

Fitchburg State College  
**Board of Trustees**

Minutes of Meeting

Held at Fitchburg State College  
Fitchburg, Massachusetts

On

March 3, 2010

## BOARD OF TRUSTEES

Fitchburg State College  
President's Hall, Guglielmi Mazzaferro Center  
291 Highland Avenue, Fitchburg, MA 01420

Minutes of Meeting Held on Wednesday, March 3, 2010 at 12:15 p.m.

Trustees Present: Gregg Lisciotti, Eric Gregoire, Carol Vittorioso, Robert Pontbriand, Beverly Farias, Martin F. Connors, Jr., Cynthia Stevens, David Mullaney

Trustees Absent: Gladys Rodriguez-Parker

Also Present: Robert Antonucci, Gail Doiron, Foundation Board members, Campus Community

The joint meeting was called to order by Chairman Lisciotti and President Antonucci at 12:28 p.m.

The Chair opened the floor for public comments. There were none.

The consideration of the full Board of Trustees minutes from January 26, 2010 was presented.

Upon a motion duly noted by Mr. Pontbriand and seconded by Mr. Connors it was

**Voted:** to approve the minutes of the meeting held on January 26, 2010 as  
**(7-0)** presented.

President Antonucci presented the Foundation board minutes from the meeting held on November 4, 2009. The minutes were approved unanimously.

Mr. Mullaney joined the meeting at 12:36 p.m.

President Antonucci next presented two student groups to update the Boards on their activities.

Ms. Heather Barry, Ms. Sarah Hovagimian, and Ms. Sarah Mullin provided a PowerPoint presentation on their participation in Alternative Spring Break (ASB). Since 2002 Fitchburg State College students have participated in Habitat for Humanity during their spring break. This year twenty students and two advisors will travel to Biloxi, Mississippi to help build homes for families who are less fortunate. They explained that each spring break they donate their time to build homes for needy people. They each expressed the joy of helping others. Ms. Barry stated she learned so much on how to use specific carpentry tools. Ms. Hovagimian explained the fund raising efforts to support the trip. Ms. Mullin explained the promotion and publicity aspects of getting students and the college involved. They each commented individually on the great pleasure and personal rewards of service to others that they felt and thanked the two Boards for their support.

President Antonucci recognized Dr. Hank Parkinson, Director of Student Development and Mr. Joe LoBuono, Administration, who were present, for their work with the ASB group.

Ms. Chanel Friedman and Mr. Ben Hassey from WXPL, the college's student radio station, provided a PowerPoint presentation. Mr. Hassey thanked the Board for the funds to get the station back up and running. He explained the history of the station and his displeasure with the equipment and physical space. He stated they are now in compliance with the FCC and other entities. Ms. Friedman commented that the radio station is open to the community. They said student disc jockeys are now going through a training process and have developed training manuals. Their constitution has been rewritten and everything is now logged and organized. They were both very pleased with the support of the administration and look forward to improving the radio station in the coming years. Ms. Friedman commented "please listen to 91.3 on your radio." There was a discussion.

President Antonucci thanked both groups for their presentations. He said the foundation of the college is teaching and learning and told the audience that this is the caliber of our students at Fitchburg State College.

Foundation Finance Committee, Chairman Mr. Joseph Sova, presented the 2011 budget to be approved. He presented the Executive Summary for the fiscal 2011 budget and the supporting documents, Exhibits A, B and C. He stated the Development Office is fully staffed, and campaign fundraising is underway.

Upon a motion made by Mr. Joseph Sova to accept the 2011 budget (FIN-01-03032010) and seconded by Mr. Frederick Healey, the motion carried unanimously.

President Antonucci next discussed the Foundation investments which we are locked into for five years. It was risky when we went into this and the return will drop. There are two years remaining.

Ms. Nadine Martel announced that she would be resigning from her position with the Supporting Organization. President Antonucci thanked her for her years of service.

