

ALL UNIVERSITY COMMITTEE

Thursday, December 6, 2018

3:30 p.m.

Miller Oval

Minutes

Committee Members in Attendance:

Laura Bayless, Charles Roberts, Cathy Canney, Peter Staab, Aisling O'Connor, Alexander Ramos Jr., Michael Nosek, Matthew Badagliacca, Alberto Cardelle, Amy Wehe, Joe Wachtel, DeMisty Bellinger-Delfeld, and Hailey O'Brien

Committee Members Absent:

Sara Levine

Guests in Attendance:

Kisha Tracy, Catherine Buell, Paul Weizer, Bill Cummings, Linda Dupell, Nadimpalli Mahadev, Adem Elveren, and Keith Williamson

AUC Chair Peter Staab called the meeting to order at 3:30 p.m.

I. Acceptance of Minutes:

AUC Meeting: November 1, 2018

Motion: Charles Roberts Seconded: Alexander Ramos Jr.

Vote: 10/0/1

Motion to accept minutes from AUC Sub-committee meetings: Curriculum and Academic Policies.

Motion: Charles Sides Seconded: Alexander Ramos Jr.

- AUC Curriculum: November 15, 2018
- AUC Policies: November 13, 2018

Vote: 11/0/0 (*Unanimously approved*)

II. New Business (Proposals to send to Subcommittees)

Motion to refer AUC #9 through AUC #44 to the Curriculum Committee

Motion: Charles Roberts Second: Amy Wehe

Vote: 11/0/0 (*Unanimously approved*)

III. Proposals to Approve

AUC #8: Change Title and Description of Honors Seminar in Earth Science

Motion: Joseph Wachtel Seconded: Charles Sides

Elizabeth Gordon presented

This proposal is to change the name and description of the Honors Seminar in Earth Science. This would expand the topics that student will be exposed to and increase the number of faculty who may be interested in teaching the course.

This will be cross listed as HON/GEOG. Going to add the number to the title: Honors Seminar in Environmental Science – HON 2250 (Item #7 in proposal).

Elizabeth noted that the Curriculum Committee had friendly amendment of adding the SMT designation to the proposal. (***Refer to Curriculum Minutes: November 15, 2018***)

Vote: 11/0/0 (*Unanimously approved*)

AUC #5: Minor Changes to Title and Course Descriptions of CSC 3050: Web Programming with Java

Motion: Charles Roberts Seconded: DeMisty Bellinger-Delfeld

Nadimpalli Mahadev presented

This proposal seeks to make a minor change to course title and description. Seeking to remove Java from the title and description to allow review of varied programming languages and not limit to Java. We use a lot of other languages, so would like this course to be flexible.

Friendly amendment of adding the Deans name in Line 9 of the proposal.

Vote: 13/0/0 (*Unanimously approved with friendly amendments*)

AUC #4: Revisions to IDIS Pre-Law Major Requirements

Motion: DeMisty Bellinger-Delfeld Seconded: Charles Roberts

Paul Weizer presented

This proposal is seeking to update the Pre-Law program by updating course option listings.

Moot Court:

A question was raised about whether or not Moot Court could satisfy both the capstone requirement and one of the interdisciplinary Studies Common Core. Paul indicated it could but students would need to take the course twice which is permitted. Students will take POLS 4350: Moot Court a second time and gives them a chance to have a more active roll. He doesn't have a problem with them fulfilling both. They have to take it twice to count in both places.

Student Representative Alex Ramos Jr. spoke about his experience of taking this course. Spoke of how taking the course a second time gave students more speaking experience and chance to work with those you first worked with again.

Friendly Amendment: Committee asked if Paul could update the proposal submitted to include the program of study in its current form and proposed form as it would appear in the catalog.

Vote: 13/0/0 (*Unanimous approved*)

AUC #6: Correction to the New Suspension Policy (AUC #5 from AY 17/18)

Motion: Charles Roberts Seconded: Laura Bayless

William Cummings presented

This proposal seeks to correct AUC #105 from the AY 2017-2018. Would like to change the language to say GPA credits instead of "attempted credits" in the table for suspension.

Vote: 13/0/0 (*Unanimously approved*)

AUC #7: Remove ECON 1300 Consumer Economics from Catalog

Motion: Joseph Wachtel Seconded: Aisling O'Connor

Adem Elveren presented

Proposal is to remove course, ECON 1200, from the catalog. This course has not been offered in more than a decade. There are enough other elective courses students can take to cover the content in this course.

Friendly amendment:

- **Add at the end of the sentence, where it says Proposed Changed in Section 8: "and catalog". So it should now read "Remove ECON 1300 from list of electives classes and catalog".**
- **Change name of chair, department curriculum committee from Paul Weizer to Christine Dee.**

Vote: 13/0/0 (*Unanimously approved with friendly amendments*)

AUC #1: Academic Calendars for 2019-2020 and 2020-2021

Motion: Laura Bayless

Seconded: DeMisty Bellinger-Delfeld

Catherine Canney presented

The academic calendar for Fall 2019/Spring 2020, the AUC Committee approved last year. The academic calendar for Fall 2020/Spring 2021 is new.

