**Graduate Council Meeting Minutes**

**Thursday, December 3, 2020, Remotely with Google Meet 3:30 – 5:00 pm**

**Present:** Laura Baker, Soumitra Basu, Brady Chen, Becky Copper Glenz, Petri Flint, Michael Hoberman, Megan Krell, Amy McGlothlin, Nancy Murray, Heather Ruland, Renee Scapparone, Robert Shapiro, Deborah Stone and J.J. Sylvia

**Absent:** Keith Williamson

**Guests:** Linda Dupell, Michael Leamy, Margaret O’Hearn-Curran and Phillip Saisa

**Review of minutes from November 5, 2020**

Motion to Review: Deborah Stone

Discussion: **Rationale:** It was suggested at the November 2020 Graduate Council meeting that we change the language for the course change proposal form to no longer require that the individual submitting the proposal include a syllabus If the syllabus does not relate to the proposed change (no or few changes to the content to the course).

**Proposed Language:**

Syllabus required when there is a change that impacts 50% or more of the current course content and curriculum or there is a change to the format of the syllabus that is outside of the University guidelines for graduate syllabi.

Becky Copper-Glenz will send a request to Print Services to add the proposed language to the course change proposal form.

Motion to Approve: Deborah Stone

Second: Brady Chen  
Vote: 1 Abstention

**Proposals**

***GCE 20-21-12 New Course EDLM 9XXX Quality Assurance in Online Learning – Education (Tabled from November 3rd Meeting)*  
Motion to Review:** Petri Flint

**Second:** Deborah Stone

**Discussion:** Michael Leamy presented. The EDLM program has created a non-licensure program with four pathways to meet the varying administrative needs within Education. This course is part of a three course sequence that is combined with 7 core courses leading toward a M.Ed. in Education Leadership and Management. This course is also part of a three course certificate program for students interested in obtaining just a certificate that has a focus for Online Administration.

**Friendly Amendment –** Change title of course fromQuality Assurance in Online Learning to Developing Quality Online Learning on proposal and on syllabus.

**Motion to Approve:** Petri Flint

**Second:** Deborah Stone  
**Vote:** Unanimous Approval

***GCE 20-21-13 New Course EDLM 9XXX Leadership for Educational Teams – Education***  
**Motion to Review:** Megan Krell

**Second:** Petri Flint

**Discussion:** Phil Saisa presented. The EDLM program has created a non-licensure program with four pathways to meet the varying administrative needs within Education. This course is part of a three course sequence that is combined with 7 core courses leading toward a M.Ed. in Education Leadership and Management. This course is also part of a three course certificate program for students interested in obtaining just a certificate that has a focus for Special Education Administrators.

**Motion to Approve:** Petri Flint

**Second:** Deborah Stone  
**Vote:** Unanimous Approval

***GCE 20-21-14 Program Change EDLM Non Licensure M.Ed. – Education***  
**Motion to Review:** Petri Flint

**Second:** Megan Krell

**Discussion:** Phil Saisa presented. The adjustment to this program enable Fitchburg State to serve individuals seeking expertise in the following areas:

-Principal/Assistant Principal

-Online Education Administration

-Special Education Director

-Curriculum Development

The concentration embedded within this masters, which provides 7 core required courses, enables individuals to seek licensure on their own and/or to obtain expertise in the various areas.

**Friendly Amendment –** Remove this sentence from Proposed Catalog Description: Program Overview: Within this spirit, relationships between faculty members in education departments and other programs across the University have been allied.

**Friendly Amendment –** Change the semester this program will begin under the implementation plan from Spring 2021 to Fall 2021.

**Friendly Amendment -** Remove Curriculum Development Certificate Program required course information from the plan of study page.

**Motion to Approve:** Petri Flint

**Second:** Deborah Stone  
**Vote:** Unanimous Approval

***GCE 20-21-15 New Program EDLM Online Education Administration Certificate Program – Education***  
**Motion to Review:** Petri Flint

**Second:** Deborah Stone

**Discussion:** Phil Saisa presented. Since the three courses that make up this certificate is part of the M.Ed. Education Leadership and Management program, it makes sense to offer the certificate to individuals that are seeking additional information in the area of online education administration.

