

**Graduate Council Meeting Minutes**  
Thursday, March 2, 2023

**Proposals:**

**GCE-22-23-04 – GCE New Grad Course – EDUC Seminar and Field Experience (Benharris)**

The teacher candidate completes a 150 hour field experience in an education setting under the direction of a supervising practitioner who is certified in the area of the licensure sought by the candidate, and under the guidance of a program supervisor. The purpose of the field experiences is to provide candidates with the necessary targeted feedback to ensure they are ready to teach and make a positive impact with students associated with the licensure being sought.

Motion to Approve Proposal:

Second:

Vote:

**GCE-22-23-05 – GCE New Grad Course – EDUC History, Sociology and Politics in US Education (Hanna)**

This course focuses on past and current trends in the United States education system. Students will study major historical events, including legislation, that has shaped the version of public education as we see it today. Theories, research, and implications for all education levels will be emphasized. Students will be expected to examine educational policy through a sociological lens, which will allow for a deeper understanding of the educational process. Candidates will report on implications of policy decisions at both the state and federal levels. Candidates will explore historical research, current sociological theories, and specific policies that impact our current education system. Candidates will be expected to complete comprehensive assignments that will require them to make recommendations regarding the structure of the education system.

Motion to Approve Proposal:

Second:

Vote: Unanimous

**GCE-22-23-06 – GCE New Grad Course – EDUC Assessment Led Instruction (Hanna)**

This course will address the vital role of classroom-based formative and summative assessment to maximize student learning aligned to state and national standards. Candidates will see assessments as part of the learning process, where information can be gathered, analyzed and shared with students and families and instruction can be adjusted to meet student needs.

Candidates will leave with a better understanding of the curriculum and assessment process in order to assist them in creating a viable Understanding By Design curriculum unit, which combines instruction and assessment to promote student learning. Candidates will also develop a deeper understanding of the principles and elements of Universal Design for Learning. UDL is a research based approach to developing lessons and assessments to enhance learning for all students. Through this focus on UBD and UDL elements, candidates will learn how to use various informal and formal assessment methods to measure student learning, growth and understanding, develop differentiated and enhanced learning experiences and improve future instruction, centered around equity.

Motion to Approve Proposal:

Second:

Vote: Unanimous

**GCE-22-23-07 – GCE Annual Course Cleanup – Registrar (Barbara Cormier)**

Annual course clean up of courses that have not been offered for a minimum of five years.

Motion to Approve Proposal:

Second:

Vote: Unanimous

**GCE-22-23-08 – GCE New Course – EDUC Leading Assessment Based Instruction (Hanna)**

This course is designed to develop the knowledge and skills essential to leadership roles in the areas of curriculum, instruction, and assessment. There is an emphasis on best practices in assessment lead instruction, formative assessments, and their analysis. The role and responsibilities of leading a professional learning community and the creation of data teams will be explored as a tool for curriculum leaders.

Motion to Approve Proposal:

Second:

Vote: Unanimous

**GCE-22-23-09 – GCE Graduate Program Change – Required Courses for Criminal Justice (Weiss) - Corrected**

Program Chair [NO CHANGE] David P. Weiss, PhD Graduate Curriculum Committee [CHANGE] David P. Weiss, PhD Randall Grometstein, PhD Richard P. Wiebe, PhD Katherine Hazen, J.D., Ph.D. Eileen Kirk, Ph.D. Marcel Beausoleil, PhD, Adjunct Faculty Program Description [MINOR VERBIAGE CHANGE ONLY] The role of the police officer is intellectually demanding, requiring officers to possess knowledge and skills in both substantive and procedural law, police procedures, problem solving, crisis management, written and oral communication, technology, and professionalism. This course of study, following the Bachelor of Science in Criminal Justice with the Police Certification concentration, will lead to, upon completion, both a Master of Science in Criminal Justice and a Certificate of Completion from the Massachusetts Municipal Police Training Committee, thereby allowing the student to apply for any Massachusetts municipal police department or that of any other state with a reciprocal agreement. In this concentration, students will complete a total of 36 credits: eight 3-credit courses that concentrate in criminal justice studies and a 12-credit Academy, which will have both a skills component and an academic component. Note: This program is only open to those students who have successfully completed the Police Certification concentration in the Bachelor of Science in Criminal Justice at Fitchburg State University. Program Outcomes [NO CHANGE] Students who successfully complete the 4+1 Criminal Justice Police Certification concentration will: Meet all of the requirements of the Municipal Police Training Academy Apply knowledge of the operations of the criminal justice system to real-life case scenarios and current events Recognize and analyze ethical issues and dilemmas in the practice of criminal justice Demonstrate the ability to research and analyze crime data and its impact on criminal justice policy Identify the links between theoretical foundations of crime and delinquency and the development of criminal justice policy Recognize diversity in society and how criminal justice professionals respond to the increasing diversity in society Develop critical thinking skills and the ability to apply them to problem solving.

