**Graduate Council Meeting Minutes, DRAFT**

**Wednesday, November 5, 2020, Remotely with Google Meet 3:30 – 5:00 pm**

**Present: Laura Baker, Soumitra Basu, Brady Chen, Becky Copper Glenz, Petri Flint, Michael Hoberman, Megan Krell, Amy McGlothlin, Renee Scapparone, Robert Shapiro, Deborah Stone, and J. J. Sylvia**

**Absent: Nancy Murray, Keith Williamson**

**Guests: Beverley Hollingsworth, Kyle Moody, Phillip Saisa and Margaret O’Hearn-Curran**

**Introduction of Graduate Student Representative – Heather Ruland**

**Becky Copper Glenz explained that we will need to add a C.I.P. code to the New Program proposals going forward.**

**Review of minutes from October 7, 2020**

**Motion to Review:** Petri Flint

**Second:** Deb Stone

**Discussion: N/A**

**Motion to Approve:** Megan Krell

**Second:** Petri Flint
**Vote:** Unanimous Approval

**Proposals**

 ***GCE 20-21-04 Course Removal SPED 8035 Supervision in Applied Behavior Analysis – Education*Motion to Review:** J.J. Sylvia

**Second:** Petri Flint

**Discussion:**  Presented by Robert Shapiro. This course was offered per permission of instructor to allow individuals to gain supervised independent fieldwork hours towards sitting for the Board Certified Behavior Analyst exam. Due to imminent changes in the supervision requirements, it is no longer feasible to meet these requirements within the context of university coursework.

**Motion to Approve:** Petri Flint

**Second:** Deb Stone
**Vote:** Unanimous Approval

 ***GCE 20-21-05 Course Change Remove SPED 8180 as Prereq for SPED 8041 – Education***

**Motion to Review:** Soumitra Basu

**Second:** Petri Flint

**Discussion:** Presented byRobert Shapiro. Currently, SPED 8180 is listed as a prerequisite for taking SPED 8041. However, SPED 8180 is typically taken after SPED 8041, therefore the proposed revision is to remove SPED 8180 as a prerequisite for SPED 8041. The content knowledge in SPED 8180 is not required for success in SPED 8041.

**Friendly Amendment:** Add to also remove 8010 as a prerequisite. SPED 8040 should be the only prerequisite.

**Motion to Approve:** Deb Stone

**Second:** Petri Flint
**Vote:** Unanimous Approval with Friendly Amendment

 ***GCE 20-21-06 New Course CSC 7XXX Advanced Programming - Computer Science***

**Motion to Review:** Michael Hoberman

**Second:** Petri Flint

**Discussion:** Presented by Brady Chen. Depending on the background, all applicants admitted into either the regular or online computer science MS program may be required to complete undergraduate prerequisite courses in the order of CSC1500, CSC1550, and CSC2560. While these prerequisite courses provide the training for those students who lack the computer programming skills, it takes three consecutive semesters to complete them.

This graduate course provides an alternative for these undergraduate prerequisites. It covers all the necessary materials for the students to continue with the other courses in the program. The aim is to allow the students to complete the program faster and still maintain the quality of the program.

**Friendly Amendment**: Add to the rationale that taking the placement test is mandatory.
**Friendly Amendment:** Attach revised syllabus with graduate grading scale.

**Motion to Approve:** J.J. Sylvia

**Second:** Petri Flint
**Vote:** Unanimous Approval with Friendly Amendments

***GCE 20-21-07 New Course COMM 8XXX Integrated Social Media - Applied Communication***
**Motion to Review:** Petri Flint

**Second:** Becky Copper Glenz

**Discussion:** Presented by Kyle Moody. The course is a professionally focused social media creation course, and represents the opportunity for students to implement their existing knowledge – no matter the level – into practical production of online text, photo, and video content. It is necessary for students to create content reflecting their knowledge of social media production and communication theory, and Integrated Social Media is the class where their programmatic information becomes applicable.

**Motion to Approve:** Megan Krell

**Second:** J.J. Sylvia
**Vote:** Unanimous Approval

 ***GCE 20-21-08 Course Removal Remove MGMT 9032 Advanced Accounting Financial Issues - Business Administration***
**Motion to Review:** Deb Stone

**Second:** Petri Flint

**Discussion:** Presented by Beverley Hollingsworth.The MBA Accounting concentration consists of three Financial Reporting courses that have overlapping objectives. This course was created to serve as a research course. Since then all our courses are taught from a research perspective and having three courses with similar and overlapping objectives does not provide diversity in learning. The course will be replaced with a course in Taxation that will add new learning opportunities in the respective specialization in the field of accounting.

