

## Thank you for your interest in Fitchburg State University!

We look forward to having you as part of our Falcon Team. This is a guide for all international applicants requiring an I-20 at Fitchburg State University. If you are considering changing your current non-immigrant status to an F1-Student status, please feel free to contact

Office of International Education for any immigration questions ..... 1(978)665-3089 or [inhelp@fitchburgstate.edu](mailto:inhelp@fitchburgstate.edu)

For any admissions questions please contact the Admissions Office ..... [intladmissions@fitchburgstate.edu](mailto:intladmissions@fitchburgstate.edu)

## Graduate Programs

Listed Below. For information graduate program visit:

[fitchburgstate.edu/academics/graduate-studies/](http://fitchburgstate.edu/academics/graduate-studies/)

## Undergraduate Programs

Listed below are Majors only, for Minors and Concentrations please visit: [fitchburgstate.edu/academics/undergraduate/](http://fitchburgstate.edu/academics/undergraduate/)

**Please note:** An I-20 is **NOT** issued to applicants seeking an **ONLINE** degree. (Program availability are subject to change)

### EDUCATION/TEACHING (MAT OR MED)

- Curriculum and Teaching<sup>1</sup>  
(MEd, non-licensure)
- Educational Leadership  
and Management
  - Non-Licensure<sup>2</sup>
  - School Principal (Initial Licensure)
  - Supervisor/Director (Initial Licensure)
- English (MAT, non-licensure)
- Occupational Education (MEd)
- Science Education (MEd)
- Special Education (MEd, non-licensure)
  - Guided Studies—Dyslexia Specialist<sup>3</sup>
  - Reading Specialist<sup>3</sup>
  - Moderate Disabilities<sup>3</sup>  
(Initial Licensure, 5-12 and Pre-K-8)
  - Severe Disabilities<sup>3</sup> (Initial Licensure)

### BUSINESS ADMINISTRATION (MBA)

- Accounting<sup>1</sup>
- Human Resources<sup>1</sup>
- Management<sup>1</sup>

### MASTER OF SCIENCE

- Applied Communication
  - Applied Communication Studies
- Computer Science
  - Data Science
- Counseling
  - Clinical Mental Health Counseling
  - School Counseling (Initial Licensure)
- Forensic Nursing<sup>2</sup>

### MASTER OF ARTS

- Biology
- English
  - English
  - Gender Studies Concentration
- History

### BS & MS DUAL DEGREE

- Criminal Justice (4+1 year program)

### UNDERGRADUATE MAJORS

- Biology
- Business Administration<sup>1</sup>
- Chemistry
- Communications Media
- Computer Information Systems
- Computer Science
- Criminal Justice
- Early Childhood Education
- Economics
- Elementary Education
- English Studies
- Environmental and Earth Science
- Exercise and Sports Science
- Game Design
- Geographic Science & Technology
- History
- Human Services
- Industrial Technology
- Interdisciplinary Studies
- LECOM Early Acceptance Programs
- Mathematics
- Middle School Education
- Nursing
- Occupational/Vocational Education
- Political Science
- Psychological Science Major
- Sociology
- Special Education
- Technology Education (Grades 5-12)

1 = Program is **ALSO** offered online

2 = Program is **ONLY** offered online

**Note** F1- student visa/I20 is **NOT** provided  
to applicants seeking an online degree

3 = Program is offered as online/hybrid

## Application Deadlines for All International Applicants

Below are the priority deadlines for International applicants:

FALL Semester (begins September):

- March 15 (for undergraduate students seeking on-campus housing)
- June 1 (if seeking off-campus housing)

SPRING Semester (begins January):

- October 1

The Admissions Office will try its best to process any applicants or documents received after the priority dates. Late applications may be considered for a later semester at the discretion of the office.

## Documents Required from All International Applicants

Program Specific Requirements can be found on the Fitchburg State website ..... [fitchburgstate.edu/academics/](http://fitchburgstate.edu/academics/)

