

Fitchburg State College
Board of Trustees

Minutes of Meeting

Held at Fitchburg State College
Fitchburg, Massachusetts

On

May 11, 2010

BOARD OF TRUSTEES

Fitchburg State College
President's Conference Room, Sanders Building
300 Highland Avenue, Fitchburg, MA 01420

Minutes of Meeting Held on Tuesday, May 11, 2010 at 4:00 p.m.

Trustees Present: Gregg Lisciotti, Eric Gregoire, Carol Vittorioso, Robert Pontbriand, Beverly Farias, Martin F. Connors, Jr., Cynthia Stevens, David Mullaney (via telephone and ineligible to vote)

Trustees Absent: Gladys Rodriguez-Parker

Also Present: Robert Antonucci, Gail Doiron, Shirley Wagner, Michael Fiorentino, Jr., Jessica Murdoch, Karen Sharpe, Renee Reeves, Mary Lynn Leary, Michael Shanley, Cathy Canney, Steve Swartz, Jay Bry, Matt Bruun, Matthew Costello, Sentinel and Enterprise reporter, College Community

The meeting was called to order by Chairman Lisciotti at 4:05 p.m.

The Chair opened the floor for public comments. There were none.

The consideration of the full Board of Trustees minutes from March 3, 2010 was presented.

Upon a motion duly noted by Mr. Pontbriand and seconded by Mr. Connors it was

Voted: to approve the minutes of the meeting held on March 3, 2010 as
(7-0) presented.

Mr. Connors said the biggest item for the meeting is the budget. He reported on the Finance and Administration meeting held on April 27, 2010. The committee held a long discussion on various scenarios in order to have a balanced budget. He said the college has done a good job in the past in containing expenses.

President Antonucci said it has been a very difficult budget year and we were able to get through FY10. We have held meetings with students, staff, and faculty. It cost money for what we do and have tried to come up with a budget that makes sense. The budget does include collective bargaining. If the contract is not funded by the state we will look at it then. We are trying to cap our enrollment and the good news is that we are full. We are a very strong institution. The proposed budget takes us through next year.

Mr. Connors said the operating budget appears to be a balanced budget. The loss on the budget will come out of reserves and fees. The recommendation is to increase student fees up to \$1,250.00 for the entire year starting with a \$500.00 increase for the fall semester.

Mr. Mullaney said the \$500.00 increase in fees would get us half way to where we need to be. He thanked President Antonucci, Mr. Jay Bry and everyone on the staff in terms of fiscal management. Where the college is today compared to two years ago, it's a remarkable transformation. He said at times like this we may have to table some projects.

Mr. Lisciotti suggested having a finance meeting dedicated to capital projects. President Antonucci said that some summer projects funds were already dedicated. He did not want to downplay the state support but we are becoming more private than public. As a state entity we are forced to do a number of things which are costly. Ms. Farias said the college's reputation is great and people's perception is that we are state funded.

There was a discussion. Mr. Mullaney left the meeting via telephone.

Upon a motion duly noted by Mr. Lisciotti and seconded by Mr. Pontbriand it was

Voted: to approve that on-going capital projects roll forward into the FY2011
(7-0) College Fee Budget. (12-09/10)

Upon a motion duly noted by Ms. Farias and seconded by Mr. Gregoire it was

Voted: to give authority to the President to transfer funds of \$50,000 or more
(7-0) between line items, for the remainder of FY2010, as necessary to balance the budget.
The Board will be notified at the fall Board meeting if any such transfers were done.
(13-09/10)

Upon a motion duly noted by Ms. Vittorioso and seconded by Mr. Gregoire it was

Voted: to increase the following annual student fees, effective for the fall
(7-0) semester 2010.

Day School Student Fee Increase

College Fee Up to \$1,250 for FY2011

Upon a motion duly noted by Mr. Connors and seconded by Ms. Vittorioso it was

Voted: to increase the following annual student fees, effective for the fall
(7-0) semester 2010.

Graduate and Continuing Education Student Fee Increase

Undergraduate Educational Services Fee Up to \$10 per credit

Graduate Educational Services Fee Up to \$10 per credit
(14.2-09/10)

Upon a motion duly noted by Ms. Farias and seconded by Mr. Connors it was

Voted: to approve the tentative FY2011 Budget as presented by the
(7-0) President. (15-09/10)

President Antonucci next explained the funding of sabbaticals. He said we received eight requests and all were recommended for approval. As in the past, once the budget is finalized we will act on the sabbaticals and the Board will be notified. There was a discussion.

Upon a motion duly noted by Ms. Connors and seconded by Ms. Farias it was

Voted: to approve the following:
(5-0)

In accordance with the MSCA Collective Bargaining Agreement, Article XV, S.D., Sabbatical Leave, Application and Approval, the Board grants the President authority to approve such requests. In doing so the President must consider the FY2011 Budget approved by the Governor and the Legislature. The President will notify the Board of action taken.

