 hours; this was for consolidation and alignment of topics.

The three issues that they considered were: mandates, parity of both programs, and opening up to all students to avail themselves to the LA&S options.

All of the classes listed in the proposal have MPTC approval of curriculum. The catalog will reflect the new will reflect the new 4 year plan of study that was passed out (sponsor handed copies out).

The committee continued the discussion of the 4 year plan of study, another document is needed to clarify the current program of study verses proposal change. The committee would like to see the courses listed as they would appear in the catalog was requested. They would like to compare what it is now in catalog and how it would look in the catalog after the changes. What's the current and core, and what is being requested. Committee agreed that they should table the discussion so sponsor can make the requested changes and bring back.

Table AUC #76 until Tomorrow, May 16, 2019

Motion: Michael Nosek Second: Charles Roberts

Vote: 11/0/0

AUC #75: LA&S Change to the Police Concentration Program

Motion: Alex Ramos Second: Matthew Badagliacca

Sponsor: David Weiss

This proposal seeks to eliminate the required LAS (Option C) for the four Human Services courses that Police Concentration students are required to take. We worked with Dr. Shane and Human Services faculty members at program meetings and communication. And under the new curriculum, Police Concentration students will take two Human Services courses rather than the current four. we're asking to simplify this.

The two human service courses left in the curriculum are also in AUC #76.

Table AUC #75

Motion: Michael Nosek Second: Amy Wehe

Vote: 11/0/0

AUC #77: Course Description Changes and Change in Credits Awarded from Four to Three in CJ 3057 Criminal Investigation

Motion: Alex Ramos Second: Amy Wehe

Sponsor: David Weiss

This proposal seeks to reduce the number of credits for CJ 3057 from 4 credits to 3 credits. The MPTC materials have been scaled back, that is why we are requesting to drop it down to 3 credits.

Friendly Amendments:

-New Syllabus: The notes section needs to say three credits instead of four.

-Put the current course description back and add that "it is open to all"

Vote: 11/0/0 (Approved with friendly amendments)

AUC #82 – New Course: Color Dynamics

Motion: Charles Roberts Second: Alex Ramos

Sponsor: Donald Tarallo

This is an elective course. Trying to increase the exposure to color and open to all in the Communications Media Department. It is also open to all university students.

Friendly Amendments:

-**Item 15:** Take out "Mary Baker" where Department Chair. This course is not cross-listed.

-**Item 12:** Strike "elective within the department". Doesn't need anything listed there, since it is open to entire campus.

Item 13: Remove the "x" in the studio line and add check next to lecture.

Item 15b: Change to Spring 2020. Change "x" to every spring semester.

Vote: 11/0/0 (Approved with friendly amendments)

AUC # 83: Drawing for Graphic Design Concentrators

Motion: Joseph Wachtel Second: Alex Ramos

Sponsor: Donald Tarallo

This is in collaboration with the Humanities Department. I have emails with Petri Flint that show the Chairs support and communication.

We want Game Design students to be able to draw. The attached documents show how this course will fit into the program.

Friendly Amendment:

-Add ART 1400 in the proposal title.

Vote: 11/0/0 (Approved with friendly amendment)

AUC #148: Update Title and Description of GAME 3070

Motion: Michael Nosek Second: Joseph Wachtel

Sponsor: Britton Snyder

We had friendly amendments from the Curriculum Committee on May 9th (See Curriculum 5/9/19 minutes). They wanted to change the title to "Intermediate Game Art" so that it will reflect what we are teaching the students in course.

Friendly Amendments:

-Put the course title in the proposal title, 3D Modeling I.

-**Item V:** Put correct title in the summary of proposal.

-Change name to correct course title where description is listed in proposal.

Vote: 11/0/0 (Approved with friendly amendments)

AUC #149: Update Title and Description of GAME 3075

Motion: Joseph Wachtel Second: DeMisty Bellinger-Delfeld

Friendly Amendment:

-**Line 1:** Add course title.

-Update the course title (wherever listed in proposal) to what was amended in Curriculum 5/9/19 (see Curriculum 5/9/19 minutes)

Vote: 11/0/0 (Approved with friendly amendment)

AUC #131 – New Course: First-Year Experience Seminar

Motion: Joseph Wachtel Second: Matthew Badagliacca

Sponsor: DeMisty Bellinger-Delfeld

Committee wanted to make a note that the syllabus states Fitchburg State College.

Vote: 11/0/0

AUC #140 – New Course: History by Design

Motion: Matthew Badagliacca Second: Alex Ramos

Sponsor: Joseph Wachtel

Sponsor has already taught this as a topics course along with Dr. Jonathan Amakawa from Communications Media. This is a future forward type of project and will go over historical research, design virtual history game exhibits, and interpret history through design.

We removed from the course description "no prior experience"; we can't have students who have not had prior experience in the class.

Students will not need to be a History or Game Design major to take this course. The interdisciplinary is what makes this course work. The course could count as an IHIP course.

