

All University Committee Meeting

Thursday, April 2, 2020

3:30 pm

Google Hangouts Meets

Committee Members in attendance (14):

Crystal Aneke, Matthew Badagliacca, Laura Bayless, Catherine Buell, Cathy Canney, Alberto Cardelle, Joe Cautela, Rala Diakite, Gerald Higdon, Christa Marr, Michael Nosek, Charles Roberts, Kisha Tracy, Joe Wachtel

Guests:

Denise Bertrand, Andrew Chan, Keith Chenot, Karen Keenan, Lynne Kellner, Nadimpalli Mahadev, Nirajan Mani, Audrey Periar, Renee Scapparone, Keith Williamson, Sarah Wright

AUC Co-chair Michael Nosek called quorum at 3:32 pm

Approval of Minutes

AUC Meeting: 3/5/2020

Motion: Charles Roberts Second: Joe Cautela

Amendment:

- Page 6: Andrew Chan could not move, change word to say sponsor.

Vote with amendment: 14/0/0

Acceptance of Sub-committee Minutes

- Curriculum Committee: 3/26/2020
- Academic Policies: 3/3/2020

Motion: Charles Roberts Second: Joe Cautela

Vote: 14/0/0

REFERRAL OF NEW PROPOSALS

Refer AUC #42 – AUC #46 to the Curriculum Committee

Motion: Charles Roberts Second: Joe Cautela

Vote: 14/0/0

Refer AUC #49 – AUC #58 to Curriculum Committee

Motion: Charles Roberts Second: Joe Cautela

Vote: 14/0/0

Refer “AUC #59: Updates to the LECAP Program” to Academic Policies Committee, Curriculum Committee, and Student Affairs Committee

Motion: Charles Roberts Second: Joe Cautela

This is for undergraduate programs so will not need to go to the Graduate Council.

Vote: 14/0/0

Refer AUC #60 – AUC #61 and AUC #63 – AUC #68 to the Curriculum Committee

Motion: Charles Roberts Second: Joe Cautela

Vote: 14/0/0

Refer “AUC #62: Adjust Catalog Language for Math Readiness Requirement and Math Progression Requirement” to Academic Policies Committee and Curriculum Committee

Motion: Charles Roberts Second: Joe Cautela

Vote: 14/0/0

Refer “AUC #69: Acceptance of Transfer Courses with a Pass (P) or Satisfactory (S)” to Academic Policies Committee and Student Affairs Committee

Motion: Charles Roberts Second: Joe Cautela

Discussion about whether to refer to Curriculum Committee as well. It was noted that the proposal would be sent to the campus community so anybody can weigh in on it.

Vote: 14/0/0

PROPOSALS TO CONSIDER

AUC #24: Changes to Computer Information Systems Major

Motion: Charles Roberts Second: Joe Cautela

Sponsor: Nadimpalli Mahadev

This proposal is to restructure the Computer Information Systems major.

- Remove 2 core courses (CSC 1000 and SPCH 1000) and add two core courses (CSC 3050 and CSC 3500);
- Replace Math 1250 with Math 1300 and Replace Math 1800 with Math 1700.
- Repackage the core into CIS core, Business core, and Business IS Concentration.

Sponsor reviewed proposal and noted that their program accreditors (ABET) recognized the need and requirement that our students take at least 15 credits worth of courses outside the computer science field in a subject area with IS applications. This proposal rearranges the core to group the courses related to IS Environment separate from the other courses. While these changes apply to the current standalone CIS major, it enables introducing concentrations with different IS application domains. Six such concentrations will be introduced in different proposals.

Two capstone courses in our core: CSC 3710 and CSC 4700 will train the students to develop an IS application in their chosen IS environment. This will build a bridge between computer science and Business. So those with computer skills can help businesses. ABET suggested calling it AIS environment. We can introduce different AIS requirement.

Number of Credits:

Discussion about the total credits not adding up. Taking out 12 credits and with the new course that will be adding 2 more credits; but its only coming to 11 credits. Sponsor stated the pre-calculus is not a requirement it is listed as an option if needed, if needed take MATH 1250 and MATH 1300 if needed. There will be two extra credits when changed from 1 to 3 credits.

Course changes as appear in catalog would be: 51 credits and another 9 credits for CIS electives, gives a total of 60 so far. And 69 with business credits, and 15 for IS environment. That brings it to 75 altogether. The only change is 1 credit change to 3 credits. It is the same program except for that change.

Committee member stated there's actually 76 credits plus the pre-calculus if needed, but most students take pre-calculus. Math for Business is still listed on there. If bus department decides to remove bus calculus that will not be on books and will have to move to calculus 1 which is 4 credit class. Most business students take MATH 1800 so don't know why that is being replaced.