**Friendly Amendment:** Attach new and old plan of study.

**Motion to Approve:** Petri Flint

**Second:** Deb Stone
**Vote:** Unanimous Approval with Friendly Amendment

 ***GCE 20-21-09 Program Change MBA Accounting - Add Taxation for Managers - Remove MGMT 9032 - Business Administration***
**Motion to Review:** Megan Krell

**Second:** Petri Flint

**Discussion:** Presented by Beverley Hollingsworth. Most competitive MBA programs include a course in Taxation. The addition of a tax course will add value to our accounting concentration and present our accounting students with an opportunity to learn all three specializations in accounting; namely Financial, Managerial and Taxation. The course will also serve as an elective for students in other concentrations who may want to have exposure to this branch of accounting. Finally our accounting program will be on par with other MBA programs and may attract potentials who are seeking a program that includes taxation.

**Friendly Amendment:** MBA Accounting concentration only has 3 courses not 4 courses in the old and new programs. Remove MGMT 9030 from old and new programs and add to the core requirements. Add MGMT 9XXX Taxation for Managers in the new program. Revise on page 1 of the proposal.

**Friendly Amendment:** Change the semester the change will take effect from Spring 2021 to Fall 2021 on page 2 of the proposal.

**Motion to Approve:** Deb Stone

**Second:** Petri Flint
**Vote:** Unanimous Approval with Friendly Amendments

 ***GCE 20-21-10 New Course EDLM 8XXX Marketing and Recruiting For Education Programs – Education***
**Motion to Review:** Petri Flint

**Second:** J.J. Sylvia

**Discussion:** Phil Saisa Presented. The EDLM program has created a non-licensure program with four pathways to meet the varying administrative needs within Education. This course is part of a three course sequence that is combined with 7 core courses leading toward a M.Ed. in Education Leadership and Management. This course is also a part of a three course certificate program for students interested in obtaining just a certificate that has a focus for Online Administration.

**Motion to Approve:** Deb Stone

**Second:** Megan Krell
**Vote:** Unanimous Approval

 ***GCE 20-21-11 New Course EDLM 9XXX EDLM Policy Issues in the Administration of Online Programs – Education***
**Motion to Review:** Deb Stone

**Second:** Petri Flint

**Discussion:** Phil Saisa presented. The EDLM program has created a non-licensure program with four pathways to meet the varying administrative needs within Education. This course is part of a three course sequence that is combined with 7 core courses leading toward a M.Ed. in Education Leadership and Management. This course is also a part of a three course certificate program for students interested in obtaining just a certificate that has a focus for Online Administration.

**Motion to Approve:** Deb Stone

**Second:** Petri Flint
**Vote:** Unanimous Approval

 ***GCE 20-21-12 New Course EDLM 9XXX Quality Assurance in Online Learning – Education (Tabled to December 3rd Meeting)*
Motion to Review:** Robert Shapiro

**Second:** Petri Flint

**Discussion:** Phil Saisa presented. The EDLM program has created a non-licensure program with four pathways to meet the varying administrative needs within Education. This course is part of a three course sequence that is combined with 7 core courses leading toward a M.Ed. in Education Leadership and Management. This course is also part of a three course certificate program for students interested in obtaining just a certificate that has a focus for Online Administration.
**Recommendation to Table Proposal so the department can discuss a change of title.**

**Motion to Approve to Table Proposal:** Deb Stone

**Second:** Amy McGlothlin
**Vote:** One Opposed

 ***(Proposals GCE 20-21-13, 14, 15, 16 and 17 Moved to December 3rd Meeting)

GCE 20-21-13 New Course EDLM 9XXX Leadership for Educational Teams – Education***
**Motion to Review:**

**Discussion:**

**Motion to Approve:**

**Second:**
**Vote:**

 ***GCE 20-21-14 Program Change EDLM Non Licensure M.Ed. – Education***
**Motion to Review:**

**Discussion:**

**Motion to Approve:**

**Second:**
**Vote:**

 ***GCE 20-21-15 New Program EDLM Online Education Administration Certificate Program – Education***
**Motion to Review:**

**Discussion:**

**Motion to Approve:**

**Second:**
**Vote:**

 ***GCE 20-21-16 New Program Special Education Certificate Program – Education***
**Motion to Review:**

**Discussion:**

**Motion to Approve:**

**Second:**
**Vote:**

 ***GCE 20-21-17 Course Change READ 8017- Education*Motion to Review:**

**Discussion:**

**Motion to Approve:**

**Second:**
**Vote:**

**Next meeting date: Thursday, December 3, 2020, 3:30 – 5:00 pm (Proposals due by November 18th)**

**New Business: Whether to attach a syllabus or not: Petri suggested, “If the change is a fundamental change to the content of the course attach a syllabus”. Becky will draft something based on the comments and address at the next meeting and address.**

**Adjournment: 5:03 pm**