

**All University Committee (AUC)**

**Thursday, April 3, 2025**

**3:30 P.M.**

**Miller Oval**

**Committee Members in Attendance:**

Patricia Arend, Franca Barricelli, Michael Burns, Josh Cronin, Steven Fiedler, Laura Garofoli, Mathangi Krishnamurthy, Patricia Marshall, Peter Staab, Tim St. John, Paul Weizer, Mark Williams

**Committee Members Absent:** Aline Salles, Kisha Tracy

**Guests in Attendance:**

Justin Casinghino, Andrew Chan, Barbara Cormier, Lisa Grimm, Elizabeth Gordon, Jane Huang, Christa Marr, Jannette McMenamy, Jessica Oehrlein, Britton Snyder, Jason Talanian, Donald Tarallo, Jeff Warmouth,

*Meeting was called to order at 3:32 p.m.*

**Acceptance of AUC Subcommittee Draft Minutes**

- AUC Curriculum Committee – March 20, 2025
- AUC Academic Policy Committee – March 25, 2025

**Motion: Peter Staab    Second: Michael Burns**

**Vote: Unanimous**

**Acceptance of AUC Subcommittee Approved Minutes**

Curriculum Committee – February 27, 2025

**Motion: Peter Staab    Second: Michael Burns**

**Vote: Unanimous**

## **Approval of AUC Minutes**

**Motion: Peter Staab    Second: Michael Burns**

AUC – March 6, 2025

**Friendly amendment:** AUC 78 went to all 3 subcommittees, so we have to add the Student Affairs as one of the committees that we referred to.

**Vote w/ friendly amendment: Unanimous**

## **Proposals to Refer to the AUC Subcommittees**

**Motion: Peter Staab    Second: Michael Burns**

- Curriculum Committee – 22, 84-94, 97-99, 102-103, 105, 109-117
- Academic Policy Committee – 82, 89, 100, 102
- Student Affairs Committee – 82, 89, 100, 102

**Vote: Unanimous**

## **Proposals to Recommend for Approval**

### **AUC 21**

**Motion: Peter Staab    Second: Michael Burns**

**Mark Williams presented**

This was an oversight when we made curriculum changes a few years ago. Curriculum Committee had a friendly amendment for the catalog language.

**Vote w/ Curriculum Committee's friendly amendment: Unanimous**

### **AUC 43**

**Motion: Peter Staab    Second: Michael Burns**

Sponsor is not present yet, so we will table this proposal.

**Motion to Table: Peter Staab    Second to Table: Pat Marshall**

**Vote to Table: Unanimous**

#### **AUC 44**

**Motion: Peter Staab    Second: Michael Burns**

**Liz Gordon presented**

This is to add a new course. Elyse has taught twice as a Topics Course; first time without a lab and second time with a lab. We decided the one with the lab was the best way for students to learn the course materials. This is a lab-based course. This will be an option for students in the Earth Science majors and the minor.

Committee member had question about credit hours and compensation for faculty. Liz answered for them and it cleared their question.

Another committee member had a question about the Geology prerequisite. Sponsor stated this is for a student who has a little bit of Geology background.

**Vote: Unanimous**

#### **AUC 44 General Education Designation of (AIA)**

**Motion: Peter Staab    Second: Michael Burns**

It meets the requirements of: Having a prerequisite at a 2000-level and it is a 3000-level course.

**Vote: Unanimous**

#### **AUC 45**

**Motion: Peter Staab    Second: Michael Burns**

**Jane Huang presented**

It's well anticipated in the department and in the programs and whole campus community and it will be 2000-level. It was taught as an topics course. Its well supported with a potential new major in Latin American studies that is in discussion.

Committee member had a question on number 11, wants clarification of the hours per week. **Friendly amendment:** Change the "3 / 6" to "3 hours of lecture / 6 hours of assignment".

**Vote w/ friendly amendment: Unanimous**

#### **AUC 45 General Education Designations of (DP) and (PL)**

**Motion: Peter Staab    Second: Michael Burns**

Diverse Perspective (DP): Sponsor stated that Latin America are our southern neighbors; their culture and landscapes, etc.

