

**ALL UNIVERSITY COMMITTEE**

Thursday, October 4, 2018

Miller Oval

**Committee Members in Attendance:**

Peter Staab, Catherine Canney, Alberto Cardelle, Charles Roberts, Joseph Wachtel, Sara Levine, Aisling O'Connor, Laura Bayless, DeMisty Bellinger-Delfeld, Amy Wehe

**Committee Members Absent:**

Alexander Ramos Jr, Hailey O'Brien, Michael Nosek,

**Guests in Attendance:**

Sean Goodlett, Chris Cratsley

*AUC Chair Peter Staab called the meeting to order at 3:30 p.m.*

**I. Acceptance of Minutes: AUC September 11, 2018**

Approved with no discussion.

Vote: 10/0/1

**II. New Business (Proposals to Consider)**

**Motion to refer AUC #3 through AUC #5 to the Curriculum Committee**

Motion: Cathy Canney                      Seconded: Charles Roberts

- AUC #3: New Course: Vertebrate Anatomy
- AUC #4: Revisions to the IDIS Pre-Law Major Requirements
- AUC #5: Minor Changes to Title and Course Description of CSC 3050

Vote: 11/0/0 (*Unanimously approved*)

## **Motion to Consider AUC #6: Correction to the New Suspension Policy**

Motion: Alberto Cardelle      Seconded: Laura Bayless

*Sean Goodlett presented*

This is a minor change but it has significant implications. When AUC #105: Revision to the Probation and Suspension Policy, was presented to the AUC Committee last year (2018), there was an error in it that we did not see. In the section titled suspension, the proposal incorrectly states that the number of "attempted credits" would determine separation from the college. It should read "GPA credits". We missed this error.

With the error in wording, we would be dismissing a large number of students. So with the correction, we are returning this particular piece back to what it should be, which is "GPA credits". We are trying to implement this as soon as possible, so that when December comes, it will already be in effect.

AUC Committee discussed about which sub-committees they feel this should be forwarded to. There was discussion that this is an Academic Policy issue, that helps students and promotes student success. They believe this should also be forwarded to the Student Affairs Committee. It has to be oversights and looked at so they are aware of the correction.

**Charles Roberts moved to refer AUC #6 to Student Affairs Committee and Academic Policy Committee, seconded by DeMisty Bellinger-Delfeld**

Vote: 11/0/0 (*Unanimously approved*)

### **III.      New Business (Other)**

#### **A.) Letter from Sean Goodlett re: AUC #105: Revision to the Probation and Suspension Policy**

*Sean Goodlett presented*

The issue that we have come up with is Banner is not allowing us to do what we originally set out and said it could do. We wanted to make sure that if it shows on the transcript, it would show the student remains in good standing but has an academic warning.

In the proposal, it states that the students whose GPA fell between 2.0 – 2.2, they would be placed in academic warning. These students we feel have a lower chance to graduate from the University. This is a warning for the students to let them know they are at risk, but not on academic probation. We are trying to triage and treat them so the academic advisors can see them; make sure it goes in the advising platform.

The committee discussed:

Some AUC committee members felt that this would not look good if it shows "academic warning" on the transcript, especially for future employers who may be hiring these graduates.

Some also felt it may be a short-lived problem; Banner may have some fixes to this. There may be things that can be done to alter the transcript; it's micro printed in the back of the transcript. Feel the employer will see the student's GPA regardless, so they will see the lower GPA.

There was discussion about maybe changing the wording to say "academic advisory" or "academic notice". Feels either should be implemented because it will be on the student transcripts. Maybe can be "advisory notice" because it will be a notice to advisors and students.

Next question is should Sean Goodlett put another proposal through to make this change?

Sean made a point that changing the wording in Banner, is a practice so feel it should not have to go through the process of re-submitting a proposal. The policy is the same, just changing of the practice. Would like to get it in effect right away.

The committee suggests that Sean goes back and discuss with his group, then come back to the next AUC meeting to finish discussion.

**Charles Roberts moved to change wording from "good standing –academic warning" to "good standing – academic notice" and to bring to the sub-committees with amendment sub-committees can vet-it-out if they feel they would like any changes. Laura Bayless seconded the motion.**

Vote: 11/1/0

## **B.) Visit from the LA&S Chair, Christopher Cratsley, to Discuss New Process**

*Christopher Cratsley presented*

The LA&S chairs brought the proposal to each academic department over the summer, issues were brought up and the LA&S and smaller groups worked through them. Christopher and Kisha have expanded this feedback from the departments and met with each of them to discuss feedback they have received.

