

AUC Curriculum Committee Draft Minutes

Thursday November 21, 2019

Hammond 314 Conference Room

Attendees: Franca Barricelli, Nermin Bayazit, Linda Dupell, Steven Fiedler, Lisa Gim, Cheryl Goldman, Sean Goodlett, Elizabeth Gordon, Jonathan Harvey, Timothy Hilliard, Kendrah Jean-Baptiste, Natasha Kurtonina, Nirajan Mani, Zachary Miner, Steven Olson, Audrey Pereira, Daniel Sarefield, Britton Snyder, Brianna White

Absent: William Cortezia, Tara Mariolis, Sherry Packard

Guests: Cathy Canney, Alberto Cardelle, Michael Nosek, Dimitri Moore, Joseph Wachtel

Alberto Cardelle and Joseph Wachtel, representing the AUC, convened the meeting shortly after 3:30 PM.

I. Announcements

Provost Cardelle delivered a synopsis of the meeting's agenda that included the election of the committee officers, the creation, composition, and responsibilities of a new LA&S subcommittee, and consideration of AUC #1: the academic calendars for Fall 2020 through Spring 2022. After a quick overview on the chair's responsibilities, nominations were sought for the position.

II. New Business

1. *Leadership Election*

Chair: Steven Fiedler was nominated by Timothy Hilliard, and unanimously voted Chair by the members present. Steven assumed the chair, and conducted the election of the remaining officers.

Vote: 19/0/0

Vice-Chair: By agreement of the agreement of the committee, the position of vice-chair will concurrently serve as chair of the LA&S subcommittee and will be determined at a later date.

Co-Secretary: Linda Dupell self-nominated for the position of co-secretary, which was seconded by Steven. Linda was elected co-secretary.

Vote: 19/0/0

Co-Secretary: Dean Barricelli self-nominated for the position of co-secretary, which was seconded by Steven. Franca was unanimously elected co-secretary.

Vote: 19/0/0

Nominations for a third co-secretary position will be solicited at the December 19th AUC Curriculum Committee meeting.

2. *LA&S Subcommittee Formation*

Provost Cardelle emphasized the importance for a significant fraction of course applications for LA&S designation to be approved this academic year. To this end, there were two (co-) chairs elected to the AUC: Michael Nosek and Kisha Tracy. The LA&S subcommittee this year is designed to consist solely of the following members from the AUC Curriculum Committee: seven faculty, one student, and one member of the administration.

An inquiry was made on the nature of the additional workload by members that would concurrently serve on the the LA&S subcommittee. The committee was informed that the main responsibility would be to attend additional LA&S meetings to vet the course applications. Michael Nosek provided elaboration in that each form contains guidelines for the respective requirements on each of the designation outcomes. The LA&S subcommittee will devote attention to the details for each of the designation requirements and Dr. Nosek offered to assist current submitters.

It was requested for forms to provide a key for the letter designations. Dean Barricelli responded that a draft of an infographic for students/parents is in the works.

The following members self-nominated to serve on the LA&S subcommittee: Lisa Gim, Sean Goodlett, Elizabeth Gordon, Jonathan Harvey, Timothy Hilliard, Nirajan Mani, Steven Olson, Daniel Sarefield, and Britton Snyder. Sean Goodlett will convene the first subcommittee meeting.

3. **Motion to consider AUC # 1: Academic Calendars for AY 2020-2021 and AY 2021-2022**

Sponsor: Cathy Canney

Motion to consider AUC #1: Linda Dupell, Second: Timothy Hilliard

The proposal delineates the calendars for the next two academic years, spanning Fall 2020 through Spring 2022. The proposed AY 2020-2021 contain no revisions from the AY 2020-20201 calendar vetted last year. The AY 2021-2022 calendar was modeled on the AY 2020-2021 calendar, which included the one-week delay for the fall and spring advising periods that was implemented last year. The sponsor noted that the Fall 2021 semester was compacted, which necessitated the scheduling the Presidents' address and Development Day to occur on the same calendar day (9/1/21).

The Sponsor was asked to comment on the practice of scheduling final exams to immediately follow the last day of instruction. It was noted that this strains many students and an interval of

at least a one day separates these two events on the calendars at our sister Massachusetts State institutions. The Sponsor reported that a previous attempt was held to explore this issue in the form of a forum organized by the past AUC-Chair, Peter Staab, however, attendance was sparse. The Sponsor offered to look into avenues that may include a survey to solicit current opinions on returning a Reading Day.

The committee followed precedent set by the AUC Policy committee to vote to recommend each calendar individually, followed by a vote to recommend both calendars (AUC#1).

Motion to recommend F20-S21 calendar: Sean Goodlett, Second: Daniel Sarefield

Friendly Amendments (if any): Change the number of Thursday classroom meeting days in the proposal summary (section V), from 12 to 13 for Fall 2021.

Vote to Recommend Approval (with Friendly Amendments, if any): 18/0/1

Motion to recommend F21-S22 calendar: Sean Goodlett, Second: Linda Dupell,

Vote to Recommend Approval (with Friendly Amendments, if any): 18/0/1

Motion to recommend both approval of AUC#1: Sean Goodlett, Second: Linda Dupell,

Vote to Recommend Approval (with Friendly Amendments, if any): 19/0/0

III. Closing comments

Motion to adjourn

Motion: Linda Dupell, Second: Nirajan Mani

All in Favor - Unanimous