Background

Eight requests have been received for 2010-2011: one full-year and seven for one semester. In accordance with Article XV, S. D., Dr. Michael Fiorentino, Jr. has provided me a positive recommendation for each request.

In the event any sabbatical is not approved due to fiscal constraints, Article XV, S.F. Deferral, will apply.
(16-09/10)

Mr. Lisciotti stated that President Antonucci, Ms. Sheila Sykes and the team have spent a significant amount of time on the budget. This has been a difficult process and he expressed his appreciation for their time and effort involved.

President Antonucci next presented faculty recommended for tenure. He said there were two tenure candidates that the timeline prohibited them from being presented at the last meeting.

Upon a motion duly noted by Mr. Pontbriand and seconded by Mr. Gregoire it was

Voted: to grant the following faculty tenure:
(7-0)

<u>Name</u>	<u>Department</u>	<u>Current Rank</u>
Wayne A. Whitfield, Ph.D. (effective September 1, 2010)	Industrial Technology	Assistant Professor
Stephen D. Goldstein, M.F.A. (effective September 1, 2009) (17-09/10)	Communications Media	Assistant Professor

President Antonucci next discussed the current term expirations of the Board members. Ms. Vittorioso's term had expired and we have submitted her name to the Governor's Office for reappointment. Mr. Lisciotti and Mr. Mullaney's terms will expire in March and are ineligible for reappointment. He recommended the current slate of officers to remain the same and discussed the rationale.

Upon a motion duly noted by Ms. Farias and seconded by Mr. Gregoire it was

Voted: to approve the following slate of officers for the 2010-2011 Academic Year:

(7-0)

Mr. Gregg P. Lisciotti, Chair
Ms. Carol Vittorioso, Vice Chairperson
Mr. Robert Pontbriand, Clerk

(18-08/09)

President Antonucci next presented the job actions taken since the last meeting. They were as follows:

Separation

Thea Soohoo	Assistant Director	\$44,000.00
Effective Date: 4/28/2010	Financial Aid	
	BS	

Retirement

James Colbert	Professor	\$95,758.10
Effective Date: 5/31/2010	Humanities	
	Ph.D.	

Rehire

Bruce Romano	Assistant Professor	\$54,500.00
Effective Date: 9/1/2010	Mathematics	
	Ph.D.	

Iris Price	Assistant Professor	\$50,000.00
Effective Date: 9/1/2010	Behavioral Sciences	
	Ph.D.	

Audrey Pereira	Assistant Professor	\$62,000.00
Effective Date: 9/1/2010	Business Administration	
	M.S.	

Jill Dupree	Assistant Professor	\$60,000.00
Effective Date: 9/1/2010	Economics, History & Political Science	
	Ph.D.	

William Dabb, Jr.	Instructor	\$60,000.00
Effective Date: 9/1/2010	Business Administration	
	MBA	

Job Change

Ashley Tetreault	Clerk IV (full time) to Staff Assistant (10 month)	\$31,543.20 to \$32,500.00
Effective Date: 4/19/2010	Change in union from AFSCME to APA	
	Enrollment Management to Expanding Horizons	
	MS	
	(N07-09/10)	

President Antonucci next gave his report. He presented the Financial Statements for review. He stated that this was Mr. Eric Gregoire's last meeting and he has done a great job as Student Trustee. He also congratulated Mr. Gregoire on his election as Student Government President. He introduced the recently elected Student Trustee, Mr. Matthew Costello. Mr. Costello said he was very excited to get started.

Mr. Gregoire expressed his appreciation to everyone for their support and he will not be going far and looks forward to working with everyone in his role as SGA President.

Ms. Farias said she has been greatly impressed with the caliber of recent Student Trustees.

Mr. Pontbriand said it has been a pleasure working with Eric and serving with him on the Regional Economic Development initiative.

President Antonucci next reported that our Financial Aid close out for the 2008-2009 Direct Loan Program was acceptable. We had received a civil rights complaint that after an investigation, there were no findings. He commended Ms. Jessica Murdoch on her efforts with the complaint. The Values, Mission, Vision Goals and Objectives 2010-2014 brochure was distributed. He reminded everyone of the two upcoming graduation ceremonies and invited the board members to participate. He said this time of year it is "crazy but wonderful" with end-of-the-year celebrations. It is all about the students. With the last day of classes tomorrow we must be prepared and we are working together to ensure safety.

Mr. Lisciotti noted the Nursing program being approved again as indicated in the packet and the letter acknowledging the president's evaluation.

Mr. Pontbriand said that by looking at the Undergraduate Conference on Research and Creative Practice brochure it must have been a successful day. The academics were top notch and covered the spectrum. President Antonucci responded that the day was remarkable. The faculty guided the students, and the work presented was outstanding. Dr. Wagner said we were astonished of how many people came forward for the first showing and were impressed with the students work. During the student speaking portions of the program, they were so professional.

