

Proposal Form: Fitchburg State University All University Committee

* Required

1. Proposal Title *

2. Sponsor/Contact Person *

3. Sponsor's Department *

Sponsor's Phone *

Sponsor's Email *

4. Collaborating Parties

5. Proposal Summary (If applicable, highlight changes from previous policy or practice.): *

All proposals that involve curriculum change require review by the Department Curriculum and the Department Chair.

6. Rationale for the Proposal *

7. Complete Proposal *

If more space is needed, include an attachment below.

Proposal Attachments (if applicable)

8. If this proposal requires the publication of new information in the Catalog, provide the text you propose for how it should appear in the Catalog. If this proposal will require a change to existing material in the Catalog, or a change to a four-year plan of study, show the current wording, and how you propose the new wording appear.

All proposals that involve curriculum change require review by the Department Curriculum Committee and the Department Chair.

Department Curriculum Committee Vote (For / Against / Abstain)

Name of Chair, Department Curriculum Committee

Name of Chair, Department

9. Submitted to Appropriate Dean(s) *

Name of Dean(s) *