

## U.S. Commercial Card Application

### COMPANY / ORGANIZATION INFORMATION

Company / Organization Name\*  Bank Number\*  Company Number\*  Agent Number\* (card design code)

#### APPLICANT SECTION\* - \* indicates a required field

Account Holder Type\*: **Individual** **Department** (if card issued to department please skip 1 and 6)

#### 1. APPLICANT INFORMATION

Full First Name\*  Middle Initial  Last Name\*

Date of Birth\* (mm/dd/yyyy)  Employee ID

#### 2. ACCOUNT SECURITY

(Access Code 1 and Access Code 2 cannot be the same)

Access Code 1\* (any 4 digit number)

Access Code 2\* (any 4 alpha/numeric characters)

#### 3. NAME AS IT WILL APPEAR ON CARD

Name as it will appear on Card\* (21 character limit - including spaces)

Second line to appear on Card (21 character limit - including spaces) e.g. Company Name/Other, etc.

#### 4. ACCOUNT CONTACT INFORMATION

Business email address\*

Business phone number\*

Mobile phone number\*

#### 5. ACCOUNT MAILING ADDRESS

Mailing Street Address\*

Mailing Street Address Line 2 (if applicable)

City\*

State\*  Zip Code\*

#### 6. HOME ADDRESS

Home Street Address\*

Home Street Address Line 2 (if applicable)

City\*

State\*  Zip Code\*

#### ADMINISTRATOR SECTION\* - \* indicates a required field

#### 7. ACCOUNT SPEND LIMITS/CONTROLS

\$  Spend Limit\*  Cycle Transaction Limit   
 \$  Single Amount Limit  Daily Amount Limit   
 \$  Daily Transaction Limit  Cash Advance Limit

#### 8. MERCHANT CATEGORY CODE GROUP SPEND LIMITS

MERCHANT CATEGORY CODE GROUP NAME*	Include (I)/ Exclude (E)*	CYCLE SPEND	CYCLE TRANS #	SINGLE AMOUNT	DAILY AMOUNT	DAILY TRANS #
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
		\$ <input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	

#### 9. ACCOUNT PARAMETERS - OPTIONAL

Rush Delivery (fee may apply. No P.O. box)

Executive Card

Declining Balance

Card Delivery Code - Site ID

Accounting Code

Effective Begin Date (mm/dd/yyyy)  Effective End Date (mm/dd/yyyy)

#### 10. HIERARCHY - \*\*do not complete unless instructed during program set-up

Level 1 - if applicable\*  Level 2\*\*  Level 3\*\*  Level 4\*\*  Level 5\*\*  Level 6\*\*

#### 11. ADMINISTRATOR CERTIFICATION - please read and sign

I am an authorized representative of the company and by submitting this application for a commercial card(s) for the applicant(s) listed above, I certify that:

- the information in the application and its supporting documents is accurate to the best of the company's knowledge, information and belief
- the identity of the applicant(s) has/have been verified and the applicant(s) is/are employee(s) or agent(s) of the company and is/are authorized to apply for and use the card(s) to incur expenses for the company, and
- the applicant(s) has/have consented to their information being provided for this application and a card(s) being issued in their name.

The company will maintain evidence of the applicant's consents and will give this evidence to JPMorgan Chase Bank, N.A., Chase Bank USA, N.A. or their affiliates upon request.

Program Administrator / Approver Name Printed\*

Program Administrator / Approver Signature\* (ELECTRONIC ACCEPTABLE)  Date\*

Program Administrator (Authorized Signer) Submit Application to:  
 Email: [CCS-Account-Services@chase.com](mailto:CCS-Account-Services@chase.com)

US\_CC\_0820