

**Fitchburg State University**

**Board of Trustees**

**Minutes of Meeting**

**Held at Fitchburg State University  
Fitchburg, Massachusetts**

**On**

**November 30, 2010**

Minutes of Meeting Held on November 30, 2010 at 12:00 p.m.

**FITCHBURG STATE UNIVERSITY BOARD OF TRUSTEES MEETING**

**Tuesday, November 30, 2010**

**12:00 p.m.**

**President's Conference Room**

**300 Highland Avenue, Fitchburg, MA 01420**

**Sanders Building**

**Trustees Present:** Gregg Lisciotti, Matthew Costello, Carol Vittorioso, Robert Pontbriand, Beverly Farias, Martin F. Connors, Jr., Cynthia Stevens, David Mullaney

**Trustees Absent:** Gladys Rodriguez-Parker

**Also Present:** Robert Antonucci, Gail Doiron, Jessica Murdoch, Michael Shanley, Karen Sharpe, Jay Bry, Sheila Sykes, Michael Fiorentino, Jr., Cathy Canney, Sean Goodlett, Steve Swartz, Shirley Wagner

The meeting was called to order by Chairman Lisciotti at 12:10 p.m.

President Antonucci stated that the agenda item Other Business be removed. He said this was overlooked and given the open meeting laws, this will no longer be an agenda item.

The Chair opened the floor for public comments. There were none.

The consideration of the minutes from October 19, 2010 was presented.

Upon a motion duly noted by Mr. Pontbriand and seconded by Ms. Farias it was

**Voted:** to approve the minutes of the meeting held on October 19, 2010 as  
**(7-0)** presented.

President Antonucci next discussed the Hammond Center Project. He said funding sources have become available earlier than expected by the Massachusetts State College Building Authority (MSCBA). He said bond rates and construction prices are currently low and we need to capitalize on this. We may have to use reserves but we will not know until the bonds are issued.

Mr. Bry discussed the structural drawings. We are looking at all the building needs to chop the work up into various phases. We expect a plan by the end of December. This building will give the university a true front entrance. We are looking at all the mechanical and ADA needs. We have all kinds of ventilation issues. The low financing can allow us to do more.

President Antonucci said this building has been a problem since it has been built. The chillers in the building could go anytime. He recommends the board borrow the money from the MSCBA, use a small amount of reserves, and funds from Division of Capital Asset Management (DCAM). He informed the board that Student Government President Eric Gregoire, who serves on a Department of Higher Education subcommittee, is currently at the meeting to discuss the funding.

Mr. Bry said by fast tracking this project we are getting the benefits of the bond and construction markets.

There was a discussion on borrowing, problems with the current building, handicap accessibility, renovations and the phases needed to complete the project.

Mr. Bry stated they are hoping for only three phases. Mr. Connors asked what the timeframe is. Mr. Bry responded they are looking at starting in June or July with a 12 month construction cycle.

Mr. Pontbriand asked of the impact on the current tenants and room space. Mr. Bry responded that he's not sure right now depending upon the phases and the elevator installation. He said there will be a significant impact. He was very surprised that the building will have more space by rearranging rooms in a more logical manner.

President Antonucci said the big issue is the air quality. If the chiller goes we may have to take the building offline. The campus is still an old campus, as much as we spend to move forward we still have so much to do.

Upon a motion duly noted by Ms. Vittorioso and seconded by Ms. Farias it was

**Voted:** to approve the following resolution. (03-10/11)  
**(7-0)**

Approval for Hammond Center Project and Pledge of Trust Funds and  
Appropriation Intercept