The frequency of the offerings will be based on instructor's availability and if they determine it's useful, we'll offer more and sponsor will be able to teach sections as well. Course will be offered Fall 2019.

Sponsor Amendments:

-**Item 9:** Would like to add prefix of HIST/GAME. So we also want GAME 3xxx.

-**Course Description:** Want to add "team teaching" in the sentence that discusses faculty.

-**Item 9:** Elective should be checked if it's the HIST course. Requirement should be checked for the GAME, since it is on a list of required course options.

Friendly Amendment:

-**Item 13:** Add "3" to credit hours

Vote: 11/0/0 (Approved with friendly amendments)

AUC #140: Liberal Arts and Sciences: Citizenship of the World (CTW)

Motion: Charles Roberts Second: Alex Ramos

We requested CTW because this is a history course. The HIST choice for the course will fulfill the citizenship of the world designation. If students take HIST 3xxx, they can get the CTW.

Vote: 11/0/0

AUC #140: LA&S Cluster: History (HIST) Sub-Category

Motion: Charles Roberts Second: DeMisty Bellinger-Delfeld

Vote: 11/0/0

AUC #133 – GAME Design Major: Progress Review Policy

Motion: Charles Roberts Second: Alex Ramos

Sponsor: Jeffrey Warmouth

We submitted this proposal because Communication Media Department has a progress review policy but Game Design does not have its own policy. We want to meet with students who are not performing at a level for academic success. Students will need to have the same GPA of 2.5 as they do in Communications Media. In the attached document, we show the existing Communications Media Policy and what we are proposing for Game Design.

We just presented this proposal at the Curriculum Committee on 5/13 (See Curriculum 5/13 minutes)

Vote: 11/0/0

AUC #135 – New Course: Virtual Reality Development

Motion: Alex Ramos Second: DeMisty Bellinger-Delfeld

This is an elective course and students will have to come in with different skill sets. The course will be on a list of required course in a sub-section.

The Curriculum Committee had the following amendments on 5/13: Add Franca Barricelli to the Dean Line; Add Grading Policy in the syllabus (See Curriculum 5/13 minutes)

Friendly Amendments:

-Item 9: Add a check to the "option" selection.

-Item 16b: Should be fall 2019

Vote: 11/0/0 (Approved with friendly amendments)

AUC #134: Game Design: Add Specialization Electives

Motion: DeMisty Bellinger-Delfeld Second: Joseph Wachtel

Sponsor: Jeffrey Warmouth

Committee members notices this proposal was tabled in the Curriculum minutes from 5/13. Sponsor said it was un-tabled by Curriculum on 5/14.

Friendly amendments:

-Page 2: Change course titles to their correct ones.

-GAME 3650: Add the wording it is "cross-listed" to match what is in the course catalog. Same for the cross-listed version, CSC 3650.

Vote: 11/0/0 (Approved with friendly amendments)

AUC #141 – New Course: Ceramics II

Motion: DeMisty Bellinger-Delfeld Second: Charles Roberts

Sponsor: Andrea Olmstead

This is an intermediate-level / 3000 level course. We will go over historical and contemporary sculptural practices using clay. Students will create a variety of sculptures, such as portrait bust, animal sculptures, and architectural sculptures. Students will be able to take this course twice for credit.

We ran this as a topics course and it was very successful.

Committee members had a question about line 16b, where it states capacity. They wanted sponsor to elaborate on the rationale for the capacity.

Sponsor stated they have a limit to the size of the class because they are limited to the kiln size and use of materials such as clay and glaze. These materials are all provided to the students, so department will be paying the cost. I will be teaching them in cold glaze such as paint, stains, and wax.

Friendly Amendments:

-**Item 1b:** Add "Limited to kiln size and use and materials"

-**Item 14:** Add "or permission of instructor"

Vote: 11/0/0 (Approved with friendly amendments)

AUC #141: LA&S Cluster Requirement: The Arts

Motion: Charles Roberts Second: Joseph Wachtel

Vote: 11/0/0

AUC #141 LA&S Cluster Approval Sub-Category: Art of Music (AOM)

Motion: Charles Roberts Second: Michael Nosek

Vote: 11/0/0

AUC #144 – New Course: Ear Training

Motion: DeMisty Bellinger-Delfeld Second: Alex Ramos

Sponsor: Jonathan Harvey

This is a 1000 level / 1 credit course. The course will build students' musicianship with ear training and sight singing. We want students to build the skill of listening to music and writing down the notes on paper. Students can take this more than once.

We did present to curriculum yesterday and there were no amendments. The sponsor did say he mentioned to curriculum he would like to have the LA&S Attribute of AOM added to this course.

Vote: 10/0/0

AUC #144: LA&S Cluster Approval – The Arts

Motion: Michael Nosek Second: Charles Roberts

Vote: 10/0/0

AUC #144: LA&S Sub-Category – Art of Music (AOM)

Motion: Charles Roberts Second: DeMisty Bellinger-Delfeld

Vote: 10/0/0

AUC #145: Music Minor Revision – New Music Minor Option: Music History

Motion: DeMisty Bellinger-Delfeld Second: Alex Ramos

Sponsor: Jonathan Harvey

We are revising music minors; this is to allow the students' transcripts to reflect what they are studying more clearly.