The LA&S Chairs are hoping to have this proposal pushed forward and on it's way. Hope to have proposal in hand in November and hope to have one in AUC before the December meeting.

Wanted to a send notice to the campus community for important goals to all the students and work to convene with a campus-wide forum to address this. Will continue to have the whole campus view the proposal and give feedback towards it. Have the proposal co-sponsored by AUC and the LA&S Council. That is why LA&S chairs are pushing to have the proposal in hand by November so that in the December AUC meeting, the committee will have an opportunity to

see the proposal and planning for these forums. It would have more weight if it is cosponsored by LA&S and the AUC.

Some committee members agreed that if the forum was scheduled early, they could listen to them before the February meetings. Feel that scheduling it sooner rather than later would be better, to see what the broader community thinks.

Chris is concerned that if they go through the process and hold off to give to AUC until after, then they might not get something in by this academic year. The LA&S chairs want to make sure they hear from everyone, everyone is invested in it, but it's the timing of the year that's the issue. Most likely if the forum is in December, may have a lot of people not show up.

Alberto said some feedback he has received is this model being tweaked the way it is, didn't work for some programs.

Chris stated the he and Kisha worked with program representatives over the summer and took the concerns back to the committees; they let the departments know that we are responding to the feedback. One of the issues they feel there is a decrease in the flexibility with the current proposal. So working on how do we adjust and allow flexibility so they can complete the program of study through the broad range of majors.

November is the LA&S Council's ultimate goal and to bring it to the AUC's December meeting. That is why they had this timeline made out.

Peter and the committee stated it's going to be hard if they don't get it to AUC by December and wouldn't be surprised if they spent a long time on this particular proposal. Would encourage to get to AUC as soon as they can. Also fear when it goes to subcommittees it may get amendments as well. So encourage Chris and/or Kisha to really make sure they're at the subcommittee meetings if this is referred over.

### **C.) Convening of Subcommittees: Academic Policy, Curriculum, and Student Affairs**

DeMisty Bellinger-Delfeld and Charles Roberts both sent out emails to their sub-committees. They have the list of their faculty members.

Peter Staab would like the Chairs of the sub-committees to come to the AUC meetings.

### **D.) AUC Workshop on October 25**

*Charles Roberts presented*

The AUC Workshop is scheduled for October 25<sup>th</sup>. The staff assistant in Communications Media will be doing the minutes. Charles will be sending out an email blast next week to the campus

community and will send to all chairs so they can send their curriculum committee members to the workshop.

Alberto will send out an email about this and also the Academic Affairs event on the 23<sup>rd</sup>. This will be sent from the Academic Affairs email.

The AUC Chair suggested that they post the video, PDF, and Power Point slides to show it on the AUC webpage; may want to put in the section "submit AUC proposals". Deresa Webb will take care of posting those once she receives them.

### **E.) Posting of Minute Drafts on the AUC Website**

AUC Chair wanted to discuss the possibility of posting the draft minutes to the AUC webpage. This would take the place of Peter sending out in an email blast to the campus community; would be easier when it's the busy time of year when so many emails are coming through. Can mark them as clearly draft on the website, so they know it's not the final set of minutes.

Committee members discussed and some felt they didn't like the idea. There may be some sets of minutes that have a lot of corrections that need to be implemented. If the recorder got some information wrong, it may cause some controversy. Would rather them be posted after they are voted by the AUC Committee.

Peter will still send out drafts, but will have the watermark draft in the document. The finalized draft will then be posted on the website, once they are voted and approved by the AUC Committee.

### **F.) Update Editable Forms**

The AUC Chair has not had a full discussion with people about changing the editable PDF form; knows this is a busy time in the middle of the year to discuss updating form.

Feels it will be better to continue with the way the PDF form is now and maybe switch it to next academic year. The Mathematics admin may be able to do it. Will keep the committee updated on that.

### **Motion to adjourn the meeting by Amy Wehe and seconded by Charles Roberts**

Meeting adjourned at 4:40 p.m.

Vote: 10/0/0 (*Unanimously approved*)