1. Submit an Online Application ..... [fitchburgstate.edu/admissions/applying/](http://fitchburgstate.edu/admissions/applying/)
2. Upload Supporting Documents to your online application:
  - a. Resume (graduate applicants only)
  - b. Essay (for undergraduate applicants only)
  - c. Recommendation letters (requests are electronically sent to through the online application)
3. Arrange for the followings documents to be sent directly to Admissions Office:
  - a. Sealed Official Transcripts (**sent via mail only from institution**). All non-English language documents must be accompanied by a notarized English translation. Please note that both the original and translated documents must be submitted.
  - b. Credential Evaluation (if degree/diploma is from a non-US institution).
    - i. Course by Course evaluations are required for undergraduate applicants or transfer applicants.
    - ii. General evaluation is required for graduate applicants
    - iii. Following are some suggested organizations that provide foreign credential evaluation services:
      - The Center for Educational Documentation ..... [www.cedevaluations.com](http://www.cedevaluations.com)
      - World Education Services ..... [www.wes.org](http://www.wes.org)
      - Credential Evaluators ..... [www.ece.org](http://www.ece.org)
  - c. SAT (only required from Game Design and Nursing applicants).
  - d. IELTS/TOEFL (waived if applicant has a US university degree or is from a country where English is an official language). Below are the minimum score requirements for each exam.
    - i. TOEFL PBT (paper-based) ..... 550
    - ii. TOEFL iBT (internet-based) ..... 79
    - iii. IELTS ..... 6.5

\*The TOEFL code for Fitchburg State University is 3518\*

The Admissions Office reviews complete applications within 2-3 weeks. The applicant is notified of decision via email.

4. Upon acceptance you are required to upload the following documents, which are required for an I-20 to be issued.
  - a. Copy of Passport
  - b. Official Bank Letter (sources of funds, including personal/family savings, sponsors/relatives, scholarships and loans. (See sample included)
    - i. Undergraduate Applicants – must state at least \$28,074 USD
    - ii. Graduate Applicants – must state at least \$19,421 USD
  - c. Letter of Support (if seeking financial support from a third party) (See sample included)
  - d. Intent to Enroll Form (available on your online application)
  - e. Completed I-20 Request Form (available on your online application)

Admission is granted for a specific semester only. If you are unable to attend the designated semester or looking to defer (for up to a year), Fitchburg State should be notified immediately via email at [intladdmissions@fitchburgstate.edu](mailto:intladmissions@fitchburgstate.edu).

## Annual Tuition and Fees

Academic Year 2017–2018. Costs are subject to change.

Graduate Students	Undergraduate Students
Tuition and Fees ..... \$8,017	Tuition and Fees ..... \$16,253
Living Expenses, transportation, miscellaneous ..... \$8,649*	Living Expenses (Room & Board) ..... \$9,066*
Health Insurance and Books ..... \$2,755	Health Insurance, Books..... \$2,755
<b>Total (U.S. Funds) ..... \$19,421</b>	<b>Total (U.S. Funds) ..... \$28,074</b>

\* Estimated

## Housing

On-campus housing is only available for full-time undergraduate students. On-campus housing applications are on a rolling basis; approval of on-campus housing will depend on availability. For off-campus housing options, please contact the Office of International Education for guidance.

