

All University Committee (AUC) Meeting

Thursday, March 5, 2020

3:30 pm

Miller oval

Committee Members in Attendance:

Matthew Badagliacca, Laura Bayless, Catherine Buell, Cathy Canney, Joseph Cautela, Rala Diakite, Gerald Higdon, Michael Nosek, Charles Roberts, Kisha Tracy, Joseph Wachtel

Committee Members Absent:

Crystal Aneke, Alberto Cardelle, Christa Marr,

Guests:

Nermin Bayazit, Andrew Chan, Steven Fiedler, Zachary Lee, Kelly Norris, Audrey Pereira, Renee Scapparone, Richard Wiebe, Danielle Wigmore, Eric Wiilams, Keith Williamson,

Co-chair Michael Nosek called quorum at 3:33 pm

Approval of Minutes

AUC Meeting: February 6, 2020

Motion: Charles Roberts Second: Joseph Cautela

Vote: 8/0/3

Acceptance of Subcommittee Minutes

AUC Curriculum Committee (*revised*): February 4, 2020

AUC Curriculum Committee: February 20, 2020

LAS Subcommittee: February 11, 2020

Motion: Joseph Cautela Second: Catherine Buell

February 4 – Curriculum Committee

The February 4th minutes from the curriculum committee were accepted at the AUC meeting on February 6th. The curriculum committee informed us that there was information that was omitted from

those sets of minutes that have since been re-inserted. So we are looking now looking at the updated minutes to accept.

February 20 – Curriculum Committee

- Item 13: The sentence where it says: “by stating a student should choose a minor....” the word MINOR is in there twice. Need to remove the duplicate word “minor”.
- AUC members discussed about there are a number of proposals that do not list any discussions, suggested to insert whether there were minor discussions amongst curriculum committee.

Vote: 10/0/1 (Approved w/ amendments)

REFERRAL OF NEW PROPOSALS

Refer AUC #36 – #41 to AUC Curriculum Committee

Motion: Charles Roberts Second: Catherine Buell

Vote: 11/0/0

Refer AUC #35 to AUC Curriculum Committee, AUC Academic Policy and AUC Student Affairs

AUC #35: Change in Residency Requirement for Minor

Motion: Catherine Canney Second: Charles Roberts

Vote: 11/0/0

DISCUSSION OF NEW LAS FORMS

Foundations for Lifelong Learning Course Designation Form

Motion: Rala Diakite Second: Laura Bayless

There were many changes requested at the LAS Subcommittee meeting on February 11. The guidance documents that go to this form, will be accessible by hyperlinks (inserted in the form) that will take readers to the curriculum committee webpage and the LAS Curriculum committee.

The LAS Subcommittee is currently having a discussion on the “World Languages, Speaking and Listening (WS)” section of question #2. They are going back and forth about what is the proper language to insert to accommodate world languages and ASL.

Vote: 11/0/0

Critical and Creative Thinking, Integrating and Applying LAS Learning, Course Designation Form

Motion: Rala Diakite

Second: Charles Roberts

Amendments:

Question 2

- The second sentence, where it says “If you are only seeking only AIA...”, the second word “only” needs to be taken out.
- AIA needs to be spelled out since this is first time readers see acronym.
- The very last sentence, where it says “provide information using chart below”, the word “chart” needs to be changed to “table”.
- Guidance documents need to be hyperlinked.
- Change the word “objectives” to “outcomes”.

Question 4

- Where it says “if you checked yes, please.....” change the wording to say “if you checked yes, complete A and B below”.
- Letter A: Start with, “Please provide one or both of the following”.
- Letter A: The wording currently in A and B, needs to be pushed up to letter A. So where it says, “identify the LAS...” and “review the guidance document...”, those will now be in A.
- Letter B: The wording currently in letter C should be moved up to B. So where it says “does this course fulfill the IHIP...” will now be under letter B.
- The paragraph that is located under “if you checked yes, select one from list below....” should be bulleted since they are instructions.
- The chart should have the numbers 5 changed to 4.

