

*Fitchburg State University*  
Crocker Center for Civic Engagement  
Community Engagement Project Request Form\*

**Your Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Department/Program:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

**Community Partner(s), if any:** \_\_\_\_\_

**Description of Project**

*Please indicate if the project is curricular (part of a class) or co-curricular, and whether student(s) is/are receiving credit*

**Opportunities for Student Learning**

*Match project activities to student learning outcomes*

**Deliverables**

*Describe the desired results and the products that may be produced by/for students, the university, and/or the community*

**Timeline**

*Project start and end dates, major intermediate points, and sustainability of project*

**Crocker Center Twin Goals of Community and University Investments**

*Delineate how this project would incorporate the Crocker Center's twin goals of achieving community investments and/or university investments (please see [www.fitchburgstate.edu/crockercenter](http://www.fitchburgstate.edu/crockercenter))*

**Budget**

<b>EXPENDITURE CATEGORIES</b>	<b>Crocker Center Funds</b>	<b>Other Cash Funds</b>	<b>University In-Kind Funds</b>	<b>Other In-Kind Funds</b>	<b>TOTAL</b>
<b>PERSONNEL</b>					
Faculty Stipend					
Student Pay (\$15/hr.)					
<b>NON PERSONNEL</b>					
Travel					
Supplies					
Print Services					
Miscellaneous					
<b>TOTAL BUDGET</b>					

**Budget Narrative**

*Please provide rationale for, or explanation of, any budget items listed or requested above*

\*Completed form not to exceed two to three type-written pages.