## ***RESOLUTION***

1. The Board of Trustees (the "Trustees") of Fitchburg State University (the "State University") hereby approves the project (the "Project") described in EXHIBIT A hereto and the cost thereof approximately as presented to this meeting and otherwise substantially as presented to this meeting.
2. The Trustees hereby approve the pledge by the Board of Higher Education pursuant to the first paragraph of Section 18A of Chapter 703 of the Acts of 1963, as amended, to secure bonds (the "Bonds") issued by the Massachusetts State College Building Authority (the "MSCBA") to finance the Project (which Bonds may be issued together with or separately from bonds issued by the MSCBA for other purposes), of the following: (a) an amount, not to exceed one-fourth (1/4) of the average annual debt service on the Bonds, of funds held as trust funds for Fitchburg State University under the provisions of the Clause (e) of Section 22 of Chapter 15A of the Massachusetts General Laws, the particular trust funds, gifts, grants and trusts and the amount from any particular trust fund, gift, grant or trust to be so pledged to be determined by the President of the State University in consultation with the Executive Committee of the Trustees, and (b) funds made available for expenditure on behalf of Fitchburg State University pursuant to an appropriation made by the General Court or otherwise available for expenditure by the Board of Higher Education.

3. Pursuant to Section 22 of Chapter 15A of the Massachusetts General Laws, as amended, the Trustees hereby delegate to the President of Fitchburg State University the power, and hereby authorize the President of Fitchburg State University, in consultation with the Executive Committee of the Trustees to do all things necessary or desirable in connection with the carrying out of the Project, the Bonds, the payment of and security for the Bonds and all other matters authorized by this Resolution, including without limitation the approval acknowledgement, execution and delivery on behalf of Fitchburg State University of contracts, certificates and other documents.
4. The President of Fitchburg State University and all other officers of Fitchburg State University and all other officers of the Trustees, each of the foregoing persons acting alone, are hereby authorized to do all things and take all action as the person so acting shall, as conclusively evidenced by the doing of any such thing or the taking of any such action, deem necessary or desirable to be done or taken to carry into effect the matters hereby authorized.

Mr. Mullaney joined the meeting at 12:30 p.m.

President Antonucci next recommended the sabbaticals listed in the packet. He explained the process and his meetings with Dr. Michael Fiorentino, Jr. He said all contract provisions have been followed and we had the option of deferring but chose not to. He said it was better fiscally to do sabbaticals at this time. He did inform the Board that one faculty member withdrew their request. He referenced the summary of sabbaticals included in the packet.

Dr. Fiorentino said he reviews the requests with the department chairs and meets with the faculty member if there are questions. He then meets with the president to make his recommendations.

Mr. Costello asked where the money comes from. President Antonucci responded that it is part of the budget process and we hire adjunct faculty if needed.

Mr. Connors asked if faculty on sabbatical could teach at night. Dr. Fiorentino responded yes but they could not participate in college wide committee work or vote.

Upon a motion duly noted by Ms. Farias and seconded by Mr. Mullaney it was

**Voted:** grant the following faculty sabbatical leaves for the academic year 2011-2012:  
**(8-0)**

**Fall Semester 2011**

Jane Fiske, D.M.A.	09/01/11-01/14/12
Meledath Govindan, Ph.D.	09/01/11-01/14/12
Michael Hoberman, Ph.D.	09/01/11-01/14/12
Abdulkeni Zekeria, Ph.D.	09/01/11-01/14/12

## **Spring Semester 2012**

Laura Baker, Ph.D.	01/15/12-05/31/12
Rala Diakite, Ph.D.	01/15/12-05/31/12
Aruna Krishnamurthy, Ph.D.	01/15/12-05/31/12
Irene Martyniuk, Ph.D.	01/15/12-05/31/12
Marjorie Ness, D.M.A.	01/15/12-05/31/12
Christopher Picone, Ph.D.	01/15/12-05/31/12
Richard Wiebe, Ph.D.	01/15/12-05/31/12

## **FALL 2011 SABBATICAL DESCRIPTIONS**

### **Jane Fiske, D.M.A., Humanities**

Hire Date: 9/1/1989

Proposal:

Dr. Jane Fiske requests a sabbatical leave for Fall Semester 2011. She plans to prepare and present *Eclogue* op. 10 by Gerald Finzi for performance on campus with the FSU Orchestra, directed by Dr. Hildy Schilling. This performance would be presented in December 2011 as part of the Winter Concert for the college and surrounding community. This performance will enrich the cultural life of the university and surrounding community, and will represent a collaborative effort between faculty and students on campus. If time permits, research and study for a second project, a lecture-recital featuring *Pictures at an Exhibition* by Modest Mussorsky, will be conducted for presentation at a future date.

