

2022-2023
Unit Annual Report
Division of Academic Affairs
Unit: Institutional Research & Planning

I Mission and Goal/Outcomes Statement:

The mission of the Office of Institutional Research and Planning (OIRP) is to provide accurate and meaningful information and analysis to University decision makers, the broader university community, and external stakeholders in order to advance the University's mission. OIRP is a partner in the University's success by providing information and not only data. OIRP supports planning, management, accreditation, and assessment activities at every level of the University.

II Personnel:

List all staff and note all personnel changes that occurred during 22-23.

<u>Name</u>	<u>Position</u>
Cate Kaluzny	Director of Assessment
Rajeev Indira Nagaraju	Director of Institutional Research
Pamela McCafferty	Assoc. VP - Institutional Research & Planning
Susan Piro	Administrative Assistant II
Lecia Schuster	Staff Associate (reduced to 1/4 position)

III Facilities/Equipment:

List any new facilities/equipment/software etc. acquired during 22-23.

Qualtrics, Watermark Planning & Self Study

IV Budget Expenditure Analysis:

Was the budget expended as planned? Were additions/changes made, and if so, explain.

The budget was fully expended

V Programs/Activities:

List major campus activities, events etc. that the office participated in/supported; committees served; community outreach; etc. List events provided to current and prospective students. Also, provide professional development of all staff.

University Committees:

- R. Indira-Nagaraju: JED Committee
- C. Kaluzny: UARC, General Education Program Area Committee, Crocker Center Advisory Board

- P. McCafferty: UARC, AUC Policy, Student Success Taskforce, Leading for Change, Transfer Student Taskforce

DHE Committees:

- C. Kaluzny: AMCOA
- P. McCafferty: AMCOA, DHE Data Council, Student Success Framework Self-Assessment Team (Deloitte)

Core Functions:

- Continued to support and grow a culture of assessment and data-informed decision making on campus.
- Provided data support to Student Affairs, Finance & Administration, Grant Center, Graduate & Continuing Education, Advancement, Marketing, deans, department chairs and all academic departments undergoing program review/reaccreditation visits. Responded to all ad hoc requests for data.
- Maintained university compliance with all external data requests, such as HEIRS, IPEDS, NECHE, NEBHE, NCAA, SAM, U.S. News & World Report, Petersons, College Board, GRE, CGS, GSS-NSF-NIH and Military Friendly Survey.
- Developed, administered and provided support for campus surveys, including Campus Climate Survey, Exit Survey for Graduate Students, First Destination Survey for Undergraduate Students, 1, 3, and 5-year Alumni Surveys and the CHC Survey. Continued to share Climate Survey results with campus community.
- Supported program review and external accreditation; led UARC and peer review of annual assessment reports; led AAC&U Davis Grant for the Assessment of Integrative Learning; ran the *Equipping Your Assessment Toolbox Series* through the CTL; held weekly assessment office hours in the CTL; produced an Annual Report of Assessment Activities; developed additional materials to support assessment work.
- Administered RNL CSI, MYSA; administered NSSE
- Produced the University Factbook; produced 10-year Departmental Trend Data
- Produced the Undergraduate Catalog
- Tracked the status of the University Strategic Plan
- Served as NECHE accreditation liaison; submitted NECHE Annual Report; tracked the progress of our NECHE self-study projections.

Professional Development:

- R. Indira Nagaraju: AIRS Annual Conference
- C. Kaluzny: NEEAN fall forum, AAC&U Davis Grant, AMCOA

VI Action Plan for 2022-23:

(See below)

VII Assessment Report for 2022-23

Were the Action Plan objectives met? *Provide in list or table format that parallels item VI above.*

Planned Initiatives for 2022-23	Associated Strategic Plan Goal & Strategy	Indicate if a DEI initiative	Status
Implementation of CARS (Campus Achievement Reporting System)	NECHE Standard 2		Completed
Tracking and Publication of Strategic Plan Metrics	NECHE Standard 2		Tracked with goal to publish Summer 2023
Tracking and Publication of NECHE Self-Study Projections	NECHE Standard 2		Tracked with goal to publish Summer 2023
Lead the development of a policy for the regular review of the University's Mission Statement	NECHE Standard 1 (Projection)		Completed
Edify Implementation (continued)	NECHE Standards 2 & 8;		On Going
Support the development and implementation of a General Education Assessment Plan (continued)	NECHE Standards 4 & 8		On Going
Implementation of Qualtrics; Review of University Survey Protocols	NECHE Standard 8		Completed; On Going
Review of First Destination Survey for Undergraduate Students	NECHE Standard 8		Completed
Establish working group to identify strategies to improve response rates for exit and alumni surveys	NECHE Standard 8 (Projection)		Planned for Summer 2023
Participate in Review/Plan for Curriculog Implementation			Project deferred by Registrar
Support Banner HR Module Implementation (Faculty Workload)	Strategic Plan Goal 6		Project deferred by HR
Administer Campus Climate Survey Fall 2022	NECHE Standards 5 & 8; Strategic Plan Goals 2 & 4	X	Completed
Publish Climate Survey Data Spring 2023	NECHE Standards 5, 8 & 9; Strategic Plan Goals 2 & 4	X	Completed
Administer NSSE Survey Spring 2023	NECHE Standards 5 & 8; Strategic Plan Goals 2 & 4		Completed

VIII Other Accomplishments:

List accomplishments not already captured above.

Assumed the role of NECHE Accreditation liaison and the responsibility of completing the NECHE Annual Report (formerly with the AVPAA.) Developed and implemented a system to track and publish our NECHE projections, something not previously done at the University.

Led the implementation of Edify data integration platform and developed associated dashboards in Rapid Insights and Edify platforms.

Participated in EAB's Enterprise Wide Data Management Pilot.

Supported Student Affairs in the development and analysis of the Community Health Connections (CHC) student survey.

Led, in conjunction with Technology, the transition from Select Survey to Qualtrics. Archived all existing survey data and rebuilt, as needed, in Qualtrics.

Supported the General Education Assessment Day which is a newly resurrected activity for our campus.

Led the AAC&U Davis Grant for the Assessment of Integrative Learning.

IX Action Plan 2023-2024:

Planned Initiatives for 2022-23	Associated Strategic Plan Goal & Strategy	Indicate if a DEI initiative
Implementation of Watermark Planning & Self Study	NECHE Standard 2	
Tracking and Publication of Strategic Plan Metrics (continued)	NECHE Standard 2	
Tracking and Publication of NECHE Self-Study Projections (continued)	NECHE Standard 2	
Lead the review of the University's Mission, Vision and Core Values	NECHE Standard 1 (Projection)	
Develop and implement Data Governance Policy and Practices	NECHE Standards 2 & 8	
Edify Implementation (continued)	NECHE Standards 2 & 8	
Support the development and implementation of a General Education Assessment Plan (continued)	NECHE Standards 4 & 8	

Continue the implementation of Qualtrics; Review of University Survey Protocols (continued)	NECHE Standard 8	
Review Graduate Exit Survey; Lead review of ILPs in relation to SGOCE	NECHE Standard 8	
Establish working group to identify strategies to improve response rates for exit and alumni surveys	NECHE Standard 8 (Projection)	
Publish additional 2022 Climate Survey data	NECHE Standards 5, 8 & 9; Strategic Plan Goals 2 & 4	X

Updates to the Action Plan may be submitted via a revised Annual Report.

X Reflection:

Take this section to reflect on--

- 1) *Initiatives that you may be considering for 23-24 academic year that you did not already capture above.*
- 2.) *Anything else not captured in this report that you would like to share.*