

**GRADUATE COUNCIL
NEW PROGRAM PROPOSAL**

**It is required that you follow this format when presenting a
New Graduate Program for review and approval.**

Please submit the typed original with all required signatures to the Graduate Council.

Form functionality most compatible using Adobe Acrobat 9 and newer.

Title of New Program: _____

Department or other unit proposing the New Program: _____

Contact Person: _____

List Members
of the Graduate
Curriculum
Committee:

This is a: ☐ New Program ☐ New Concentration

This refers to a (check all that apply): ☐ Certificate Program ☐ Teacher Licensure Program ☐ Degree Program

Briefly describe new program as it will appear in university catalog:

Population/anticipated enrollment/staffing plan (i.e., Who/how many will program serve?)

Rationale and expected outcomes for new program:

Will program run on cohort model? Yes No

Will additional faculty be needed, day/adjunct? Yes No

Library and other resources needed:

Describe program's admissions requirements:

Implementation plan (what semester will new program begin; will it be phased in; attach suggested execution)

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A plan of study must be included with this proposal.

If new courses are proposed or major changes are made to existing courses, submit a Graduate Council New Course Approval form. Attach any letter(s) of support from professional agencies or others within or outside the university.

Plan of Study is Attached

☐ Reviewed by Dean: _____

Required Signatures—Graduate and Continuing Education New Program Approval

New Program Initiator: _____ Date: _____

Department Chair: _____ Date: _____

Graduate Council Chair: _____ Date: _____
(Indicates Graduate Council approval)

President: _____ Date: _____

Plan of Study for New EDLM Certificate Programs

Special Education Director Certificate Program

Required Courses	Prepracticum Hours	Credits
SPED 9120-Special Education and the Law		3
EDLM 8028-Public School Finance, Human Resources, and Personnel Administration		3
EDLM 8XXX- Leadership for Educational Teams	10	3