### **Meledath Govindan, Ph.D., Biology and Chemistry**

Hire Date: 9/1/1996

Proposal:

Dr. Meledath Govindan requests a sabbatical leave for Fall Semester 2011. He plans to continue his collaborative research in natural products chemistry with MIT's Biomaterial Science and Engineering Laboratory led by Professor C.K. Rha and Dr. T.G. Sambandan. He also plans to begin a research project to develop a more efficient method for producing biodiesel from vegetable oils. He expects this to become a longer-term project involving undergraduate students where students will gain valuable hands-on research experience.

### **Michael Hoberman, Ph.D., English**

Hire Date: 9/1/2001

Proposal:

Dr. Michael Hoberman requests a sabbatical leave for Fall Semester 2011. He plans to furnish a proposal for what will be a multi-volume sourcebook on Jewish life in early America (the years 1654-1820) for a publishing house in the UK (Pickering and Chatto). The sabbatical will allow him to complete the work in identifying, locating, securing, and editing several dozens of documents to be included in this book in a timely fashion. He would also like to return to the Netherlands in order to teach an American Studies course at Utrecht University. This will help enhance the courses he offers students at Fitchburg State University.

### **Abdulkeni Zekeria, Ph.D., Mathematics**

Hire Date: 9/1/2004

Proposal:

Dr. Abdulkeni Zekeria requests a sabbatical leave for Fall Semester 2011. He plans to do research on Discrete Mathematical Models in Life Sciences. Models to be studied include: Logistic Models, Ricker Model, and Beverton-Holt Model. He is interested in how these models apply to fish and other mammals. He hopes to author or coauthor a paper on Mathematical Modeling, making him more equipped to teach the new applied mathematics courses in our Applied Math track in the Mathematics Department.

## **SPRING 2012 SABBATICAL DESCRIPTIONS**

### **Laura Baker, Ph.D., Economics, History, & Political Science**

Hire Date: 9/1/2004

#### **Proposal:**

Dr. Laura Baker requests a sabbatical leave for Spring Semester 2012. She plans to continue her on-going collection of oral histories and related research and research new opportunities for preserving and using oral history made possible by digital and Internet technology. Specifically, she will collect, transcribe, and archive oral history interviews, conduct related research and writing, and research digital communications and technology. Her research will enhance the understanding of Fitchburg's social and cultural history and provide a resource for local public history.

### **Rala I. Diakite, Ph.D., Humanities**

Hire Date: 9/1/2004

#### **Proposal:**

Dr. Rala Diakite requests a sabbatical leave for Spring Semester 2012. She plans to begin work on a book to be entitled "*Italian Theatre: Act and Learn*." It will utilize theatre as a vehicle for improving fluency in Italian at the advanced Intermediate level, and for exposing student to the richness of Italian culture across the centuries. Specifically, she will do research which will involve reading plays, reading secondary literature on theatre and language pedagogy, and viewing plays in Italian. She will write an introduction and one complete chapter of her proposed text. This, ultimately, will be used in the classroom.

### **Aruna Krishnamurthy, Ph.D., English**

Hire Date: 9/1/2004

#### **Proposal:**

Dr. Aruna Krishnamurthy requests a sabbatical leave for Spring Semester 2012. She plans to work on a new book project that seeks to examine travel writings by British men and women during the eighteenth and nineteenth centuries in India. This will allow insight into the lived experience of an imperialist expansionist project as well as cast within the modality of narrative space such writings displaying the details of an encounter between British and Indian cultures. The successful completion of the project will enhance our understanding of eighteenth-century literature and culture, and fill a gap in the academic market for a fresh and original approach to the theme of Empire and nationalism.