**Vote for DP Designation: Unanimous**

Procedural and Logical Thinking (PL): Our Mapping GIS will be incorporated in this class.

**Vote for PL Designation: Unanimous**

#### **AUC 46**

**Motion: Peter Staab    Second: Michael Burns**

**Britton Snyder presented**

This is a new course in the Game Design program. It ran as Topics Course once and was fully enrolled with positive reviews. Gave descriptions of what students will be doing in the course.

Committee member noticed it says this will take place of an existing course. Answered there is an RNR proposal that went to AUC on removing that course, so that is all set.

Committee member noticed the prerequisite course of GAME 2200 is a higher course number than this course's suggested number at GAME 2075. The Department Chair answered that the numbers have been updated in the Communications Media programs so the new numbering system will make it lower at GAME 1200. It is the old number that is showing in the proposal.

Committee member asked about the "3 hours lecture / 6 hours assignments", wanted to know where is the lab? Sponsor stated the way the class is run is lecture than working with the students hands on. So, it's 3 hours of class and outside of class is 6 hours. Not lecturing the whole 3 hours, there's a lecture and then they work together.

**Friendly Amendment:** (Question number 11) The assignment box is not checked. Needs to be checked.

**Vote w/ friendly amendment: Unanimous**

#### **AUC 43 (Un-table)**

**Motion to un-table: Peter Staab                      Second: Patricia Arend**

**Barbara Cormier presented**

This policy is to bring it to what we've been doing since COVID. The decision was written but policy was never updated so this is to align with current previse.

There was an amendment at the Academic Policy committee to add the language "Students may add or drop classes online during the first 5 days of the semester, and the following 5 class days students may continue to drop a course online....." (***See AP Minutes for the remaining wording***)

Committee asked if the language needs to be in there if it is the academic calendar. Maybe have it say "refer to the academic calendar"? Thinking it may vary number of days or clash with approved academic calendar. The Registrar answered: The only time we have adjusted those dates is when winter weather may have messed up classes because of that we made adjustments. And now with online there's even less reason to do that as well.

A student member stated the additional language in there is always helpful to students. Thinks it would be appreciated if we continue to have that language in there for clarity sakes.

Committee member wanted to note that this information used to be not in the academic calendar but because it made it easier for the faculty/staff population to find this information easily rather than going to policy. It was they who requested this information to be in the academic calendar because the calendar is their first go-to to find things; but for students it may be that they're looking at what's the policy.

**Amendment:**

**Peter Staab motioned, Josh Cronin seconded**

Add one more sentence at the end that says: "For specific dates, please refer to the academic calendar".

**Amendment Vote: Unanimous**

**Proposal Vote w/ amendment: Unanimous**

**AUC 51**

**Motion: Peter Staab    Second: Michael Burns**

**Christa Marr presented**

This is to add a new Corporate Finance course and create a new prefix. This will be added to the new Finance Major and it will be a core required course in the majors. It will have a prerequisite of Basic Finance. And this course will be at a 3000 level.

Curriculum committee had amendments: 1) To shorten the course description because it exceeded the allowable length. 2) Adjusting the title to "Creating the course and the prefix in the title".

**Vote w/ Curriculum Committee's amendments: Unanimous**

**AUC 52**

**Motion: Peter Staab    Second: Tim St. John**

**Christa Marr presented**

This is another new course for the Finance Major and is a 3000 level. This course is standard in a Finance curriculum. We will be studying different investment analysis, investment modeling, and portfolio analysis. This will be core required course in the Finance Major. The prerequisite for the course is Corporate Finance.

Curriculum Committee had the same amendment as before to shorten the course description.

**Vote w/ Curriculum Committee's amendment: Unanimous**

### **AUC 53**

**Motion: Peter Staab    Second: Michael Burns**

**Christa Marr presented**

This will be offered at 4000 level. It will be an elective offered to students in the Finance Major but not required. Its prerequisite will be the finance 3000 level course in investments.

