

## **SPECIAL STUDIES REQUEST**

**Deadlines**: This form must be submitted no later than two weeks into the fall or spring semester. (Winter and summer session deadlines vary.)

Student Name:			Degree, Major(s):				
Student ID #: @	ent ID #: @ Cell Phone:		E-mail:				
Enrollment Status (check one):	Graduate	Evening Undergraduate	Day Undergraduate	Certificate	Non-Degree		
Semester/Year Registration:		Start Date	e:	End Date:			
CRN:(Registrar will Enter)	Discipline*:		Course #:		Credits*:		
This Special Study is in the form of a:			Site (if off campus):				
* Required Field ** Internships must include a completed Internship Contract							
IRB approval if applicable (attach Approval Letter) Attach a Syllabus, according to university syllabus guidelines.							
Title of Project (27 characters or fewer):							

Statement of Justification for Request (For Directed Study please indicate why a scheduled class section is not an option):



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Signatures				
I have reviewed relevant university policies, including GPA and credits earned, to deter	rmine my eligibility	for this request.		
Student Name typed/printed:		Date:		
Student Signature:				
Academic Advisor:	□ Support	□ Do Not Support		
Advisor Name (please print):				
Advisor Signature:		Date:		
Faculty Supervisor:	□ Support	□ Do Not Support		
Faculty Supervisor Name (please print):	Faculty Supe	upervisor Banner #: @		
Faculty Supervisor Signature:		Date:		
Honors Program Coordinator (if necessary):	□ Support	□ Do Not Support		
Honors Program Coordinator Name (please print):				
Honors Program Coordinator Signature:		Date:		
Department or Graduate Chair of Faculty Supervisor:	□ Support	□ Do Not Support		
Chair Signature(s):		Date:		
Department or Graduate Chair of Student's Major:	□ Support	□ Do Not Support		
		☐ I have consulted with other academic departments as appropriate.		
Chair Signature(s):		Date:		
Academic Dean(s) of Student's Major(s):	□ Approve	□ Do Not Approve		
Academic Dean Signature(s):		Date:		
Academic Dean Signature(s):		_Date:		
Dean of Graduate & Continuing Education (if necessary):	□ Approve □ Reviewed l	□ Do Not Support by, if applicable		
Dean Signature:		Date:		
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