

## Purpose

The purpose of this policy is to define the overall structure for the governance and formal advisement of Fitchburg State University information systems, processes and resources.

## Scope

This governs all Fitchburg State University (FSU) information systems, processes and resources.

## Policy

Fitchburg State University will form and maintain a Technology Advisory Committee (TAC) to oversee and make recommendations on behalf of the University Community for the use of information technology resources. The governance of information technology includes:

- IT Strategic Planning and alignment with the University plan
- IT operational direction
- Disaster recovery
- IT metrics and reporting

The committee will consist of members of faculty, a library, a GCE digital learning representative as Information Technology staff including the CIO, and will meet on a periodic basis determined by the group at the beginning of each academic year.

The Chair will ensure that; meetings are conducted in accordance with TAC objectives; minutes from meetings are produced and retained; meeting minutes and action items are distributed to committee members.

Operations, policies, procedures, standards and guidelines for information systems and processes shall be the responsibility of the CIO and Security Offices.

## Role

TAC Chair: Chair the Technology Advisory Committee and report on IT Governance related activities. Implement actions decided on by the TAC in the IT department.

TAC Members: Participate in the Technology Advisory Committee as required to provide IT Governance. Implement actions decided on by the Technology Advisory Committee according to business needs.

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## Enforcement

Any employee found to have violated this policy may be subject to disciplinary action, up to and including loss of access rights and/or termination of employment under adherence to their respective collective bargaining agreement. Students found to have violated this policy may have their access removed and may have additional actions taken as directed by the Student Code of Conduct.

**Security Level** Public