President Antonucci discussed property purchases. The Supporting Organization voted to purchase a piece of property at 145 North Street, in Fitchburg, MA. The acquisition of the Martel property on Main Street, Fitchburg was finalized on February 19, 2010. After the environmental issues have been abated, the property will be demolished. This project should be completed by commencement in May.

The President mentioned that more members are needed for the Supporting Organization's Board of Directors. He asked to please let Ms. Karen Sharpe or himself know if anyone was interested.

President Antonucci next presented the job actions taken since the last meeting. They were as follows:

### ***3rd Year Reappointment***

Mary Baker	Assistant Professor	\$50,057.30
Effective Date: 9/1/2010	Communications Media	
End Date: 5/31/2011	MFA	

### ***4th Year Reappointment***

Michael Lee	Assistant Professor	\$52,946.98
Effective Date: 9/1/2010	Communications Media	
End Date: 5/31/2011	MFA	

**New Hire**

Thomas Clark Effective Date: 2/8/2010	Staff Assistant/Operations Coordinator Housing & Residential Services MED	\$40,000.00
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Kay Reynolds Effective Date: 2/8/2010	Director of Admissions Admissions BA	\$83,200.00
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**Change in Title and Salary**

Katrina Durham Effective Date: 2/15/2010	Clerk IV (AFSCME) to Staff Associate, Adaptive Lab Coordinator (APA) Disability Services BS	\$28,286.22 to \$36,500.00
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**Change in Salary**

Marktavian Martin Effective Date: 1/11/2010	Academic Counselor Expanding Horizons MA	\$30,461.53 to \$35,000.00
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Jean Kressy Effective Date: 2/28/10	Instructor Nursing MS	\$27,939.12 to \$35,558.88
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Tara Mariolis Effective Date: 2/28/2010	Instructor Nursing MS	\$31,157.97 to \$32,827.14
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**Promotions- Effective September 1, 2010****Promotion to Full Professor:**

<b><u>Promotion to Full Professor:</u></b>	<b><u>Department</u></b>	<b><u>Current Rank</u></b>
Lisa Gim, Ph.D.	English	Associate Professor
Pamela Hill, Ed.D.	Education	Associate Professor
Randy Howe, Ed.D.	Communications/Media	Associate Professor
Lynne Kellner, Ph.D.	Behavioral Sciences	Associate Professor
Jon Krasner, M.F.A.	Communications/Media	Associate Professor
Thomas Schilling, Ph.D.	Behavioral Sciences	Associate Professor
Mark A. Snyder, Ph.D.	Mathematics	Associate Professor
Jeffrey Warmouth, M.F.A.	Communications/Media	Associate Professor
Richard Wiebe, Ph.D.	Behavioral Sciences	Associate Professor

**Promotion to Associate Professor:**

Bruce Duncan, Ph.D.	Geo/Physical Sciences	Assistant Professor
Aruna Krishnamurthy, Ph.D.	English	Assistant Professor
Susan Rosa, Ed.D.	Education	Assistant Professor
Christine Shane, Ph.D. (N06-09/10)	Behavioral Sciences	Assistant Professor

President Antonucci next presented faculty recommended for tenure. He said the contract procedures had been followed and it was a pleasure to present the faculty. He read each name.

Upon a motion duly noted by Ms. Farias and seconded by Dr. Stevens it was

**Voted:** to grant the following faculty tenure effective September 1, 2010:  
**(8-0)** (11-09/10)

<u>Name</u>	<u>Department</u>	<u>Current Rank</u>
Rachel Boersma, Ph.D.	Nursing	Associate Professor
D. Keith Chenot, M.F.A.	Industrial Technology	Assistant Professor
Bruce Duncan, Ph.D.	Geo/Physical Sciences	Assistant Professor
Felicia Farron-Davis, Ph.D.	Education	Assistant Professor
Laura Garofoli, Ph.D.	Behavioral Sciences	Assistant Professor
Beverley Hollingsworth, Ph.D.	Business Administration	Assistant Professor
Timothy Hilliard, Ph.D.	Exercise & Sports Science	Assistant Professor
Benjamin Railton, Ph.D.	English	Assistant Professor
Christine Shane, Ph.D.	Behavioral Sciences	Assistant Professor
Amy Wehe, Ph.D.	Mathematics	Assistant Professor
Ian Williams, Ph.D.	English	Assistant Professor

Next a formal vote was taken by Foundation Board members on the property at 145 North Street and all were in favor of purchasing this property.

