**Dean’s Rubric for Draft Self-Study for Program Review**

Program:

Date:

Rubric Scale:

* Absent: No information is provided, must be completed.
* Developing: Some information is provided, but the description and/or discussion in incomplete, some revisions/additions needed.
* Developed: Information and/or discussion is provided on all key components, no revisions needed.

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| **Executive Summary of Comprehensive Plan for Improvement** | | | | |
|  | **Rating** | | | **Comments** |
| Summary of the self-study findings | Absent | Developing | Developed |  |
| **Overview and Vision** | | | | |
|  | **Rating** | | | **Comments** |
| 1. Brief overview of the department | Absent | Developing | Developed |  |
| 1. Program’s vision, mission and objectives | Absent | Developing | Developed |  |
| 1. Relationship to the university mission, vision, and strategic plan and to the university strategic plan (if applicable) | Absent | Developing | Developed |  |
| 1. Overview of program (including minors, concentrations, and graduate coursework) | Absent | Developing | Developed |  |
| 1. Internal demand of the program or department | Absent | Developing | Developed |  |
| 1. Recommendations and actions from previous program review Departmental/program initiatives and significant changes during the period since the last review. | Absent | Developing | Developed |  |
| **Assessment** | | | | |
| 1. Program Inputs | **Rating** | | | **Comments** |
| 1. Program reputation | Absent | Developing | Developed |  |
| 1. Students by program | Absent | Developing | Developed |  |
| 1. Faculty | Absent | Developing | Developed |  |
| 1. Staff support | Absent | Developing | Developed |  |
| 1. Resources | Absent | Developing | Developed |  |
| 1. Inclusiveness of Trend Data | Absent | Developing | Developed |  |
| 1. Program Processes | **Rating** | | | **Comments** |
| 1. Curriculum | Absent | Developing | Developed |  |
| 1. Students | Absent | Developing | Developed |  |
| 1. Faculty | Absent | Developing | Developed |  |
| 1. Quality Improvement Initiatives | Absent | Developing | Developed |  |
| 1. Inclusiveness of Trend Data | Absent | Developing | Developed |  |
| 1. Program Outcomes | **Rating** | | | **Comments** |
| 1. Program | Absent | Developing | Developed |  |
| 1. Student | Absent | Developing | Developed |  |
| 1. Inclusiveness of Trend Data | Absent | Developing | Developed |  |
| **Analysis and Action Plan for the Future** | | | | |
|  | **Rating** | | | **Comments** |
| 1. Comparative strengths and distinctiveness, and areas of improvement across all program levels | Absent | Developing | Developed |  |
| 1. Opportunities to extend existing strengths and resources in place or needed | Absent | Developing | Developed |  |
| 1. Opportunities for addressing weaknesses | Absent | Developing | Developed |  |
| 1. Positioning of program to address future direction of the discipline | Absent | Developing | Developed |  |
| 1. Action Plan for the period until the next review | **Rating** | | | **Comments** |
| 1. Key objectives, and strategies actions to achieve each objective | Absent | Developing | Developed |  |
| 1. Timeline, with milestones and measurable outcomes to determine progress and measure success | Absent | Developing | Developed |  |
| 1. Method of achieving objectives | Absent | Developing | Developed |  |
| 1. Resources necessary to achieve the plan | Absent | Developing | Developed |  |
| **General Comments:** | | | | |