FITCHBURG STATE UNIVERSITY

Technology Governance Policy

Version 1.1	**Last Updated:** 5/16/2024
Security Level: Public	**Issued:** 9/16/2022

Purpose

The purpose of this policy is to define the overall structure for the governance and formal advisement of Fitchburg State University information systems, processes and resources.

Scope

This governs all Fitchburg State University information systems, processes, and resources.

Policy

Technology Advisory Committee (TAC):
Fitchburg State University will form and maintain a Technology Advisory Committee (TAC) to oversee and make recommendations on behalf of the University Community for the use of information technology resources. The governance of information technology includes:

- Technology Strategic Planning and alignment with the University plan
- Technology operational direction
- Security Initiatives
- Technology metrics and reporting

The committee will consist of members of faculty, a library, a GCE digital learning representative as Information Technology staff, including the CIO, and will meet on a periodic basis determined by the group at the beginning of each academic year.

The Chair will ensure that; meetings are conducted in accordance with TAC objectives.

Operations, policies, procedures, standards and guidelines for information systems and processes shall be the responsibility of the CIO and CISO.

Board of Trustees and University President:
In accordance with the Gramm-Leach-Bliley Act (GLBA), Fitchburg State University's Written Information Security Program (WISP) shall be reviewed annually by the Technology Department. The updated WISP must be approved each year by the Board of Trustees and the University

President to ensure compliance with federal regulations. This approval process ensures the WISP remains effective in addressing security threats and regulatory requirements.

Roles

TAC Chair: Chair the Technology Advisory Committee and report on Technology Governance-related activities. Implement actions decided on by the TAC in the Technology department.

TAC Members: Participate in the Technology Advisory Committee as required to provide Technology Governance. Implement actions decided on by the Technology Advisory Committee according to business needs.

Enforcement

Any employee found to have violated this policy may be subject to disciplinary action, up to and including loss of access rights and/or termination of employment under adherence to their respective collective bargaining agreement.

Revision History

Date of Change	Revision	Responsible	Summary of Change
9/16/2022	1	Steve Swartz, CIO Sherry Horeanopoulos, CISO	Creation of Policy, Start of Revision Tracking, Formatting of Document
5/16/2024	1.1	Stefan Dodd, CIO Eric Boughton, CISO	Formatting, Changing department and policy name to technology. Added section about WISP and GLBA. Removed the student disciplinary action working, changed ‘security offices’ to CISO, and removed items that were not true.