Mr. Lisciotti commented that the most recent demolition of the building on North Street looks great. He asked if there were any other business. There was none.

Mr. Lisciotti requested a motion for the Board of Trustees to go into Executive Session.

Upon a motion duly noted by Mr. Gregoire and seconded by Ms. Farias it was voted by roll call **(7-0)** to go into Executive Session at 4:46 p.m. to consider the purchase, exchange, or lease of real property. Open session would not reconvene following the conclusion of Executive Session.

With no further business before the Board, the meeting was adjourned at 4:46 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Robert A. Pontbriand", written over a horizontal line.

Robert A. Pontbriand, Clerk
Board of Trustees

**Fitchburg State College
REQUEST FOR BOARD ACTION**

TO: Board of Trustees	DATE: May 11, 2010
FROM: The President	REQUEST NUMBER: 12-09/10
SUBJECT: Roll Forward of Funds to FY2011 Budget	

It is requested that the Board of Trustees of Fitchburg State College vote to approve that on-going capital projects roll forward into the FY2011 College Fee Budget.

Approved

MAY 11 2010

**Fitchburg State University
Board of Trustees**

**Fitchburg State College
REQUEST FOR BOARD ACTION**

TO: Board of Trustees	DATE: May 11, 2010
FROM: The President	REQUEST NUMBER:
SUBJECT: Transfer Authority	13-09/10

It is requested that the Board of Trustees of Fitchburg State College vote to give authority to the President to transfer funds of \$50,000 or more between line items, for the remainder of FY2010, as necessary to balance the budget. The Board will be notified at the fall Board meeting if any such transfers were done.

Approved

MAY 11 2010

**Fitchburg State University
Board of Trustees**

**Fitchburg State College
REQUEST FOR BOARD ACTION**

TO: Board of Trustees	DATE: May 11, 2010
FROM: The President	REQUEST NUMBER: 14-09/10
SUBJECT: Student Fee Increases	

It is requested that the Board of Trustees of Fitchburg State College increase the following annual student fees, effective for the fall semester 2010.

Day School Student Fee Increase

College Fee Up to \$1,250 for FY2011

Graduate and Continuing Education Student Fee Increase

Undergraduate Educational Services Fee Up to \$10 per credit

Graduate Educational Services Fee Up to \$10 per credit

Approved

MAY 11 2010

**Fitchburg State University
Board of Trustees**

**Fitchburg State College
REQUEST FOR BOARD ACTION**

TO: Board of Trustees	DATE: May 11, 2010
FROM: The President	REQUEST NUMBER:
SUBJECT: FY2011 Budget	15-09/10

It is requested that the Board of Trustees of Fitchburg State College approve the FY2011 Budget as presented by the President.

Approved

MAY 11 2010

Fitchburg State University
Board of Trustees

**Fitchburg State College
REQUEST FOR BOARD ACTION**

TO: Board of Trustees	DATE: May 11, 2010
FROM: The President	REQUEST NUMBER:
SUBJECT: Sabbatical Requests	16-09/10

In accordance with the MSCA Collective Bargaining Agreement, Article XV, S.D., Sabbatical Leave, Application and Approval, the Board grants the President authority to approve such requests. In doing so the President must consider the FY2011 Budget approved by the Governor and the Legislature. The President will notify the Board of action taken.

Background

Eight requests have been received for 2010-2011: one full year and seven for one semester. In accordance with Article XV, S. D., Dr. Michael Fiorentino, Jr. has provided me a positive recommendation for each request.

In the event any sabbatical is not approved due to fiscal constraints, Article XV, S.F. Deferral, will apply.

Approved

MAY 11 2010

Fitchburg State University
Board of Trustees

**Fitchburg State College
REQUEST FOR BOARD ACTION**

TO: Board of Trustees	DATE: May 11, 2010
FROM: The President	REQUEST NUMBER:
SUBJECT: Tenure	17-09/10

I am recommending that the Board of Trustees of Fitchburg State College grant the following faculty tenure effective September 1, 2010:

<u>Name</u>	<u>Department</u>	<u>Current Rank</u>
Wayne A. Whitfield, Ph.D.	Industrial Technology	Assistant Professor
Stephen D. Goldstein, M.F.A.	Communications Media	Assistant Professor

Approved

MAY 11 2010

Fitchburg State University
Board of Trustees

**Fitchburg State College
REQUEST FOR BOARD ACTION**

TO: Board of Trustees	DATE: May 11, 2010
FROM: The President	REQUEST NUMBER:
SUBJECT: Board Officers	18-09/10

It is requested that the Board of Trustees of Fitchburg State College vote to approve the following slate of officers:

Gregg P. Lisciotti, Chair
Carol T. Vittorioso, Vice Chairperson
Robert A. Pontbriand, Clerk

Approved

MAY 11 2010

Fitchburg State University
Board of Trustees