Motion to table discussion by Joseph Wachtel and seconded by Catherine Buell

Vote: 11/0/0 (Tabled discussion)

PROPOSALS FOR REVIEW

AUC #6 – New Course: Cancer Genomics

Motion: Joseph Cautela

Second: Laura Bayless

Sponsor: Eric Williams

This is a 4-credit senior level course. Eric stated he has taught this course as an elective course in the past. The course has lab and lecture as part of the credit hours.

AUC committee members noted that Dean Schaumloffel’s name is listed on the sheet (Dr. Schaumloffel was Dean at the time of submission). Committee agreed this is fine but want to make sure that Dean Hoey receives a copy so that she is aware of this proposal. Sponsor stated he will send a copy to Dean Hoey.

Vote: 11/0/0

AUC #30: Changes to EXSS Curriculum

Motion: Laura Bayless Second: Catherine Buell

Sponsor: Daniele Wigmore

This proposal was a response to a recommendation made by the EXSS program's external reviewers and they are re-tweaking the EXSS curriculum as well.

Most EXSS majors take CHEM 1300 General Chemistry I and would need to take CHEM 1300 if they want to go on to graduate school. The sponsors have reached out to Dr. Mel Govindan (Chair, Biology/Chemistry) and he is okay with CHEM 1300 General Chemistry in the curriculum. They've also talked to the Mathematics department about adding MATH 1700. Both copies of communications have been sent to AUC co-chair Michael Nosek.

Amendments:

- Line 8: AUC committee members stated that the concentration changes in line 8 of proposal, is really an LAS concentration requirement and has nothing to do with the catalog.
- Send copy of proposal to Dean Meg Hoey

Vote: 11/0/0 (Approved w/ amendments)

AUC# 32: Accepting PSY 1200 as a Prerequisite for CJ 3242

Motion: Laura Bayless Second: Joseph Cautela

Sponsor: Richard Wiebe

In AY 2010-2011, AUC #12 was to have PSY 1200 "Human Growth and Development" accepted as an alternative to PSY 1100 "General Psychology" to fulfill the introductory psychology requirement. The sponsors for that proposal failed to specify that they would accept PSY 1200 as a prerequisite for CJ 3242 "Psychology to Crime" in place of PSY 1100. This current proposal is being submitted to fix that.

Vote: 11/0/0

AUC #15: Change Course Number for Fundamentals of Marketing from 3300 to a 2000 Level Course

Motion: Laura Bayless Second: Catherine Buell

Sponsor: Renee Scapparone

Business Administration is revising their curriculum. Fundamentals of Marketing is an introductory course with no prerequisites. The BSAD program has students transferring in from community colleges for the 2+2 program and those students have taken mostly 1000 level courses. The department feels it would be more appropriate for this to be a 2000 level course because it will reflect the level of course content the students will be receiving.

Vote: 11/0/0

AUC #16: Change the Course Number for Principals of Management from 3200 to a 2000 Level Course

Motion: Catherine Buell Second: Joseph Cautela

Sponsor: Renee Scapparone

Same rationale as AUC #15, previous proposal discussed.

Vote: 11/0/0

AUC #17: Change Prerequisite for BSAD 2020 Introduction to Managerial Accounting

Motion: Matthew Badagliacca Second: Laura Bayless

Sponsor: Renee Scapparone

Proposal is requesting to remove the mathematics and economics requirements from BSAD 2020 "Intro to Managerial Accounting". The new prerequisite of BSAD 2010 "Intro to Financial Reporting" will be efficient for them to learn the materials in BSAD 2020. There will be no impact because BSAD majors would still be taking those original courses.

This prerequisite change is a result from a recommendation from the International Accreditation Council for Business Education (IACBE) who visited the Business Administration program for an accreditation visit back in January 2020. In the exit interview, they stated that the Business Administration program needed to move more courses into the core curriculum and have more LAS options.

Amendment:

- AUC members recommend the sponsors have further discussion with the Mathematics department.