For the capstones (independent study and internship), students will need to complete a research project to demonstrate the skills they've learned. Committee had a discussion about faculty coverage for the internships. Sponsor stated that the Department Chair and Dean Barricelli signed off that they support this. There are 4 of us in the music area and we generated this together so we understand there needs to be coverage and don't think that will be an issue.

Page 2 (Minor Outline): Yesterday in curriculum, the question was raised about 20 credits verses the 18 credits proposed in AUC #145. Sponsor would be happy to accept the amendment if the committee feels the credits should be upped to 20 credits.

Friendly Amendment:

-Item 7: Move the Independent Study and Internship courses up from the Culminating Project requirement to the Music History Instruction requirement. Put (3) next to them both to show they are 3 credits.

-Item 7: Change the Music History Instruction credits from 9 credits total to 12 credits total. And change the it from 3 course choices to "4 course choices from the list".

Vote: 11/0/0 (Approved with friendly amendments)

AUC #146: Music Minor Revision – New Music Minor Option: Music Performance

Motion: DeMisty Bellinger-Delfeld Second: Charles Roberts

Sponsor: Jonathan Harvey

Friendly Amendments:

-Item 7: Move the Independent Study and Internship courses up from the Culminating Project requirement to the Individual Performance Instruction requirement. Put (3) next to them both to show they are 3 credits.

-Item 7: Change the Individual Performance Instruction credits from 3 credits to 6 credits.

Vote: 11/0/0 (Approved with friendly amendments)

AUC #147: Music Minor Revision – New Music Minor Option: Music Theory/Composition

Motion: Joseph Wachtel Second: DeMisty Bellinger-Delfeld

Sponsor: Jonathan Harvey

Friendly Amendments:

-Item 7: Move the Independent Study up from Culminating Project to Music Theory and Composition Instruction list.

-Item 7: Change the Music Theory and Composition Instruction credits from 9 credits total to 12 credits total.

Vote: 11/0/0 (Approved with friendly amendments)

AUC #138: Change the names of History Education Minors in the catalog, on the college website, on the admissions application, and on the four-year plan of study

Motion: Charles Roberts Second: Amy Wehe

Sponsor: Joseph Wachtel

The chart on the proposal shows current and new proposal titles (for each program) we are requesting in this proposal.

Vote: 9/0/0

AUC #136: Strategic Planning Committees

Motion: Matthew Badagliacca Second: DeMisty Bellinger-Delfeld

Sponsor: Alberto Cardelle

This is to create committees for the strategic planning process that we will be beginning in fall 2019 in September. The making/creation of the committees will begin in fall.

The MSCA will do the call out to faculty for volunteers for the committees.

The strategic plan will be presented to the Board of Trustees for approval. The Board of Higher Education is actually requiring this of higher education institutions. Strategic Plan will need to be presented to the Board of Higher Education.

Vote: 10/0/0

AUC #142: Change of Internship Policy

Motion: DeMisty Bellinger-Delfeld Second: Matthew Badagliacca

Sponsor: Alberto Cardelle

We are requesting to decrease the minimum GPA for students from 2.5 to 2.0 to match the university's required GPA of 2.0. The Board of Higher Education actually brought this up to us when we presented our new programs. Individual majors can require higher GPA minimums for internships.

Friendly Amendment:

-**Item 6:** Correct the spelling of the word "individual".

Vote: 10/0/0 (Approved with friendly amendment)

AUC #139: Minimum Required Grade for CHEM 1400 (General Chemistry II) for Chemistry Majors

Motion: Joseph Wachtel Second: Alberto Cardelle

Sponsor: Aisling O'Connor

Currently chemistry majors must achieve a minimum 2.0 GPA in General Chemistry I in order to continue in the major; they are able to repeat the course once if their GPA falls under the minimum 2.0 and if the students do not pass that second go round, they will be dismissed from the Chemistry major. We would like to add the minimum GPA of 2.0 language to the course description for General Chemistry II.

Committee had a discussion and asked if the sponsor can specify in the course description what continuing in the major means, wondered if it should be changed to "remain in major".

Friendly Amendment:

-**Course Description:** Add the language of taking the course twice. (Match description in course catalog for General Chemistry Major)

-**Chemistry Elective Note:** Under additional requirements for General Chemistry II, list that students must have a 2.0 in General Chemistry I before enrolling in General Chemistry II.

Vote: 10/0/0 (Approved with friendly amendments)

IV. Additional AUC Meetings

AUC Chair Peter Staab is hoping to get the rest of the proposals finished by tomorrow, Thursday, May 16. If that is the case, will probably not need to meet on Friday, so hoping to get done by tomorrow.

V. Adjournment

Motion: Charles Roberts Second: DeMisty Bellinger-Delfeld

Meeting adjourned at 4:30 p.m.

Vote: 9/0/0