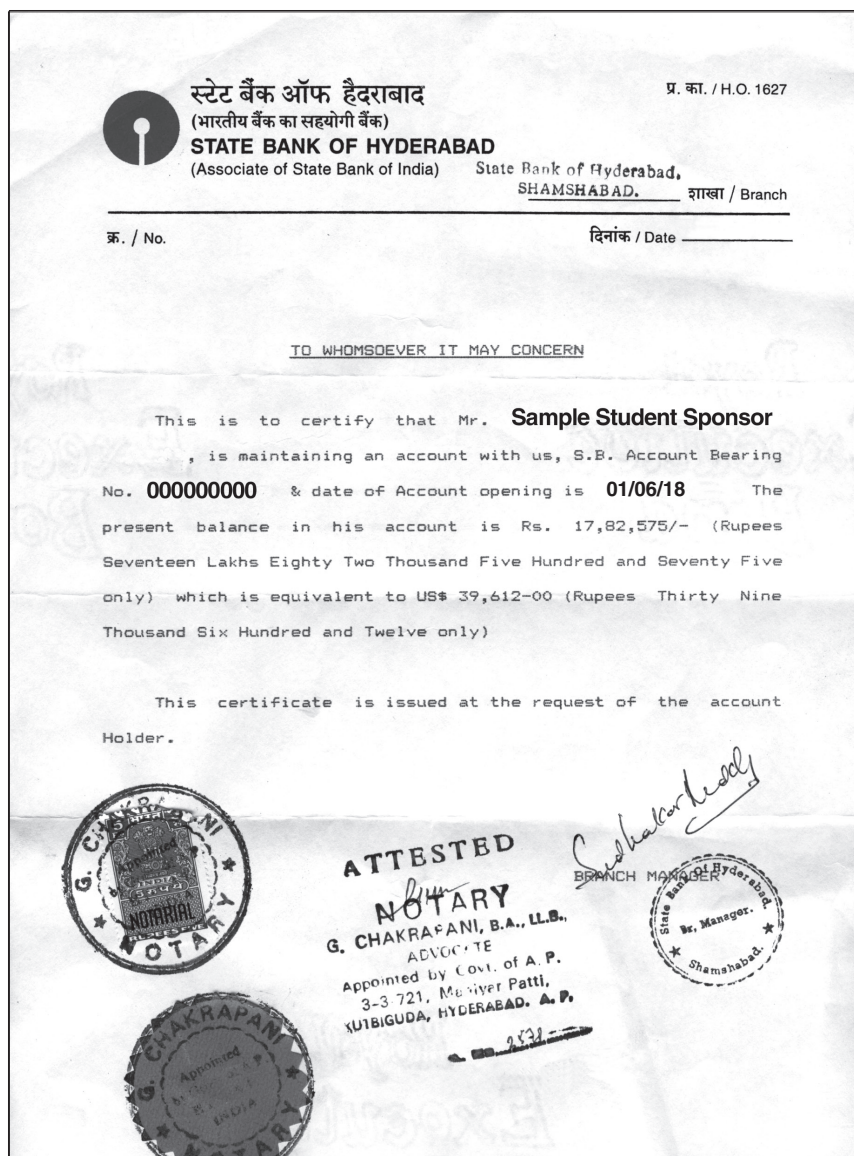
## Sample Bank Letter

To the right is a sample of an original bank letter. Individual banks may present the required information in a different format. This sample is intended to show the information we require for an official bank letter.

## Questions

Questions about the admission process should be directed to the Admissions Office at (978) 665-4399 or [intladmissions@fitchburgstate.edu](mailto:intladmissions@fitchburgstate.edu).

Questions about immigration, visas, housing for graduate students should be directed to the Office of International Education at (978) 665-3089 or [inthelp@fitchburgstate.edu](mailto:inthelp@fitchburgstate.edu).



### MAILING ADDRESS

Admissions Office  
Fitchburg State University  
160 Pearl Street  
Fitchburg, MA 01420

## Letter of Support Form

International students or their sponsors must provide evidence of sufficient funds available to support the first year of study at Fitchburg State University. If a student is receiving funding from a sponsor, this letter of support must be signed by the sponsor and notarized. The sponsor must also submit a notarized letter from their bank, on bank letterhead reflecting sufficient funds to meet first-year financial obligations. (Refer to page 2 for more details.)

*Please Print*

I, \_\_\_\_\_, who resides at  
*Sponsor's Name*

\_\_\_\_\_  
*Sponsor's Address*

\_\_\_\_\_  
*Sponsor's Telephone(s)* being duly sworn, depose and say

that it is my intention to support \_\_\_\_\_  
*Name of Student*

who resides at: \_\_\_\_\_  
*Student's Home Country Complete Address*

and comes to the United States to study at Fitchburg State University and reside at (U.S. address, if known).

I am willing and able to maintain and support the prospective student. This affidavit is made by me for the purpose of assuring the University that the student I am sponsoring will have sufficient funds to cover tuition, fees, and living expenses during his/her course of study in the United States.

\_\_\_\_\_  
*Signature of Sponsor*

\_\_\_\_\_  
*Date*

Signature and statement signed and sworn before me

\_\_\_\_\_  
*Signature of Notary Public*

\_\_\_\_\_  
*Address, Location*

*Affix Stamp or Seal*

**PLEASE NOTE:** We suggest that you request an additional copy to submit to the U.S. Embassy or Consulate with your visa application.

It is the policy and commitment of Fitchburg State University not to discriminate on the basis of race, religion, color, age, gender, sexual orientation, disability, veteran status, marital status, or national origin in its education programs, activities, admissions, or employment policies, and to comply with the requirements of Federal Executive Orders 11246 and 11375 as amended; the Civil Rights Act of 1964 as amended; Title IX of the Educational Act of 1972; Sections 503 and 504 of the Rehabilitation Act of 1973; Section 402, Vietnam Era Veterans Readjustment Act of 1974; the Civil Rights Restoration Act of 1988; Americans with Disabilities Act of 1990; the Civil Rights Act of 1991; and pertinent laws, regulations, Executive Orders, and directives of the Board of Higher Education of the Commonwealth of Mass., the Commonwealth of Massachusetts, and other applicable state and federal statutes