Curriculum committee had same amendment as before to shorten the course description.

**Vote w/ Curriculum Committee's amendment: Unanimous**

### **AUC 54**

**Motion: Michael Burns                      Second: Peter Staab**

**Christa Marr presented**

Are looking to add a new academic program to start in the Fall of 2026 of a Finance Major. This is a collaboration with EHPS and Business Administration departments. We're seeking to offer courses from both Economics and Business as the primary components of this Finance Major. We've demonstrated a need in the market, included supplemental materials that shows the research conducted and with the EAB. Popular with student demographics and this major is in demand. This will be added value to our students when they go into the workforce.

Staff gave background of how the BHE process of new programs consist of as they are approved.

Housed in Economics, History, and Political Science (EHPS) department but advising by both departments of Business Administration and EHPS. Both departments were involved with the curriculum.

Hoping students can make this as a double major we would be able to serve students right off the back and it is complementary with other majors and let them take internships and offered flexibility especially their final years. Flexibility for the resources we have as well.

Committee members discussed NECHE's recommendation to us as a campus that we would do well to incorporate space in all of our majors to give students flexibility and also gave background of how outsiders do program reviews for us.

Committee member asked if they were thinking of doing a Finance Minor? Because think Mathematics and Finance would be a great pairing. Department Chair stated: Yes, we're going to come back next year with a minor and with MAJ courses. So yes, it has been discussed.

**Vote: 11/0/1**

#### **AUC 58**

**Motion: Peter Staab    Second: Michael Burns**

**Jeff Warmouth presented**

Removing MATH 1100 from the Data Studies pathway and adding intro to Video Editing added to the Story Telling and Narrative pathway. Same number of credits in the major.

**Vote: Unanimous**

#### **AUC 59**

**Motion: Peter Staab    Second: Michael Burns**

**Jeff Warmouth presented**

We're making it easier for students to complete the minor. We now allow a choice between Game Design Workshop or Game Level Design for students. Now we're saying any additional Game courses pass, present, and future.

**Friendly amendment:** In the proposed catalog change for the (Game Production Course 3 cr.) there needs to be an "OR" added in between the courses "GAME 3000: Game Design Workshop 3 cr." and "GAME 3030: Game Level Design 3 Cr.". (On the last page of the proposal)

**Vote w/ friendly amendment: Unanimous**

#### **AUC 60**

**Motion: Peter Staab    Second: Michael Burns**

**Donald Tarallo presented**

This is to add a prerequisite to our Typography course which we had originally before. We removed it in hopes of getting better enrollment but the quality has declined since its removal. So now we want to put it back on as a prerequisite.

**Vote: Unanimous**

#### **AUC 62**

**Motion: Peter Staab    Second: Josh Cronin**

**Donald Tarallo presented**

Requesting to add the General Education attributes of (AIA) and (IHIP) added to the "Design Studio and Practice" course. This meets the requirements of both of these designations.

For the IHIP attribute: The students research to design and guide their own project, creative project, and form their work from research in other areas.

Committee member asked how does non-majors get through all the prerequisite for this course to take as and AIA? Because it looks like there are 3 or 4 prerequisites for the course.

Sponsor answered: Our intention was to attract minors. There is a graphic design minor and it has prerequisite in it to get discipline we needed in the course. Gave example of those in other minors also taking the courses.

**Vote: Unanimous**

## **AUC 71**

**Motion: Peter Staab    Second: Michael Burns**

**Jason Talanian presented**

When we started the Strength and Conditioning program we had two similar classes, the first was a topics course and major requirement “fundamentals of psychology and coaching” and the other was an elective course “Psychology of Sport and Exercise”, which we created for non (Strength and Conditioning) students and those outside the major.

When we went through the accreditation process for our program they recommended changes to our coaching class, from that we realized we had two same courses. So, this is to replace the “Fundamentals of Coaching” class with the “Psychology of Sport and Exercise” class in the (Strength and Conditioning) concentration.

