

ALL UNIVERSITY COMMITTEE

Thursday, October 1, 2020

3:30 pm

Via Google Meet

Committee Members in Attendance:

Laura Bayless, Catherine Canney, Alberto Cardelle, Joseph Cautela, Rala Diakite, Sara Levine, Christa Marr, Kerry Mcmanus, Michael Nosek, Steven Olson, Charles Roberts, Daniel Sarefield, Kisha Tracy, Amy Wehe

Guests: Denise Bertrand, Heather Thomas, Nelly Wadsworth

Meeting called to order at 3:32 pm by Co-Chair Michael Nosek

Acceptance of Minutes

AUC meetings on May 14, 2020 and May 19, 2020 from last year's (2019-2020) AUC Committee.

Motion: Rala Diakite Second: Charles Roberts

There were a couple of typos that need to be fixed. Co-chair Michael Nosek will send to Deresa to update.

Vote: 10/0/4 (Y/N/A)

Approval of Minutes

AUC Meeting: September 10, 2020

Motion: Rala Diakite Second: Daniel Sarefield

Vote: 14/0/0

Acceptance of the AUC 2019-2020 Annual Report

Motion: Charles Roberts Second: Rala Diakite

AUC #45 needs to be moved from the Communications Media department to the Humanities department. Co-chair Michael will send a few more typos over to Deresa to have the report updated.

The Provost Office will send out an announcement to the campus by email and it will get posted to the AUC website.

Vote: 14/0/0

Submission Process for Proposals

This year the AUC Co-chairs are putting a link to a Google form for sponsors to submit AUC Proposals that will then be stored in a Google Drive that the Co-chairs will manage. This will help to coordinate and keep the proposals organized as the AUC committee goes through the list of proposals to review. This will also help because Co-chair Kisha Tracy will be handling the LA&S proposals and Co-chair Michael will be handling all others as they come through that portal.

We also have the Curriculum LAS Subcommittee that the LAS proposals will go to first. Like last year, we're going to give the chair of the AUC Curriculum Committee the ability to send proposals to the chair of the LAS Subcommittee and then have those go back to the Curriculum Committee afterwards.

Co-chair Kisha also noted that for those who could, it would be helpful for AUC Committee members to attend LAS subcommittee meetings when their calendars allow to get a feel of discussions, what important topics are brought up, and get a sense of how discussions are going when they have proposals to review.

Old/Current LAS System Forms vs. New LAS System Forms

Discussion about how the committee will still be looking at forms for the old/current LAS system as well. The new LAS system does not take effect until next year and we'll have new incoming students from this year that will be in the old system for the next 4 years. For that purpose, we'll need to keep the older forms up on the AUC website. If a sponsor wanted to do both the old and new system, they would need to apply twice (old form and new form). We can have people submit the old system forms with the new system forms, but we don't want to encourage that. We could also have a sponsor submit for the new LAS system and have students do a waiver to put the course through the old system.

Two AUC student committee members stated they look at what designations are listed for the courses and then sign up for those that are needed for their degree (at registration time). The student members agreed it would make sense to go through the process how the committee is currently discussing.

The committee agreed they can look at such proposals on a case-by-case basis and see if the sponsor would need to apply for both the (old LAS) and (new LAS) AUC forms. The co-chairs Michael and Kisha will also talk to the sponsors about this as well.

CTL and AUC Sponsored LA&S Sessions

At the September 29 session we had about 55 people there. There were good questions from the audience and the information presented cleared those questions for those audience members.

Charles Roberts did the forms portion and explained them to the group. It was helpful to get that information out there and think they hit every department. There were also a good number of curriculum members and the curriculum chairs there. The CTL is facilitating these sessions and will have the recordings. It will be helpful for the AUC Committee members to take a look at the recording and future recordings of these LAS sessions if they aren't able to make it.

There was a question from the audience about fillable PDFs. The current forms have tables that will expand (as sponsor writes) to add more content in the explanation section. There was also a question about how short should the sponsors be making the explanations? The AUC co-chairs will see how the proposals look as they come in and adjust from there if they need to expand that.

Excel Sheet for Summary of Proposals

The AUC co-chairs created an Excel spreadsheet document that they will be using to keep track of all proposals submitted this academic year and will share this document with the AUC committee. This will help with keeping track of proposals that the AUC Committee will be reviewing.

Kisha will also be focusing on the Foundations for Lifelong Learning courses this semester and will be working with the Mathematics department, Humanities department, and English Studies department to get those proposals submitted.

AUC Subcommittee Meetings

The convening meetings for the AUC Subcommittees are coming up and all conveners stated they know when their assigned meetings are scheduled. Alberto and Cathy will be splitting up presenting the academic calendar to all three of the subcommittee meetings; Alberto to Curriculum and Cathy to Student Affairs and Academic Policy.

The conveners will send Kisha the names of the chairs, vice chairs, and officers. Kisha will then send them the email invites and post the titles on the website.

Spring 2021 Calendar

Dr. Cathy Canney presented

President Lapidus' Town Hall meeting had questions about the spring 2021 calendar and whether we were considering eliminating spring break, that question has come up at multiple meetings. We are looking at that possibility and working on a proposal. The draft is not ready yet because we need to have further talks with the department chairs and academic deans. Student Affairs has already discussed this with the SGA. This proposal would be the consideration of the removal of spring break, an extension of the winter break, and inserting some reading days. We would like to refer this out to all three subcommittees. Since the proposal is not being presented today, we would like to see if we can get it to the AUC committee next week. If we don't get the proposal referred to the subcommittees in October, it will then get pushed too far out for us to implement.

The AUC Committee agreed they can vote to refer it now, it will then get automatically referred to the subcommittees.

The Student Affairs Subcommittee will be meeting in a few days, so they may need to schedule a second meeting to refer it. Christa Marr will be convening that meeting so will let the committee know they may need to schedule a second meeting to refer this proposal.

Motion to Pre-Refer AUC #3 to Student Affairs, Academic Policy, and Curriculum Committee

Motion: Charles Roberts Second: Sara Levine

Vote: 14/0/0

Adjournment

Motion: Amy Wehe Second: Charles Roberts

Meeting adjourned at 3:59 pm

Vote: 14/0/0

DRAFT