**Taking Your NACE exams with FSU through the new NLN portal**

**\*If you have an old account (previous to 2020) you will need to set up a new one.**

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| **Student Purchase in NLN Store** | | |
| 1. | Read the ***User Guide*** pdf document, please see LPN to BS info page, you may download from there. | |
| 2. | **Create an account** for our institution please \*press central and click over this hyperlink and it will directly link you to our FSU testing portal with the NLN. | [Fitchburg State University](https://ondemand.questionmark.com/home/405669/user/register/site/5f47126274904) |
| 3. | Click **email link** to set up a password | |
| 4. | Click **Buy Exam: FN1.2, NCC, NCCF** | Follow instructions to pay by Credit Card |
| 5. | **Click My Assessments** | Schedule or Launch |

**\* Details Field-** When creating a student account, there is a field called **“Details”** This field allows examinees to enter a unique identifier for export to student management system.

**Special Notes:** Please email or call the NLN tech support if you are having difficulties setting up this exam.

Please reach out to [ndesche1@fitchburgstate.edu](mailto:ndesche1@fitchburgstate.edu) if you do not have access to the correct computer for this exam.

The three exams available via the NLN through this hyperlink are the three exams needed for entry into the FSU LPN to BS program. For passing grades please refer back to our webpage.

Please note that FSU will also be offering the three exams in person. The information for registering in person is linked on the LPN to BS webpage along with this info sheet.

You may also complete this [form](https://form.jotform.com/201565236236048) to receive assistance from the NLN.