Committee member had a question: It says that the Curriculum Committee had an amendment but it wasn’t listed in the minutes. Sponsor stated there were two prerequisites listed in the catalog but only one was listed in the proposal. So is adding the “Or” that is missing.

**Vote w/ Curriculum Committee amendment: Unanimous**

## **AUC 72**

**Motion: Peter Staab    Second: Michael Burns**

**Jason Talanian presented**

AIA because it has been offered to both majors and non-majors. Hoping to draw more students in. It’s a class that brings a lot of topics together and brings students from different backgrounds and academic backgrounds together.

**Vote: Unanimous**

## **AUC 73**

**Motion: Peter Staab    Second: Michael Burns**

**Jason Talanian presented**

We've been talking about adding a minor for a while. Think it would be a great option for students who are looking to get a background in Exercise and Sports Science. What made us to go forward with this is, we have a GPA requirement in our major of a 2.5 and and when students get dropped in Junior/Senior year and go to IDIS they don't have a minor to fulfill courses they've already taken while pursuing the major; and we feel it isn't fair to them. So, feel this could be a good avenue for those that may be removed near the end of their studies, near graduation, and be able to use those courses and get a minor.

**Friendly amendment at the Curriculum Committee:**

- 1) Remove a bullet (See Curriculum Minutes)
- 2) Add Biology 1200 and 1300 to the list of required courses to the minor. (Because they have to take them to get into a course in the minor) This is to make it clear for students of what they needed to fulfill the minor (26 credits for the minor).

**AUC Committee member had a friendly amendment to remove degree from the title of the proposal.**

Committee member asked, have they discussed about taking out one more requirement to make it 23 credits? Wonder about occasional students who are interested in the minor. Sponsor answered: We imagined most students will take certain courses. But thinks majority will be those who will be dropped from the major and can take the minor with courses they already taken.

Discussions about prerequisites how it may be issues:

Registrar talked about prerequisites in the minor. Recommend a note: "Please be aware there will be a prerequisite for the course, please check with your advisor".

Dean of Students and Dean of Health and Natural Sciences both agreed that they had students that this would've benefitted them tremendously if this was in existence before.

Prerequisite piece supports the asterisk approach.

**Amendment:**

**Motion: Steve Fiedler    Second: Michael Burns**

Remove the amendment from Curriculum Committee to add the prerequisites.

**Vote to not accept the Curriculum Committee amendment on prerequisites: Unanimous**

**Proposal vote w/ friendly amendments: Unanimous**

## Back to RNR Proposals for Consideration

### **AUC 95**

**Motion: Peter Staab    Second: Michael Burns**

Removes all restrictions for the course, COMM 3825: Writing for Advertising.

**Vote: Unanimous**

### **AUC 96**

**Motion: Peter Staab    Second: Michael Burns**

Same thing. Now a different course, COMM 3835: Client Project Production.

**Vote: Unanimous**

### **AUC 101**

**Motion: Peter Staab    Second: Michael Burns**

**Justin Casinghino presented**

This is to put them into logical sequence. We had a number of courses that were entry level but were numbered in the 3000s.

Stated they had an amendment to the original list, handed out a copy of the new list of courses to the committee that shows how they will all work out with the new numbering. Stated they've gone back and forth with the Registrar's Office to make sure the list works. There was a consensus that we wanted them as a group. It made the most sense to put them together as we show here.

Committee member: Have a problem with this, I would think a 3000-level course has a prerequisite.

A Committee member answered: We've done this at this table before. Different numbers and different positions, mean different things in some departments. It's a disciplinary thing and it depends on entry.

Student Committee Member: I can speak that if you would put a 3000-level course in front of me, I wouldn't look that way. But from a generalized student population, think they wouldn't look that way.

Sponsor: Our idea was to put the 3000 level courses together. We are also looking for the growth.

Committee suggestion: Should send out a communication before advising to explain the courses and different levels. It's good for advisors to hear as well.

**Vote: Unanimous**

## **Back to Proposals to Recommend for Approval**

### **AUC 49**

**Motion: Peter Staab    Second: Josh Cronin**

**Jessie Oehrlein presented**

We're just switching out two courses. We now have a statistics course that is a better fit for these students. So, we are subbing that in and it's a 2000-level course. We're switching out Calculus for our Informal Math Modeling course, which gives them better knowledge and is a better fit for our students.

