

**PRESIDENTIAL SEARCH COMMITTEE  
AGENDA**

August 25, 2014

8:30 – 10:30 am

President's Conference Room  
Sanders Administration Building  
300 Highland Avenue, Fitchburg, MA 01420

- I. Call to Order
- II. Welcome/Introductions
  - a. Review of charge to the committee
  - b. Role of search firm and committee members' responsibilities
  - c. Review of Massachusetts Open Meeting Laws and BHE requirements
  - d. Confidentiality
- III. Search Process
  - a. Work plan and search schedule
    - 1. Community and campus input
  - b. Leadership profile: purpose, contents, review and approval process by committee
  - c. Outreach and recruitment strategy
    - 1. Advertisement
    - 2. Nomination process
  - d. Committee communications
    - 1. With the public/FSU community – website, email account
    - 2. Communication with each other – list serve
    - 3. Role of the search chair
  - e. Procedures for handling and reviewing candidate materials
    - 1. Workzone (password protected site)
    - 2. AA and EOE policies
- IV. Discussion of leadership agenda and preferred criteria for the new President
  - a. Challenges and opportunities facing the university and new leadership
  - b. Short and long term goals for the President
  - c. The executive competencies, experiences, and credentials necessary for new leadership to succeed
- V. Review next steps, confidentiality, and wrap up
- VI. Adjourn