

ALL UNIVERSITY COMMITTEE

Thursday, December 5, 2019 at 3:00 PM

Miller Oval

Minutes

Committee Members in Attendance:

Alberto Cardelle, Michael Nosek, Kisha Tracy, Crystal Aneke, Matthew Badagliacca, Rala Diakite, Catherine Buell, Charles Roberts, Joseph Cautela, Christa Marr, Gerald Higdon

Committee Members Absent: Cathy Canney, Laura Bayless

Guests: Jenn Berg

Co-Chair Michael Nosek began the meeting at 3:15 p.m.

I. APPROVAL OF MINUTES

Motion: Alberto Cardelle **Second:** Matthew Badagliacca

AUC Meeting on November 7, 2019

Vote: 8/0/0

II. ACCEPTANCE OF MINUTES

Motion: Matthew Badagliacca **Second:** Rala Diakite

- AUC Student Affairs on November 5, 2019
- AUC Academic Policies on November 19, 2019
- AUC Curriculum on November 21, 2019

Vote: 8/0/0

III. REFERRAL OF NEW PROPOSALS

Refer AUC #7 to the Curriculum Committee

Motion: Charles Roberts **Second:** Rala Diakite

Vote: 9/0/0

Refer AUC #8 – #13 to the Curriculum Committee

Motion: Rala Diakite **Second:** Alberto Cardelle

These proposals are from the Engineering Technology Department

Vote: 8/1/0

Refer AUC #14 to the Curriculum Committee

Motion: Charles Roberts **Second:** Rala Diakite

This proposal is from the Behavioral Sciences Department. It is to change name of the Police Concentration Program.

Vote: 9/1/0

IV. Proposals to Approve

AUC #1: Academic Calendar 2020 – 2021 and 2021-2022

Motion: Matthew Badagliacca **Second:** Rala Diakite

Provost Alberto Cardelle presented.

Handed out the new copies of the proposal.

In Fall 2021, Development Day, President's address, and department meetings will be on the same day of September 1. And the snow date for final exams is after commencement on Monday, December 20. These dates fell that way because we had to squeeze in 155 days per the contract. The 155 days includes instructional days as well.

Discussion about putting a reading day back into the academic calendar. This used to be the fact in earlier academic calendars where faculty would have a day to meet with students, students could study for finals, and faculty could prepare for finals. There is a desire amongst faculty to have that day re-entered into the academic calendar. AUC members agreed there should be a future discussion about this and also about the scheduling of final examinations.

Motion to leave 2020-2021 and 2021-2022 calendars as is.

Recommendation: Leave both as is but motion be made to make a broader discussion. Also scheduling of final exams is a good discussion for AUC to have. Will have a discussion on scheduling in general maybe in spring time. Maybe have a forum. For next calendar that will be created, to create a reading day and modify finals exam. That year and following year two years at a time.

Vote: 12/0/0

V. Other Business

Update on Curriculum committee and Subcommittees

The LA&S Subcommittee's first order of business was to finalize the information sheets and clarify the definition of goals; these sheets are to be used as reference to the LA&S forms and AUC forms. Michael Nosek will be sending these out to the AUC committee to look over once he has them.

Approve Course Designation Form

Motion: Alberto Cardelle **Second:** Christa Marr

The hyperlinks inserted in the form will go directly to the information sheets for that specific section. The Department Chairs are aware that the form and information sheets are still pending. The LA&S Subcommittee is working toward a goal of having these done before the next AUC meeting in February.

Committee member asked if a notation could be inserted in the proposal about being asked to participate in an assessment project for LAS program. AUC Committee members discussed and came up with the following to be inserted in the sheet.

The following statement should be inserted under (Item 1) of the sheet:

"Departments may be asked to volunteer student artifacts from courses receiving these designations in order to assess the LAS curriculum"

Charles Roberts move to vote on approving the sheet with above change and added hyperlinks to information sheets and seconded by Alberto Cardelle

Vote: 12/0/0

Approve AUC New Request Form

Motion: Catherine Buell **Second:** Christa Marr

Approved with little discussion

Vote: 12/0/0

Approve Dual LAS Designation and Major (MAJ) Programs of Study Form

Motion: Charles Roberts **Second:** Joe Cautela

At the previous AUC meeting on November 7, the committee wanted to add Advanced Integrating & Applying LAS Learning (AIA) and Integrative High Impact Practice (IHIP) sections ***(on page 3 of the form)***. The committee also wanted more specifications on the learning outcomes.

There is still some confusion in the language and specifications of the learning outcomes.

Because each academic department has their own requirements, the committee members suggested that the inserted hyperlinks show different scenarios and different examples that tie along with the different academic programs and majors.

Jenn Berg volunteered to put these forms together for the next AUC meeting in February.

Vote: 9/0/2

Items from the Floor

Michael Nosek will be posting these new forms on the AUC webpage along with sending a memo that tells the campus community how these forms can be used.

Committee members discussed the idea of having open office hours for those who have questions on these forms and the procedures of submitted the forms, to be prepared for the questions and time spent with people who need help with filling these out and the process.

Adjournment

Charles Roberts motioned to adjourn the meeting and seconded by Joe Cautela.

Meeting adjourned at 4:16 p.m.

Vote: 11/0/0