Instructor _____ CRN /Course /Sect_____ Date Reviewed_____

Reviewed by _____ Online ☐ Hybrid ☐

DIGITAL LEARNING COURSE REVIEW RUBRIC

COURSE INTRODUCTION & OVERVIEW						
		Aligned	Minor Revision	Major Revision	NA	Comment
1	Instructor provides statement that welcomes students to the course in text or video format					
2	Course includes Getting Started content					
3	An orientation or overview is provided for the course in the introductory section, as well as in each module or unit					
4	A printable version of the syllabus is available for students					
5	Appropriate methods and devices for accessing and participating in the course are communicated (mobile, publisher content, microphones, webcams, etc…)					
6	A schedule of assignments is provided that includes due dates					

COURSE LAYOUT AND DESIGN						
1	Font is consistent throughout the site and provides easy readability					
2	Layout is uncluttered and consistent. The course is designed to facilitate easy navigation of course content. Content has logical progression.					

LEARNING OBJECTIVES & OUTCOMES						
1	Course module or unit outcomes are stated					
2	There are clear links between learning objectives and outcomes with activities and assessment					

ASSESSMENT AND MEASUREMENT

		Aligned	Minor Revision	Major Revision	NA	Comments
1	Learners have easy access to their grades within Blackboard					
2	Grading rubrics have clear expectations and are included for all regular assignments and special projects/term papers.					
3	Course grading policies, including consequences of late submissions, are clearly stated in the course information and syllabus areas					

COURSE ACTIVITIES

1	Instructions for activities are provided and clearly explained					
2	Assignments are directly related to the course learning objectives and are relevant to the learning outcomes					

LEARNER INTERACTION

1	Instructor includes learning activities to promote student-student interactions and collaboration					
2	Students have multiple opportunities for quality interaction with the instructor throughout the course					

TECHNOLOGY TOOLS

1	Technology tools are easily accessed and supported with instructional documentation					
2	Documentation on how to use tools is available if necessary					

LEARNER SUPPORT AND RESOURCES

1	Course provides information on how to access student success resources (library, technology help desk, disability services, etc…)					

ACCESSIBILITY AND ADA COMPLIANCE

		Aligned	Minor Revision	Major Revision	NA	Comments
1	Audio and video quality is clear, file length is adequate to meet the goals of the activity without being too large to restrict users' ability to download the file					
2	Audio and video file length is adequate to meet the goals of the activity. (Best practice is to provide videos that are 15 minutes or shorter.)					
3	A written transcript is provided with all audio and video files. Videos are closed captioned or have accompanying text-based scripts					
4	Video player required is compatible with multiple operating systems					

COMMUNICATION AND FEEDBACK

1	Course provides contact information for instructor					
2	Expectations for timely and regular feedback from the instructor are clearly stated (specifically, when will instructor respond to student inquiries, when will they be "offline")					

COURSE CONTENT

		Aligned	Minor Revision	Major Revision	NA	Comments
1	Course offers access to a variety of engaging resources that facilitate communication and collaboration, deliver content, and support learning and engagement					
2	Course resources are clearly identified and easy to access					
3	Activities and assignments are written with explicit instructions for how to participate, when responses or submissions are expected and how activities are assessed					