Vote: 6/0/5

AUC #18: Change the Prerequisites for BSAD 4100 Advanced Accounting I

Motion: Joseph Cautela Second: Joseph Wachtel

Sponsor: Andrew Chan

BSAD 4100 Advanced Accounting I covers consolidations and mergers for companies. This is a senior level course because it covers more difficult accounting materials and students go over more in-depth calculations and preparations of consolidated financial statements. Students who have taken BSAD 2010 Intro to Financial Reporting and BSAD 2020 Intro to Managerial Accounting, should be able to take this course. That is why the sponsors are proposing to change the prerequisite to BSAD 2020.

Vote 11/0/0

AUC #19: Change Prerequisites for BSAD 2010: Introduction to Financial Reporting

Motion: Joseph Wachtel Second: Joseph Cautela

Sponsor: Andrew Chan

This proposal is to allow students with ENGT 1050-Technical Analysis to have access to BSAD 2010-Intro to Financial Reporting.

Curriculum Committee Amendments on 2/20/2020:

Section 8

- Remove sophomore status as a prerequisite.
- Add commas.
- Add prerequisites of “ENGT 1040 or ENGT 1050”

AUC Amendments:

- Section 8: AUC is not accepting the curriculum committee’s amendment to add commas and add ENGT 1040 to the course prerequisites.
- Section 8: Take out MATH 200, ITEC 1720 and ENGT 1040 of the prerequisites; remove commas. Should now read: **“Prerequisite(s): BSAD 1700 or CSC 1400 or ENGT 1050”**
- Show the current catalog wording and the proposed new catalog wording.

Vote: 11/0/0 (Approved w/ amendments)

AUC #20: Changes to Bachelor of Science in Business Administration with Accounting Concentration

Motion: Laura Bayless Second: Joseph Cautela

Sponsor: Renee Scapparone

This proposal was based off of feedback from the International Accreditation Council for Business Education (IACBE) accreditation visit the Business Administration department had in January 2020. IACBE recommended that they take out the calculus course requirement. It was also recommended that they increase the number of core courses by moving some courses from the concentration requirements into the core requirements.

The sponsor stated that math is a hard subject for the some of their students, especially calculus. The students will still have to take business forecasting and accounting classes and are learning calculation skills in a variety of the courses they will take in the business program. The reasoning behind it was also because the need to had more content to the core curriculum.

Discussion ensued about what the sister institutions required for Business Majors and discussion on the effects Calculus has on graduation and retention of Business majors here at Fitchburg State.

AUC committee members discussed there needs to be communications with departments that would be effected by this proposal. It was proposed that the discussion on AUC #20 be tabled until documentation is forwarded to show communication with the Mathematics department.

Motion to table AUC #20 by Kisha Tracy and seconded by Joseph Wachtel

Vote: 11/0/0 (Tabled AUC #20)

Motion to Un-table Critical and Creative Thinking Course Designation Form

Motion: Cathy Canney Second: Gerald Higdon

Vote: 9/0/0

Amendments (continued):

- Question 4: Indent "If you checked yes, complete A and B below".
- Tables will be adjusted, with all the changes.

Vote: 9/0/0 (Approved w/ amendments)

Dual LAS Designation and Major Program of Study (MAJ) Form

Motion: Joseph Wachtel Second: Laura Bayless

This form is for those who would want a course to fulfill both a Major requirement and LAS requirement; so you're taking one course to fulfill both the major requirement and LAS requirement. If you want a course to fulfill both a major and LAS requirement then you will need to fill out this form.

Amendments:

- Question #3: The "Information sheets" needs to be changed to "guidance documents".
- Change to outcome(s).
- Should list LAS requirements that will be listed as free electives to students.
- Put 4-year plan of study back in. Insert the wording: "attach the proposed 4-year plan of study".

Vote: 9/0/0 (Approved w/ amendments)

Items on the Floor

Co-chair Michael Nosek would like to extend the deadline for new LAS proposal submissions by two weeks. Will be limiting the total number of submissions to 10 and any proposals after that will be put off until next fall.

Adjournment

Motion: Joseph Wachtel Second: Catherine Buell

Meeting adjourned a 5:34 pm

Vote: 9/0/0