Develop oral and written communications skills as well as the ability to use technology for communication purposes Students will be eligible to seek employment with any municipal police department in Massachusetts, and with any state that has reciprocity with Massachusetts.

Admissions Standards and Criteria [NO CHANGE] In addition to submitting required standard documentation for application to a graduate program as described in the Admissions section of this catalog, candidates must have successfully completed the undergraduate Fitchburg State University BS in Criminal Justice Police Certification concentration. The bachelor degree requires a minimum 2.50 GPA, with no grade lower than a 2.0 in any of the courses required for MPTC certification. The graduate candidates must continue to adhere to the requirements of the Police Training Academy. Required Courses [CHANGE] CJ 7250 - Applied Concepts in Policing (3 credits) CJ 7320 Crime Causation (3 credits) CJ 7370 - Advanced Criminal Law & Procedure (3 credits) CJ 8100 Program Evaluation (3 credits) CJ 8200 Recruit Officer Course (12 credits) \*\*Must be completed first and is a pre-requisite for registration into the other courses within the Police Certification Concentration. CJ 8580 Ethical Issues in Criminal Justice (3 credits) CJ 9680 Cultural Diversity and Communication (3 credits) Electives (6 Credits)

Motion to Approve Proposal:  
Second:

Vote: Unanimous

**GCE-22-23-10 – GCE Graduate Program Change – Program Description and Concentration for Criminal Justice (Weiss) - Corrected**

Graduate Program Chair [NO CHANGE] David Weiss, PhD Graduate Committee [CHANGE] David Weiss, PhD, Chair Randall Grometstein, JD, PhD Richard Wiebe, JD, PhD Katherine Hazen, JD, PhD Eileen Kirk, PhD Marcel Beausoleil, PhD, Adjunct Professor Professional Studies Concentration - 100% Online Program [CHANGE] Description This 30 credit program provides students with practical knowledge and skills based on current research in the field while also providing an understanding of ethical issues and dilemmas related to the profession. The program focuses on building student's problem solving skills and their ability to analyze and understand data to assist with decision making. The program also provides students with experience in leadership and management to assist them in advancing in career areas such as law enforcement, corrections, social services and other public service related fields. Program Objectives/Learning Outcomes [NO CHANGE] Apply knowledge of the operations of the criminal justice system to real-life case scenarios and current events Recognize and analyze ethical issues and dilemmas in the practice of criminal justice Demonstrate the ability to research and analyze crime data and its impact on criminal justice policy Identify the links between theoretical foundations of crime and delinquency and the development of criminal justice policy Recognize diversity in society and how criminal justice professionals respond to the increasing diversity in society Develop critical thinking skills and the ability to apply them to problem solving Develop oral and written communications skills as well as the ability to use technology for communication purposes Plan of Study [CHANGE] Required Courses CJ 7240 – Criminal Justice Process (3 Credits)

--OR--

Students with a bachelor's degree in Criminal Justice can take an elective course in place of CJ 7240 CJ 7320 - Crime Causation (3 Credits) CJ 8100 - Program Evaluation (3 Credits) CJ 8580 - Ethical Issues in Criminal Justice (3 Credits) CJ 9680 - Cultural Diversity and Communication (3 Credits) Electives (between 15-18) Credits Total 30 Credits [CHANGE]

Motion to Approve Proposal:

Second:

Vote: Unanimous

**GCE-22-23-11 – GCE New Graduate Policy – PLA Policy / MS Construction Management (Mani)**

Adding a 3 credit Prior Learning Assessment (PLA) through Portfolio option for M.S. Construction Management Students. This is the first PLA option that will be available for a

graduate program at Fitchburg State. This policy and process will serve as a foundation for other graduate programs that might decide to offer a PLA option as well.

**Mission/Vision Statement 2022-2023**

**ILP Discussion AUC 23**

**ILP Discussion Survey Results**