**Friendly Amendment -** Change the semester this program will begin under the implementation plan from Spring 2021 to Fall 2021.

**Friendly Amendment -** Remove Special Education Director Certificate Program and Curriculum Development Certificate Program required course information from the plan of study page. Show only the plan of study for the EDLM Online Education Administration Certificate Program.

**Motion to Approve:** Petri Flint

**Second:** Deborah Stone  
**Vote:** Unanimous Approval

***GCE 20-21-16 New Program Special Education Certificate Program – Education***  
**Motion to Review:** Petri Flint

**Second:** Deborah Stone

**Discussion:** Phil Saisa Presented. Since the three courses that make up this certificate is part of the M.Ed. Education Leadership and Management program, it makes sense to offer the certificate to current administrators that are seeking additional information in the area of special education.

**Friendly Amendment -** Change the semester this program will begin under the implementation plan from Spring 2021 to Fall 2021.

**Friendly Amendment -** Remove EDLM Online Education Administration Certificate Program and Curriculum Development Certificate Program required course information from the plan of study page. Show only the plan of study for the Special Education Director Certificate Program.

**Friendly Amendment –** Under Describe program’s admissions requirements: Remove ????? Holding a current license?

**Motion to Approve:** Petri Flint

**Second:** Deborah Stone  
**Vote:** Unanimous Approval

***GCE 20-21-17 Course Change READ 8017- Education*Motion to Review:** Petri Flint

**Second:** Deborah Stone

**Discussion:** Margaret O’Hearn-Curran presented. READ 8017 (Specialized Reading Approaches) is cross-listed with SPED 8017. Their descriptions need to be aligned and this change to READ 8017 would accomplish that. The required fieldwork should be included in the description.

**Friendly Amendment –** Add existing banner abbreviation and proposed banner abbreviation.

**Friendly Amendment –** Change course description on future syllabi to approved description proposed and approved by graduate council.

**Motion to Approve:** Petri Flint

**Second:** Becky Copper Glenz  
**Vote:** Unanimous Approval

***GCE 20-21-18 New Course READ 8XXX - SPED 8XXX Developing Motivation in All Readers - Education***

**Motion to Review:** Deborah Stone

**Second:** Petri Flint

**Discussion:** Margaret O’Hearn-Curran presented. Reading motivation research has been given greater attention in the last several decades. It is often referred as the "sixth dimension of reading". Many students lack motivation to read, which significantly impacts their reading exposure and proficiency. Educators, and in particular reading specialists, need to understand the current scientific research in this area. They also need to be able to transfer this knowledge into practical applications for the classroom. This course will provide candidates with both a theoretical foundation and a skill set for increasing motivation in all readers.

**Motion to Approve:** Nancy Murray

**Second:** Deborah Stone  
**Vote:** Unanimous Approval

***GCE 20-21-19 Program Change Remove M.Ed. in Arts Education Non-Licensure - Humanities***

**Motion to Review:** Soumitra Basu

**Second:** J. J. Sylvia

**Discussion:** Petri Flint presented. When we proposed new concentrations in Art and Music for this M.Ed. in Arts Education program last year, our intention was that they replace the existing program, but we were not explicit about that in our proposal documents. Since this older iteration of the M.Ed. program is no longer relevant, it will be clearer for students if it is removed from the catalog, as all incoming students will be applying to either the Music or Art concentrations, rather than to this general one.

**Motion to Approve:** Deborah Stone

**Second:** Nancy Murray  
**Vote:** Unanimous Approval

**Next meeting date: Thursday, February 4, 2020, 3:30 – 5:00 pm (Proposals due by January 27, 2020)**

**New Business: Add Google Meet Link on Graduate Council Webpage.**

**Adjournment: 3:35 pm**