### **Irene Martyniuk, Ph.D., English**

Hire Date: 9/1/1996

#### **Proposal:**

Dr. Irene Martyniuk requests a sabbatical leave for Spring Semester 2012. She plans to develop at least a paper for a conference or journal on soldiers' memoirs from their time in Afghanistan; develop a full journal article on the fiction in English written about Afghanistan; develop a full journal article on the mass audience films that are set in Afghanistan; further refine the course she has created about Afghanistan, highlighting its interdisciplinary nature in order to make it desirable to political science and history majors as well as English majors; and research more on the untold stories of the "Zinky Boys," Ukrainians who fought in the Soviet-Afghan War.

### **Marjorie S. Ness, D.M.A., Humanities**

Hire Date: 9/1/2004

#### **Proposal:**

Dr. Marjorie Ness requests a sabbatical leave for Spring Semester 2012. She plans to compile material for a text book to support the teaching of MUSC 3100 *Symphony*. She will choose the musical literature to be included, study these works and analytically write listening guides, use late 19<sup>th</sup> C works and early 20<sup>th</sup> C works, assemble the location of all the necessary music and selected performances, and begin dialoguing with potential publishers for the publication of such a text.

**Christopher M. Picone, Ph.D., Biology and Chemistry**

Hire Date: 9/1/2004

**Proposal:**

Dr. Christopher Picone requests a sabbatical leave for Spring Semester 2012. He plans to prepare an NSF grant to expand a study of the effects of herbicides on aquatic communities. He also plans to manage data set on forest monitoring, and write up two papers on mycorrhizal ecology.

**Richard P. Wiebe, Ph.D., Behavioral Sciences**

Hire Date: 9/1/2004

**Proposal:**

Dr. Richard Wiebe requests a sabbatical leave for Spring Semester 2012. He plans to either conduct a study concerning the re-entry of ex-convicts into society, or to conduct research into risk factors for delinquency, crime, and other antisocial and risky behaviors using datasets available through the Department of Human Development and Family Studies at Pennsylvania State University. Both projects represent cutting-edge research in the fields of psychology and criminology.

President Antonucci next discussed investments. Since January 2008, the university has used Commonfund as its investment manager. He explained the long-term investments work-sheet included in the packet as of November. He wanted to bring the Board up-to-date and to discuss the possible transferring of funds. The Foundation has recently transferred its investments to other banking institutions. In collaboration with other colleges, we solicited various banking institutions to see if we could get better rates and services if we worked together. Also, the institutions wanted to utilize local banks within their own campus communities whereas they support the universities in a variety of ways.

Ms. Sykes reported due to our ambition to explore alternative investment options and managers, Fitchburg State co-led a statewide effort with 11 other campuses to generate, publicize, and select a few key money managers that could improve our investment performance as well as provide value-added services. At the completion of this process, one firm emerged as the strongest and most appropriate to address our collective ambitions: Eaton Vance Investment Managers, Boston, MA. Since that time, the University's Foundation has elected to move its investments to Eaton Vance, complemented by two local banks: Enterprise Bank and Rollstone Bank & Trust.

President Antonucci said a number of colleges went with local institutions. Ms. Farias asked if it was conflict given Mr. Connors is the President of Rollstone Bank & Trust. President Antonucci responded Mr. Connors has no vote in the matter and he has not approached him in any manner. We did not talk about it and tried to keep it clean. Mr. Connors will not participate in discussion. He said we are looking for no action from the Board today but would like to have a Finance & Administration meeting in January to look at investments. At this time, it seems appropriate for the university to become involved in a similar approach to restructuring its investment options.

President Antonucci next discussed the Highland Avenue project. He said we have held meetings with city officials, neighbors, and the city council and they are in support.

Mr. Bry stated that he has met with Public Safety officials, utilities and the water company to start the first phase in the spring. He discussed the details of the pedestrian traffic.

Mr. Connors asked if the city would transfer ownership of the street to the university. Mr. Bry responded we would have responsibility of maintaining the area. He next explained the street access. He said he has not received any negative reactions to the project. The city council will discuss the project at their December meeting. President Antonucci said we are really the only ones using the street.

