

All University Committee

Thursday, October 3, 2019

3:30 pm

Miller Oval

Committee Members:

Cathy Canney, Alberto Cardelle, Michael Nosek, Kisha Tracy, Charles Roberts, Matthew Badagliacca, Joseph Wachtel, Laura Bayless, Gerald Higdon, Rala Diakite, Catherine Buell, Joe Cautela, Christa Marr, and Crystal Aneke.

Guests:

Zack Lee, Jennifer Berg,

AUC Co-Chair Michael Nosek called the meeting to order at 3:32 p.m.

I. Acceptance of Minutes from AUC Convening Meeting: September 10, 2019

Motion: Gerald Higdon Second: Charles Roberts

Vote: 14/0/0

II. Acceptance of AUC Annual Report

AUC Co-Chair Michael Nosek let the committee know that there are a few edits still being worked on in the report. He would like to table the discussion until the next AUC meeting on November 7. *Discussion tabled.*

III. Confirm Summer Committee

AUC Co-Chair Michael Nosek wanted to confirm everyone who was voted as summer committee members are aware they were nominated and are okay with taking the role because not everyone was present for the full convening meeting.

All summer members who were voted in agreed and are ready to take on the role if needed.

IV. New Business

a. Referral of New Proposals

There are no proposals to refer for today's meeting.

Michael has not sent out the annual AUC memo yet. Michael will be accepting new proposals except the new LA&S materials. New course proposals can be submitted with the old LA&S form. Michael is going to have individuals send proposal submissions to him directly.

b. Status of Subcommittees and Implementation Committee

The AUC Co-Chairs were just informed that sub-committees have not been formed yet. The student affairs meeting was cancelled last week and we will need to cancel the Academic Policy and Curriculum meetings as well.

The MSCA's next meeting is on November 5 and they believe the subcommittees will be formed after that. This means that there will not be subcommittees until after November 5. The only two campus committees that were formed were Strategic Planning and Compliance.

The next AUC meeting is on November 7, so AUC cannot do anything with the subcommittees until then. The AUC members who are convening the next sub-committees will send out an email to known members to let them know they will not be meeting.

Provost Cardelle and co-chair Michael Nosek talked to the group about how the university is structuring an LA&S Implementation Group, along with sub-groups that will be part of the process. Each subgroup will have a representative. The co-chair Michael Nosek distributed copies of a handout he received from Alberto regarding the Implementation Group work. The handout shows examples of what each group members' responsibilities are. The provost will be calling meetings on this in the future.

c. Campus Training Session for Proposal Submissions: Thursday, 11/14/19 at Kent Recital Hall

Charles Roberts has agreed to conduct a training session just like the forum he did last year that reviewed the AUC process and submission of proposals. This upcoming session will be similar and attendees can learn how to submit forms and the process, etc.

d. Review of AUC Forms and Discussion of New LAS Designation Forms

Co-Chairs Michael and Kisha agreed that the committee needs to work on the new LAS designation forms. There needs to be clarification on how the new LAS course approval process works and the language.

The forms were emailed to AUC members by both co-chairs, for the committee members to look over. Need to remember that this new LAS program implementation will be occurring over the course of the next 2 years.

e. Bulk Proposal Submissions

The co-chairs had a discussion of how to prepare for the volume of proposals that may be coming in under the new LAS program. There was discussion about submitting multiple courses under one proposal form as "bulk" course proposals. The bulk proposal idea would not be permanent; it is just for the rollout process. Believe it will be easier for departments to submit for one designation in one form, only for a single designation. One suggestion made was to add a chart to the form that would show all courses side-by-side. Needs to be clear justification for the courses. Discussed the idea of asking for annotated syllabi for bulk submissions that have course descriptions, methods of assessments, and suggestions of assignments. If they have two designations, then the departments/sponsors will need to submit another form for the second designation. Bulk submissions would still allow AUC to approve some but not all.

The co-chairs will be working with individual department curriculum committees, so will be asking them to do the formats in that way to make it easier for the AUC committee and sub-committees to look over proposal submissions. Looking to have bulk proposal submissions for this year (2019-2020) and next year (2020-2021).

FYE Discussion

Committee members had discussion on whether FYE courses that were approved previously would need to be re-submitted under the new LA&S program. Since they were approved with the current LA&S members questioned if these courses could be put through as bulk proposals as well.

Committee members agreed they would need to be re-submitted under the new LA&S program for FYE. Co-Chair Michael Nosek said there is a separate form for them, will leave it how it is and have the FYE committee work on it.

Review AUC forms

There was an extended discussion on what would qualify courses to fall under IHIP, Critical & Creative Thinking and MAJ. Some committee members were discussing how some of the language is unclear and these new AUC/LAS forms will need to have a clear and concise language.

Catherine Buell moved and Kisha Tracy seconded to have a separate form for MAJ.

Sub-Committee to work on AUC Forms

Kisha suggested there should be a subgroup to work on revisions to the forms based on this discussion. Subgroup would bring draft revised forms back to full AUC membership for review and approval.

Catherine Canney motioned and Charles Roberts seconded to have a sub-committee formed to work on these AUC/LAS forms.

Sub-committee members: Charles Roberts, Kisha Tracy, Michael Nosek, and Catherine Buell.

Resources for Sub-committee: Jennifer Berg, Zachary Lee and Chris Cratsley can be used as resources for the sub-committee.

Vote: 13/0/0

V. Adjournment

Motion to adjourn the meeting at 4:36 pm

Motion: Rala Diakite Second: Joseph Wachtel

Vote: 13/0/0