Sponsor: Math 1800 was changed to MATH 1700 because they said they liked applied stats instead of bus stats and other concentrations was fine with either one. Sponsor showed AUC #55 that shows the complete LAS template and number of credits for everything; it was attachment for the new LAS. Major specific credit is 60 in new LAS and other are accounted for.

Sponsor Amendments:

- CIS 4102 is incorrectly listed; it's actually Ethics in Computer Science 1 credit.
- Strike 3 credits and replace with 1 credit.
- Leave title as is as Ethics in Computer Science.
- Take out Global Solutions and put Ethics in Computer Science in.

There was confusion around the proposal specifics resulting in a suggestion to table.

Table AUC #24

Committee agreed should table this discussion and move to AUC #33.

Motion to table discussion by Gerald Higdon and seconded by Matthew Badagliacca

Vote to table AUC #24: 14/0/0

AUC #33 – New Course: Ethics and Impacts of Computing Solutions

Motion: Charles Roberts Second: Joe Cautela

Sponsor: Nadimpalli Mahadev

Ethics in Computer Science (CSC 4102) is currently a required core course in both our CS and CIS programs. It is a 1 credit course and provides a very limited coverage of ethical issues for software engineering professionals. The new 3 credit course will replace the current 1 credit course “Ethics Impact and Computer Solutions.” Once this proposal been approved this course will be required by CS and CIS majors, to replace current ethics course with this new 3 credit course. So this course will be replacement in both CS and CIS majors.

Will also be discussed in AUC #55 and AUC #56. “AUC #55: Change to List of Core Courses for Computer Information Systems” and “AUC #56: Change to List of Core Courses for Computer Science” will be considered to curriculum today.

Curriculum had friendly amendments (see minutes from curriculum meeting).

Amendments:

- Section 9: Change box under 9 from required to elective.
- Item 13: Put in number of 3 credit hours.
- Item 17: Since changing course to an elective, will have to remove the amendment from Curriculum Committee for #17. So remove amendment from Curriculum for item 17.

Vote with amendments: 14/0/0

AUC #7: Prerequisite Change for EXSS 2023, Introduction to Sports Medicine

Motion: Charles Roberts Second: Joe Cautela

Sponsor: Karen Keenan

The proposal is seeking to change the prerequisites for EXSS 2023 (Introduction to Sports Medicine) from: BIOL 1300 (Anatomy and Physiology II) to: BIOL 1300 (Anatomy and Physiology II) and EXSS 2050 (Functional Anatomy). Currently the only prerequisite is Anatomy and Physiology. The reason for adding the additional prerequisite is to provide students with more practical experience in human anatomy structure, human motion, which is primary focus in Intro to Sports Medicine class.

This went to curriculum committee last year, and we forgot to put it on agenda last year. Forgot which minutes it was on, it had no amendments was on meeting on December 19.

Amendment:

Section 8: Both say original catalog, need to say new catalog where new catalog wording is.

Vote: 14/0/0

AUC #12: Move three courses from concentrations into the core curriculum of the Applied Science & Technology program

Motion: Charles Roberts Second: Joe Cautela

Sponsor: Nirajan Mani

This proposal seeks to remove three courses and with the proposed updated curriculum, moving three concentrations courses into the core curriculum for the Applied Science and Technology program. This proposal increases the number of courses in the core curriculum to reinforce the program's shared curriculum and to meet ABET ANSAC's (Applied and Natural Science Accreditation Commission) general criteria for accreditation purpose.

There were friendly amendments at curriculum committee meeting. (See curriculum committee minutes from 3/26/2020).

Amendment:

Amendment B: Adding at end of each statement "to the core" and "removing from the core".

Vote with amendments: 14/0/0

AUC #13: Remove two courses from the Applied Science and Technology program curriculum.

Motion: Charles Roberts Second: Joe Cautela

Sponsor: Nirajan Mani

This proposal is to remove ENGT 3100 Communication and Transportation Technologies (AUC# 27, year 2019) and ENGT 4040 Construction Law (AUC#22, year 2019) from the Applied Science & Technology curriculum and replace by COMG 4XXX Communication and Transportation Technologies and COMG 4XXX Construction Law and the Legal System.

The two courses had submitted proposals this year, so we don't need the old courses. They wouldn't be able to add these two courses if the first two were approved already. They are removing because the new courses covers more content then in the first two courses. Course content is more than the previous ones.

Curriculum Committee's amendment was in Section 6: Change CMC to CMGT designation.