President Antonucci next presented the job actions taken since the last meeting. They are as follows:

### **Retirement**

Ali Errishi Effective: 8/31/2010	Professor Humanities Ph.D.	\$75,380.82
Mary Lynn Leary Effective: 11/5/2010	Assistant Vice President of Finance Finance BS	\$126,616.75
Margot Kempers Effective: 1/1/2011	Professor Behavioral Science Ph.D.	\$80,515.74
Elaine Francis Effective: 1/7/2011	Dean of Education Center for Excellence in Education Ed.D.	\$109,565.70
Richard Trifilo Effective: 1/17/2011	Assistant Professor Nursing MS	\$61,754.04

### **Separation**

Hala Mokbel Effective: 10/2/2010	Assistant Professor Industrial Technology Ph.D.	\$60,000.00
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### **Job Change/Change in Union**

Christopher Cratsley Effective: 1/2/2011	From: Professor to: Interim Director of Assessment (MSCA to APA) From: Biology/Chemistry to: Assessment Ph.D.	From: \$65,443.15 To: \$87,500.00
Pamela Hill Effective: 1/1/2011	From: Professor to: Interim Dean of Education (MSCA to NUP) From: Education to: Center for Excellence in Education Ed.D.	From: \$73,301.84 To: \$95,000.00

### **Change in Schedule (10 month to 12 month)**

Lee Karraker Effective: 9/13/2010 Ed.D.	Building Director Housing & Residential Services	From: \$26,000.00 To: \$30,000.00
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**Change in Schedule/Salary (12 credits to 11 credits)**

Deborah Benes Effective: 9/1/2010	Instructor (temporary) Nursing MS	From: \$57,057.30 To: \$52,492.72
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Anne Meyer Effective: 9/1/2010	Instructor Nursing MS	From: \$57,104.57 To: \$52,536.20
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**Change in Schedule/Salary (9 credits to 11 credits)**

Lola Meskauskas Effective: 9/1/2010	Instructor Nursing MS	From: \$39,603.63 To: \$48,365.50
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**New Hire**

Barbara Williams Effective Date: 9/1/2010	Instructor Nursing MS	\$54,000.00
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Jonas Halley Effective: 9/15/2010	Building Director (10 month) Housing & Residential Services BA	\$26,000.00
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Daryl Lawrence Effective: 9/15/2010 MS	Building Director (12 month) Housing & Residential Services	\$30,000.00
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Ge Yao Liu Effective Date: 10/31/2010	Director of International Education International Education MA	\$67,000.00
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Sarah Sadowski Effective Date: 11/15/2010	Staff Assistant Expanding Horizons MA	\$35,000.00
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**Rehire**

Melynda (Beth) Fullerton Effective Date: 9/1/2010  (N02-10/11)	Instructor English MA	\$48,000.00
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President Antonucci next gave his report. The ground breaking ceremony and university celebration held on October 26 in Weston Auditorium was well attended and a great success. He thanked Trustees

Gregg Lisciotti, Matt Costello, Beverly Farias, and Robert Pontbriand for attending. He informed of the Moot Court competition which was held on November 19 & 20. We have our teams going to the finals; Student Trustee Matt Costello is a member of the team. He thanked Dr. Paul Weizer for his leadership and commitment and all the other faculty members and staff involved for putting together the event.

Mr. Costello stated he was pleased to have competed with such prestigious colleges and the nationals will take place at Tulane University in New Orleans. He was paired up with a partner from Texas who met for the first time at the competition. They practiced via Skype and other technologies.

President Antonucci said on November 11 three students from the Department of Exercise and Sport Science, led by Dr. Jeff Godin, had represented Fitchburg State University at the annual College Bowl hosted by the New England Chapter of the American College of Sports Medicine (ACSM). National ACSM is the largest, most respected sports medicine and exercise science organization in the world. The College Bowl is a Jeopardy style game where our students competed against other institutions from across New England, including UMASS, UCONN, URI, UNH, UMaine, Westfield, UMASS Boston, UMASS Lowell, and Springfield to name a few. In all, there were 20 colleges and Universities and Colleges represented. Our team won which earned them a spot at the National College Bowl which will be held at the National ACSM conference in May.