**Vote: Unanimous**

### **AUC 77**

**Motion: Michael Burns                  Second: Josh Cronin**

**Peter Staab presented**

This is our Elementary Education Mathematics class. Although we've had a prerequisite for it that is the same level as a Statistics class, but what happens these students go into another class and they're not ready for it. So, what we're doing is putting a higher prerequisite in the first course.

**Friendly amendment:** Add the course names to the title or body of the proposal.

**Vote w/ friendly amendment: Unanimous**

### **AUC 74**

**Motion: Michael Burns                  Second: Steven Fiedler**

**Peter Staab presented**

Going to talk about the three of them (AUCs 74, 75, 76) together.

Currently we have a Mathematics major, an Applied Mathematics concentration, a Secondary Education Mathematics concentration, and a Middle School Mathematics concentration. What we are doing is adding a Statistics Model concentration (AUC 75) and a Pure Mathematics concentration (AUC 74). We like the way the Applied Mathematics is structured, so we're modeling everything on that.

Gave background of what they are doing with all of these curriculum changes (AUC 76). We have list of classes that are related to Mathematics that we think are good things for students to take.

There was a question on the number of credits needed to fulfill the concentrations. Sponsor explained the math and requirements that is shown with the sheet he passed around.

**Vote: Unanimous**

**AUC 75****Motion: Michael Burns****Second: Steven Fiedler****Peter Staab presented**

Same thing, creating a new concentration just a different model. We would love to add the new Finance program to it in the future.

**Vote: Unanimous****AUC 76****Motion: Michael Burns****Second: Steven Fiedler****Peter Staab presented**

In AUC 76 there's a lot of stuff added to the end of the "Bucket Diagram". Updates to make all thing parallel. DESI changes requirements often, so we made changes to reflect that.

**Vote: Unanimous****AUC 55****Motion: Peter Staab****Second: Michael Burns****Laura Garofoli presented**

This is requesting AIA designations for Psychological Science courses. The list of courses here all have prerequisites. All require students to pull from different areas to produce work they understand.

**Vote: Unanimous****AUC 66****Motion: Peter Staab****Second: Patricia Arend****Laura Garofoli presented**

We have 3 internship courses on the books currently with different credits (6, 9, and 12). We would like to eliminate 2 of those and have one course that can be taken for variable credits.

Committee member asked if there was any interest in them doing it for fewer than 3 credits also? Sponsor answered it is something we should consider to do less than 3, but we would like to keep it as is for now.

**Vote: Unanimous**

## **Back to RNR Proposals for Consideration**

### **AUC 83**

**Motion: Peter Staab    Second: Michael Burns**

**Laura Garofoli presented**

We have a 2-course research sequence in the department. For this one, the current prerequisite is the second course, so we would like to knock it down to the first level course.

**Vote: Unanimous**

### **Note for AUC Committee**

AUC's 104, 106, 107, 108, 118, and 119 we will hold and discuss at our next meeting in May because they depend on a creation of a new course, AUC 110. They got referred to the Curriculum Committee first and we don't want to discuss them until the creation of the new course that will take their places.

### **Communications**

There was an email from the President about changes to the academic calendar, that were not reflected in the proposal of the academic calendar (AUC 1). Since we're past the due date for proposals, what we are recommending is this would need to come back to the summer AUC Committee group. But we want the AUC Committee to put input and any concerns to the AUC co-chairs and we can pass along those inputs and concerns to the AUC summer committee. Note, it's up to the president when she wants to put in a proposal on it, but we'll let everyone know when that proposal comes through.

One change that it made is that the Curriculum Committee had to reschedule one of their meetings.

Provost anticipates this would only impact the end of the academic year, but not the beginning. Might have to add instructional days based on the MSCA contract.

### **Adjournment**

Meeting adjourned at 5:02 p.m.

**Vote: Unanimous**