# Description

Game Room staff is responsible for monitoring activities in the Game Room, distributing and watching over equipment, and assisting any customers in the Game Room.

# Supervision

## Received

Works under the supervision of the Assistant Director and the Game Room Lead.

## Exercised

None.

# Duties

* Check out games, systems, and equipment to players according to policies.
* Instruct players as to proper usage of equipment as needed.
* Accurately check returned games and equipment for damage and tardiness.
* Perform minor repairs on equipment.
* Take inventory of equipment on a regular basis.
* Report any out-of-order machines and damaged or lost equipment to the Game Room Lead and/or the Assistant Director.
* Handle any disruptive behavior appropriately with the assistance of the professional staff and/or the Building Managers.
* Enforce HCC regulations concerning use of area.
* Keep area clean in cooperation with the custodial staff. Brush billiard tables, dust tennis tables and other surfaces accordingly.
* Attend staff meetings as scheduled by Game Room Lead.
* Perform other duties as assigned.

# Qualifications

Knowledge and/or willingness to learn effective methods of assisting the users of the Game Room. Effective verbal and written communications skills required.