President Antonucci reported on the gift from Amelia V. Gallucci-Cirio, which can now go public since her recent passing, and we were one of the many benefactors from the estate. Unfortunately, the trust lost much of its value due to the money being invested in real estate. On July 10, 2007 an agreement was made between Amelia and the Foundation establishing guidelines for a gift of \$1.5 million. This gift was to endow a chair in Italian studies and Western Civilization. There is no money in the fund so therefore, the faculty endowed chair will not take place. Ms. Gallucci-Cirio has been extremely generous in the past. Our attorney, Mr. Mark Peters has been consulted regarding the legalities of the trust. Ms. Callucci-Cirio had created an additional charitable remainder trust that was amended several times. This trust was invested in mortgage backed securities and has lost a significant amount of its value. We may receive some monies but not for quite some time.

President Antonucci said the Admissions open houses held this fall were very successful. The most recent one held on November 13 went exceptionally well. He read an email that he received.

*I just wanted to pass along to you that I attended the open house at your college this Saturday and it was really well put together. We have attended four open house events and your college has put together the best format thus far. Your faculty staff was warm and friendly. Your student guides were really helpful and provided excellent feedback to the questions. All in all your college was the best organized our family has seen thus far. While eating lunch, one of your student guides came over and asked if we had any further questions. Seems like you have even nailed great service. Your college was truly a surprise, we got a lot more out of it than what I expected. Accolades to you, your faculty and your student guides.*

President Antonucci referenced the enclosures included in the packet. They are as follows:

Enclosures:

- Letter from Department of Higher Education
- Off-campus housing policy
- FY11 Trust Fund Report

- FSU Account Activity and Performance – Commonfund
- Executive Summary
- Quarterlies
- By-Laws
- News Articles

President Antonucci informed the Board that Dr. Michael Fiorentino, Jr. will be traveling to China. We have an exchange agreement with Tianjin Medical University. He invited the Trustees to participate in commencement exercises in January and he extended invitations to all to attend the Holiday Gathering on December 16.

President Antonucci stated that the Board of Trustee bylaws would be discussed at a future meeting.

Mr. Lisciotti requested a motion for the Board of Trustees to go into Executive Session.

Upon a motion duly noted by Mr. Mullaney and seconded by Mr. Connors it was voted by roll call **(8-0)** to go into Executive Session at 12:55 p.m. to consider the purchase, exchange, or lease of real property and to discuss honorary degrees. Open session would not reconvene following the conclusion of Executive Session.

With no further business before the Board, the meeting was adjourned at 12:55 p.m.

Respectfully submitted:



Robert A. Pontbriand, Clerk  
Board of Trustees

**Fitchburg State University  
REQUEST FOR BOARD ACTION**

<b>TO: Board of Trustees</b>	<b>DATE:</b>  November 30, 2010
<b>FROM: The President</b>	<b>REQUEST NUMBER:</b>  03-10/11
<b>SUBJECT: Approval for Hammond Center Project and Pledge of Trust Funds and Appropriation Intercept</b>	

It is requested that the Board of Trustees of Fitchburg State University vote to approve the attached resolution.

**Approved**

NOV 30 2010

**Fitchburg State University  
Board of Trustees**

# FITCHBURG STATE UNIVERSITY

## REQUEST FOR TRUSTEE ACTION

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To: Board of Trustees Date: November 30, 2010

From: Dr. Robert V. Antonucci, President

Subject: Approval for Hammond Center Project and Pledge of Trust Funds and Appropriation Intercept

