

Please include a syllabus if available. If not submitted with this submission, it will be requested later.

Faculty Name: _____

E-mail Address: _____ Phone #: _____

Academic Department: _____ Academic Division: _____

Faculty Partner Name(s) (if applicable): _____

Program Location: _____

The Office of International Education at Fitchburg State University works closely with a number of study abroad providers (IEOs) to support our faculty-led programs. This support includes liability, on-the-ground logistics, and crisis and risk management. Each program will have an on-site director that will be your contact in country. The on-site director is there to help make this program a success for you and the students, and will work in tandem with you to satisfy this goal.

Proposed Course (27 characters max): _____ No. of Credits: _____

Course Number (if an existing course): _____ The course will be scheduled through: SGOCE Day

The course will be taught as: Part of day load Overload

Study Abroad Program Length: _____ Start Date: _____ End Date: _____

Course Length (if different from program): _____ Start Date: _____ End Date: _____

Reoccurrence/Rotation

Faculty-led programs run every other year. All proposals will go through the approval process. Please indicate if you plan to run this program again, if you or a different faculty-member will participate, the specific year and the student advantages of this rotation. Rotation can be considered every other year or less frequently. We ask that faculty collaborate within their departments on study abroad schedules so that no programs are competing within the same year. Please also note any potential changes to future programming here:

Program Description, Educational Objectives and Outcomes (Please describe the program goals, purpose and potential activities that would facilitate a meaningful cross-cultural experience for students, faculty and the host community.):

Travel/Leading Experience (Briefly describe your previous travel experience and experience leading student groups abroad):

If any of the trips you led were through **Fitchburg State** please give an overview of that program and include the number of students who participated:

Language Please describe your **level of proficiency** in the **Principal Language** of the Program Location:

If the course will be **conducted in English**, explain how you would maximize students' integration to the local language/culture?

Enrollment Is the course **Open to all Majors?** Yes No
(If not open, which student populations would be eligible to participate?):

Will this course satisfy a **Liberal Arts and Sciences** requirement? Yes No

Will the program be open to **students** from **other universities**? Yes No

Will the program be open to both **undergraduate** and **graduate students**? Yes No

Additional Information Please list anything you would like to include about this program.

Signatures

Signatures below indicate approval of this proposal.

Department Head

Name typed/printed: _____

Department Head Signature: _____ Date: _____

Dean

Name typed/printed: _____

Dean Signature: _____ Date: _____

Director of International Ed.

Name typed/printed: _____

Director of International Ed. Signature: _____ Date: _____

Associate VP Academic Affairs

Name typed/printed: _____

Assoc. VP Academic Affairs Signature: _____ Date: _____