Amendments:

- Add sentence “the above courses are replacing the two existing courses”
- Add the proposals that the two courses were originally in.

Vote with amendments: 14/0/0

AUC #20: Changes to Bachelor of Science in Business Administration with Accounting Concentration

Motion to un-table and consider AUC #20 by Charles Roberts and seconded by Joe Cautela

Sponsor: Renee Scapparone

This proposal was previously tabled waiting for confirmation of consultation with the math department. Since then there was a meeting with the Math Department on March 24. Discussion of removal of Math 2200 from business LAS. We met with Math Chair Jenn berg and Meg Hoey. We had made a promise to provide them with numbers of those who are still meeting Business Calculus and students taking Math 1250 or 1300 which is prerequisite to that. We committed to students currently in major that have catalog year to take Business Calculus will have to adhere to the catalog year that they are enrolled in. I have instructed all faculty to not approve changing the catalog year. And she sent those to Michael to show proof of discussion and they seem fine with it.

Committee member asked since they promised that students will not change catalog year. Usually students can move to follow new curriculum, but how does that effect the rest of the changes you wanted to make? Sponsor answered: It would really mess up their plan of study they are currently in. It would have a scheduling impact for the department as well.

We’re changing more on the industry demand and previous grads have stated it was not implacable for their careers after college.

Graduate Students: Those going on to grad school? It is not required for our graduate program. It all depends on the grad program. For regular MBA programs, it’s usually not required; they look at GREs and GMATs.

This has gone through curriculum with no amendments.

Vote: 7/2/5 (Yes/No/Abstain)

AUC #21: Changes to Bachelor of Science in Business Administration with Management Concentration

Motion: Charles Roberts Second: Joe Cautela

Sponsor: Renee Scapparone

Similar as last proposal. This change is in response to the accreditation review to increase our core and reducing our concentration requirements. Same removal of MATH 2200 and same discussion as before. This went through curriculum no amendments.

Vote: 9/2/3 (Yes/No/Abstain)

AUC #22: Changes to Bachelor of Science in Business Administration with Marketing Concentration

Motion: Charles Roberts Second: Joe Cautela

Sponsor: Renee Scapparone

Same rationale as first two proposals presented. Curriculum had no amendments.

Vote: 8/2/4 (Yes/No/Abstain)

AUC #39: Eliminate Computer Science Requirement for Human Services Majors

Motion: Charles Roberts Second: Joe Cautela

Sponsor: Lynne Kellner

This has been a requirement for 20 years because accreditors required students to have computer literacy. Students are coming in with knowledge of computer applications. We no longer need to require the students to have that course. We did speak with the Computer Science program and they agreed.

Curriculum Committee had no amendments.

Vote: 14/0/0

AUC #38: Change Pre-Requisites to COMM 3740 Compositing and Visual Effects

Motion: Joe Cautela Second: Joe Wachtel

Sponsor: Charles Roberts

This proposal is to change the prerequisite of COMM 3740 Compositing and Visual Effects to *“any Intermediate production course and either COMM 3024 Post-Production Essentials or COMM 3750 Cinematography”*.

We have a course in upper level specialized electives. It’s a require elective from the list. We determined to add an additional prerequisite to the existing prerequisite to have more students be successful. It is at the same level as existing electives and they would meet that requirement. COMM 3740 is a production course that requires a previously acquired skillset in either of the two main areas of Visual and Special Effects production. A student who has completed coursework in either COMM 3750 or COMM 3024 would have the skills necessary to engage in specialized production and post-production techniques required by modern Digital/Visual Effects and Special Effects. Since the coursework involves both digital and physical special effects content, students with either expertise will be able to gain experience in the other skillsets through in-class coverage as well as out-of-class assignments. Students without one or the other would be unable to engage in a significant way to either areas of the course content.

Vote: 13/0/0

LAS Guidance Documents

Holding off on guidance documents until the next meeting since they were just sent.

Practice on documents moving forward:

- The new LAS forms will be housed in AUC. We're in charge of changing and approving them.
- Guidance documents will be housed in Curriculum Committee.
- Guidance documents: The LAS subcommittee will make changes and adjustments to the documents.

When we put the documents on agenda, we will be just accepting the documents. We will send request to the Curriculum Committee and the LAS Subcommittee will handle those changes. Curriculum Committee will be approving them and will send to back us for acceptance.

LAS Subcommittee now has a webpage, once those documents are approved they will be posted on their web page. Will have the documents on the agenda for the next meeting.

Adjournment

Motion: Charles Roberts Second: Joe Cautela

Meeting adjourned at 5:12 pm

Vote: 13/0/0