President Antonucci discussed the stomach flu situation that arose on campus on Monday. Thirteen students were hospitalized. It had been the topic on the television stations and in area newspapers. Our staff performed very well attending to our students' needs. He next discussed enrollment.

Mr. Lisciotti discussed the closing of Highland Avenue. Entrance can be gained through Ross Street. The neighbors are in favor of this and the college has met with the City Council in Fitchburg regarding this.

President Antonucci mentioned that the Science Building is moving along and we hope to tear down the Parkinson Gymnasium this summer. He commented that you have to believe in your institution. We are the best. We have the best faculty, staff and students.

Mr. Healey complimented the President on his recent communications to the Board. President Antonucci responded that the Chairman was notified first and then notice was sent to the Board of Trustees and the Foundation Board.

Mr. Lisciotti informed them of the Golf Tournament coming up in July. Letters have been sent out to

the individuals and businesses that participated in last year's event. He asked that everyone mark their calendars for July 19, 2010 and please contact him, Mr. Connors, Ms. Karen Sharpe or President Antonucci if they would like to participate.

President Antonucci next honored outgoing Foundation Board members for their service. Crystal books were presented as gifts to Mr. David Celuzza, Mr. George Gantz, and Mr. Joseph Sova. Mr. David Celuzza and Mr. Joseph Sova said that they will serve on the Supporting Organization. The other two awards will be sent to Mr. William Aubuchon, III and Ms. Sharyn Lee, who were not present at the meeting. Mr. Steven Duvarney's term expires on June 30, 2010 and he said that he would serve on the Board another term.

A vote was made to adjourn the Foundation meeting by Mr. Edward Manzi and it was seconded by Mr. Joseph Sova. The Foundation Board of Directors meeting was adjourned at 1:30 p.m.

Mr. Lisciotti requested a motion for the Board of Trustees to go into Executive Session.

Upon a motion duly noted by Mr. Pontbriand and seconded by Ms. Farias it was voted by roll call **(8-0)** to go into Executive Session at 1:31 p.m. for the purpose of considering the awarding of honorary degrees. Open session would not reconvene following the conclusion of Executive Session.

With no further business before the Board, the meeting was adjourned at 1:31 p.m.

Respectfully submitted:



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Robert A. Pontbriand, Clerk  
Board of Trustees

**Fitchburg State College**  
**REQUEST FOR BOARD ACTION**

TO: <b>Board of Trustees</b>	DATE: March 3, 2010
FROM: The President	REQUEST NUMBER: 11-09/10
SUBJECT: Tenure	

I am recommending that the Board of Trustees of Fitchburg State College grant the following faculty tenure effective September 1, 2010:

<u>Name</u>	<u>Department</u>	<u>Current Rank</u>
Rachel Boersma, Ph.D.	Nursing	Associate Professor
D. Keith Chenot, M.F.A.	Industrial Technology	Assistant Professor
Bruce Duncan, Ph.D.	Geo/Physical Sciences	Assistant Professor
Felicia Farron-Davis, Ph.D.	Education	Assistant Professor
Laura Garofoli, Ph.D.	Behavioral Sciences	Assistant Professor
Beverley Hollingsworth, Ph.D.	Business Administration	Assistant Professor
Timothy Hilliard, Ph.D.	Exercise & Sports Science	Assistant Professor
Benjamin Railton, Ph.D.	English	Assistant Professor
Christine Shane, Ph.D.	Behavioral Sciences	Assistant Professor
Amy Wehe, Ph.D.	Mathematics	Assistant Professor
Ian Williams, Ph.D.	English	Assistant Professor

**Approved**

MAR 3 2010

*FITCHBURG STATE COLLEGE*  
Board of Trustees