

AUC /Academic Policy /Student Affairs Combined Meeting

Thursday, March 26, 2020

12:30 p.m.

Via Google Hangouts Meets

AUC Committee Members in Attendance (14 total):

Crystal Aneke, Matthew Badagliacca, Laura Bayless, Catherine Buell, Cathy Canney, Alberto Cardelle, Joseph Cautela, Rala Diakite, Gerald Higdon, Christa Marr, Michael Nosek, Charles Roberts, Kisha Tracy, Joe Wachtel

Academic Policies Committee Members in Attendance (17 total):

William Cummings, Daneen Deptula, Rachelle Dermer, Walter Jeffko, Amy Kendrick, Linda LeBlanc, Irene Martyniuk, Pam McCafferty, Mary Beth McKenzie, Demetri Moore, Abdel Mustafa, Ozge Ozay, Reid Parsons, Billy Samulak, Britton Snyder, Jiang Yu, Sunny Zuntu,

Academic Policies Committee Members Absent:

Robert Carr, Beverley Hollingsworth, Ruth Joseph, Laurie Link

Student Affairs Committee Members in Attendance (14 total):

Jay Bry, Agnes Frias, Jeffrey Godin, Sean Goodlett, Robert Hynes, Jacalyn Kremer, Amy McGlothlin, Kerry McManus, Les Nelken, Andrea Olmstead, Hank Parkinson, Chris Sutcliffe (*Happiness Agbi's place*), Donald Tarrallo, Mairead Weagle

Student Affairs Committee Members Absent:

Jada Newsome, Harriet Saydee

AUC Co-Chair Michael Nosek called adjournment at 12:33 p.m.

REFERRAL OF NEW PROPOSALS

All University Committee to refer AUC #47 and AUC #48 to Student Affairs Committee and Academic Policy Committee

Motion: Joe Cautela

Second: Catherine Buell

AUC Vote: 14/0/0

PROPOSALS FOR REVIEW

AUC #47: Change to the Incomplete Policy for Spring 2020

Motion: Joseph Cautela (AUC), Billy Samulak (Academic Policy), Kerry McManus (Student Affairs)

Second: Matthew Badagliacca (AUC), Pam McCafferty (Academic Policy), Hank Parkinson (Student Affairs)

Sponsor: Alberto Cardelle

Both proposals are about student success initiatives; allowing students to be successful and flexible to their needs to complete their work for the remainder of this semester. Student equity issues, access and issues of health. Both could create issue of inequity. That's why we ask to change this. Allow faculty at their discretion to give grade of incomplete. Extend deadline for student to complete their work until end of Fall 2020 semester before grade turns to 0. Provide more flexibility for faculty as well.

Withdrawal date has been pushed to April 14. That can also be done by petition. Petition options are informed by faculty member, chair, and registrars will let them be aware of that option.

Friendly Amendment:

Section 8: Since you can't change catalog, recommend to change the wording to say: "the following wording will supersede the current wording in the AY2019-2020 catalog".

Sponsor accepted the friendly amendment.

Vote on AUC #47 with amendments (Yes/No/Abstain):

AUC: 13/0/1

Academic Policies: 16/0/1

Student Affairs: 14/0/0

AUC #48: Change to the Satisfactory/Unsatisfactory Policy for Spring 2020

Motion: Matthew Badagliacca (AUC), Billy Samulak (Academic Policy), Kerry McManus (Student Affairs)

Second: Catherine Buell (AUC), Pam McCafferty (Academic Policy), Hank Parkinson (Student Affairs)

Friendly Amendments:

Paragraph One

- Should specify this is for undergraduate courses only.

Section 7

- Add wording to say "except for some courses designated as exempt by some departments".

- The sentence that says “at the end of semester instructor will turn in letter grade...”. Need to change wording after to say: **“If grade is 1.0 or above”**.
- Add wording to say: *“department and program will submit to registrar’s office”*
- Insert *“If a department has department exempt courses that they wish to have blanket S/U, must submit to dean by April 10”*
- Insert *“April 17 is the withdrawal deadline”*.

Section 8

Since you can’t change catalog. Recommend to change the wording to say: *“the following wording will supersede the current wording in the AY2019-2020 catalog”*.

Committee member asked how students will know they have the opportunity to do pass/fail option.

Sponsor stated they would do a general statement that this proposal (AUC #48) has passed. The departments will send courses to Registrar’s Office and then the Registrar’s Office will let students know that their specific course either is or not part of the pass/fail option. Students will fill out the form to partake in the SU option and submit to Registrar’s Office. The students must notify the Registrar’s Office by May 13.

Question if advisors should be notified.

Committee members suggested inserting an option to notify advisors. Suggest have form sent to advisor and department chair, then goes to registrars. Or once at registrars, they notify the advisor or chair.

Sponsor stated this form will be a dynamic form, once student hits submit, the form is linked to banner. Then Registrar’s Office will send email to advisor and department chair. If we can’t make form work that way then the info will be sent to advisor once registrar gets it. The faculty is asked to submit a letter grade and then registrars change it to pass/fail, if event they have to go letter grade. Because they may be in a situation they need to use the SU option.

May 13 is when you have to decide; until then a student can withdraw their request. That is the last day of classes. If student wants to opt out that will be course by course basis.

Friendly Amendment:

Form should state *“The data in the form will be shared with registrars and student advisors.”*

Deans Approval

Section 7

Should insert a statement that Departments can request Deans approval if they want to change the course to S/U. It is Deans role to get approval from all students in that class; if departments request to make course blanket, the dean will be responsible to get okay for students in the course. They will document that the student has been informed and is in favor of that option; this is an opt-in approach.

If student does not give response, then they will get informed that they will be receiving a letter grade.

If student wants to opt-out they have that option to opt-out for an actual letter grade, even if the course is blanketed as an SU grade option. Faculty can let which students know what options would be best for them to choose.

The SU grade will not impact GPA, credits are not added to the overall grade point average. It simply gets recorded for the purposes of academic process and completed. Financial Aid Office was consulted with this decision as well, so they are in the loop.

If student needs to take course at another time, they can do so. Registrar's Office will reach out to students if they that happens.

Friendly Amendment:

Insert: "Departments wishing to convert complete sections to S/U may do so by request through Deans. Students in these sections will be contacted by the Dean and can choose to opt-out of the S/U grade for a numerical grade instead."

Other Comments:

- Athletic director stated that they are expecting them to change regularity. Can work w/ student athletes so they don't get lost in the cracked.
- There will be information sent out to students that will given in broad terms.

Vote on AUC #48 with amendments (Yes/No/Abstain):

AUC: 12/0/2

Academic Policies: 17/0/0

Student Affairs: 13/1/0

Adjournment

Motion: Joe Cautela, Matthew Badagliacca

Second: Catherine Buell, Joe Cautela, Hank Parkinson

Meeting adjourned at 2:02 p.m.