## Model Observation Protocol: Pre-Conference Planning Form

| **Observation Details** | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date: | |  | | | Time (start/end): | | |  | | |
| Content Topic/Lesson Objective: | | | |  | | | | | | |
| |  | | --- | | Whole Group | | |  | | --- | | Small Group | | |  | | --- | | One-on-One | | |  | | --- | | Other |

| **Element(s) to be Observed (circle)** | **Comments** |
| --- | --- |
| 1.A.1: Subject Matter Knowledge |  |
| 1.A.3: Well- Structured Lessons |  |
| 1.B.2: Adjustments to Practice |  |
| 2.A.3: Meeting Diverse Needs |  |
| 2.B.1: Safe Learning Environment |  |
| 2.E.1: High Expectations |  |
| 4.A.1: Reflective Practice |  |

| **Refinement areas previously identified** |
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| **Questions to ask in pre-conference** |
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