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### RESOLUTION

1. The Board of Trustees (the "Trustees") of Fitchburg State University (the "State University") hereby approves the project (the "Project") described in EXHIBIT A hereto and the cost thereof approximately as presented to this meeting and otherwise substantially as presented to this meeting.
2. The Trustees hereby approve the pledge by the Board of Higher Education pursuant to the first paragraph of Section 18A of Chapter 703 of the Acts of 1963, as amended, to secure bonds (the "Bonds") issued by the Massachusetts State College Building Authority (the "MSCBA") to finance the Project (which Bonds may be issued together with or separately from bonds issued by the MSCBA for other purposes), of the following: (a) an amount, not to exceed one-fourth (1/4) of the average annual debt service on the Bonds, of funds held as trust funds for Fitchburg State University under the provisions of the Clause (e) of Section 22 of Chapter 15A of the Massachusetts General Laws, the particular trust funds, gifts, grants and trusts and the amount from any particular trust fund, gift, grant or trust to be so pledged to be determined by the President of the State University in consultation with the Executive Committee of the Trustees, and (b) funds made available for expenditure on behalf of Fitchburg State University pursuant to an appropriation made by the General Court or otherwise available for expenditure by the Board of Higher Education.
3. Pursuant to Section 22 of Chapter 15A of the Massachusetts General Laws, as amended, the Trustees hereby delegate to the President of Fitchburg State University the power, and hereby authorize the President of Fitchburg State University, in consultation with the Executive Committee of the Trustees to do all things necessary or desirable in connection with the carrying out of the Project, the Bonds, the payment of and security for the Bonds and all other matters authorized by this Resolution, including without limitation the approval acknowledgement, execution and delivery on behalf of Fitchburg State University of contracts, certificates and other documents.

4. The President of Fitchburg State University and all other officers of Fitchburg State University and all other officers of the Trustees, each of the foregoing persons acting alone, are hereby authorized to do all things and take all action as the person so acting shall, as conclusively evidenced by the doing of any such thing or the taking of any such action, deem necessary or desirable to be done or taken to carry into effect the matters hereby authorized.

## EXHIBIT A

### Description of Project:

- (a) The renovation of the Hammond Center as described herein including building systems and components, furniture, and equipment primarily for the use by students and staff of the University, and their dependents, to provide
  - A new identifiable entrance on the Southwest façade to serve as a “front door” to the campus and to improve circulation through the building and to provide an accessible route to the campus quadrangle.
  - Interior renovations to enhance the student life experience through the creation of new meeting spaces for groups and clubs, student lounges and study spaces. New offices will be created for student affairs, career counseling, tutoring and other support services.
  - Building upgrades will include fire protection, HVAC, plumbing, electrical, roof and interior finish upgrades.
- (b) The project’s revenue source will be an increase in general student fees not to exceed \$200 as it relates to this project. In addition, the University has provided \$300,000 as initial funding for the design phase and will provide an equity contribution of \$1 million.
- (c) Estimated total project cost of \$11.3M.

**Fitchburg State University  
REQUEST FOR BOARD ACTION**

TO: <b>Board of Trustees</b>	DATE:  November 30, 2010
FROM: The President	REQUEST NUMBER:  04-10/11
SUBJECT: Sabbatical Requests	

It is requested that the Board of Trustees of Fitchburg State University grant the following faculty sabbatical leaves for the academic year 2011-2012:

**Fall Semester 2011**

Jane Fiske, D.M.A.	09/01/11-01/14/12
Meledath Govindan, Ph.D.	09/01/11-01/14/12
Michael Hoberman, Ph.D.	09/01/11-01/14/12
Abdulkeni Zekeria, Ph.D.	09/01/11-01/14/12

**Spring Semester 2012**

Laura Baker, Ph.D.	01/15/12-05/31/12
Rala Diakite, Ph.D.	01/15/12-05/31/12
Aruna Krishnamurthy, Ph.D.	01/15/12-05/31/12
Irene Martyniuk, Ph.D.	01/15/12-05/31/12
Marjorie Ness, D.M.A.	01/15/12-05/31/12
Christopher Picone, Ph.D.	01/15/12-05/31/12
Richard Wiebe, Ph.D.	01/15/12-05/31/12

**Approved**

NOV 30 2010

Fitchburg State University  
Board of Trustees