Subcommittee Amendments:

There was one change to the Spring 2020 semester and that is that May 6 is now the final day of classes; last year it was approved for Thursday, May 7.

The consistent amendment amongst the sub-committees (Curriculum, Policies, and Student Affairs) are the deficiency grade due date, advising period, and registration period. All of these were moved one week later. Canney consulted with the Registrar's Office, Student Accounts, and Financial Aid on moving these dates; they all had no problem with these changes.

There were changes to the withdrawal date from the Student Affairs committee, though it was not clear which dates as they were not recorded in their minutes from October 18, 2018.

Final Withdrawal Dates:

Canney reviewed the proposed withdrawal date changes that would have been reviewed by the Student Affairs Committee.

Fall 2019

Change withdrawal date from November 18 to 21.

Spring 2020

Change withdrawal date from April 3 to 7.

Fall 2020

Change the withdrawal date from November 16 to 19.

Spring 2021

Change withdrawal date from April 2 to April 6.

Note: These dates are still within the 11th week, the difference is it mirrors the day the classes started. (Example: if the class started on a Thursday then the final date will land on a Thursday in the 11th week).

Monday Schedule on Tuesday:

Academic Policies Committee had another amendment to switch Tuesday instead of Monday, so would have a Monday schedule on a Tuesday to allow more class meeting dates for Monday classes. Cathy told the committee that this action would conflict with the CTL professional development dates on the calendar. A vote was taken and it passed.

This is not in the original proposal that was submitted to AUC; that's a change that the Academic Policies Committee made, not the proposer. The final vote comes from AUC in the end.

The committee noted that this may effect student population who may have work and day care obligations and also impact adjunct faculty schedules and obligations on other days.

Michael Nosek motioned to accept the proposed changes from Curriculum, Policy and Student Affairs to move the deficiency grade due date, advising and registration out by one week and to reject the Academic Policies Committee recommendations to switch Tuesdays classes to a Monday schedule. Seconded by DeMisty Bellinger-Delfeld. Vote: 13/0/0

Laura Bayless would like to have the move-out date be changed to final day of exams. There are benefits to this, for those who don't have role in commencement, it gets them off campus. It gets less complicated with those coming for graduate commencement. Students can apply to stay after. There is communication from housing via email, social media, and face to face on how to move out. We can let the students know that there's a procedure.

Laura will find out if there is an exact time that students need to move out by. The committee noted that the time should not be on calendar because it is not academics.

Friendly amendment to have residence halls close as same day as last day of finals in spring 2020 and spring 2021.

Vote: 13/0/0 (Approved with friendly amendment of having residence halls closed the last day of finals in spring 2020 and spring 2021)

IV. Items from the Floors

a. Sub-Committee Minutes

Peter Staab

AUC Chair Peter Staab wanted to make a note to the sub-committees that friendly amendments need to be clearly detailed in minutes.

b. Liberal Arts and Sciences (LA&S) Council: Proposal for New LA&S Program

Peter Staab

AUC Chair Peter Staab said he will be scheduling an extra AUC meeting to only discuss the forthcoming LA&S proposal. He noted that LA&S will need to get something to the AUC Chair Peter Staab by February 1st. He thinks it would be better to do the extra meeting for LA&S in March rather than in May.

The Curriculum Committee is also going to have a separate meeting for LA&S as well.

The committee is thinking the timeline would be as follows: February 7th to refer it, Academic Policy would be in February, and Student Affairs would be in March. The committee feels this would be a reasonable timeline.

Kisha noted that LA&S Council would have no issue with getting it in February. The LA&S Council will be getting the proposal to AUC Chair Peter Staab for AUC referral.

Peter will be sending out a heads up on all of this.

Kisha Tracy

Kisha sent out draft documents to the AUC Chair and sub-committee chairs.

The AUC Committee and LA&S Council had discussed having a joint forum. With the timeline above, the forums should be taking place in January. The LA&S Council would like as many AUC members there as possible.

The committee would like to see documentation and votes in the proposal. Would like to see documents that has arguable language so it shows that it was 100% approved and what was argued amongst the parties. Would like minutes and Peter will be seeing if he can request minutes from the LA&S Committee. Kisha feels the LA&S Committee would be open to the minutes being distributed to the AUC Committee and would have no problem with getting those to the AUC Chair.

*Note: The committee decided on the extra date for AUC Committee to go over the LA&S proposal on **March 21, 2019.***

c. Industrial Technology (ITEC) Department Proposals

The ITEC Department is working through the proposal process with AUC and AUC Curriculum Chairs. They have a number of proposals that will be coming through and we will probably have those by the next AUC meeting.

We will have the same outline Excel document that they made in the AY 2017-2018, to help with organizing the proposal submissions. They also have 4 year plans that will help. These summary documents will make it easier for the committee to go through the proposals.

The proposals that will be coming through are name changes and program changes.

V. Adjournment

Motion to adjourn meeting made by Charles Sides and seconded by DeMisty Bellinger-Delfeld

Meeting adjourned at 4:32 p.m.

Vote: 13/0/0 (*Unanimously approved*)