

Nov 20, 2025 | AUC Student Affairs

Attendees: [Nellie Lewis Mchenga](#) [Ben Kadamus](#) [Elizabeth Swartz](#) [Justin Casinghino](#) [Kimberly Bennett](#) [Jacalyn Kremer](#) [Steven Fiedler](#) [Zachary Carlson](#) [Elizabeth Kilpatrick](#) [Soumitra Basu](#) [Franca Barricelli](#) [Summer Fetterroll](#) [Michael Burns](#) [Lindsay Methot](#)

Notes

- Call to Order
 - Steven Fielder called the meeting to order
- Present in Person
 - Zachary Carlson
 - Ben Kadamus
 - Justin Casinghino
 - Steven Fielder
- Present Virtually
 - Nellie Lewis Mchenga
 - Kimberly Bennett
 - Jacalyn Kremer
 - Elizabeth Kilpatrick
 - Soumitra Basu
 - Franca Barricelli
- Election of Officers
 - Justin Casinghino self nominated for Chair
 - Elected unanimously in the affirmative
 - Kimberly Bennett self nominated for Vice-Chair
 - Elected unanimously in the affirmative
 - Ben Kadamus self nominated for Secretary
 - Elected unanimously in the affirmative
- Modality of the Meeting
 - Motion by Zach Carlson and Ben Kadamus for hybrid meetings
 - Unanimous vote for hybrid meetings
- AUC 001: Academic Calendar
 - Motion by Zach Carlson and Kimberly Bennett
 - Franca Barricelli presented on the academic calendar
 - One academic calendar to vote on: 2026-2027
 - Two friendly amendments
 - One to start the move in for residence halls from Monday to Tuesday
 - New students would move in on August 30th
 - Returning student would move in on September 1st
 - Concern about missing days due to Monday holidays
 - Imbalance of days that will fall on Mondays that will be missed
 - Students will miss out on time for Monday & Wednesday classes given that it is not the same amount of instructional time

- Vote was a unanimous approval of the academic calendar
- AUC 007:
 - Policy
 - Policy has been in the works for about 3 years
 - Former policy did not include anything around Artificial Intelligence
 - Former policy did not discuss Academic Integrity as a campus-wide undertaking
 - New policy enhances the ability of a student to apply for a hearing based on the charges against them
 - The former policy did not have a way to track violations across disciplines and courses. There is now a mechanism to track a student's academic career and violations at different times.
 - Changes to the Policy
 - Defines Academic Integrity
 - Establishes an Academic Review Board
 - Adjudication process is changed from Student Affairs to Academic Affairs
 - Boards involve two faculty members and one student
 - Appeals process is under Academic Affairs to permit faculty expertise
 - Peer accountability through students involved in the process
 - Question: Make up of the Board
 - 13 or 14 faculty will be part of the bench of the board
 - 2 faculty will serve in each board to hear a case
 - Will avoid any
 - SGA students will be able to volunteer to be part of the board
 - Student members will be vetted to ensure they do not have academic integrity violations
 - Question: Creation of Meeting Minutes
 - Will meeting minutes be made during a board hearings so that voices can be recorded?
 - Dean of Students Tim St. John discussed that it would be recorded if it was a majority in either for responsible or not responsible
 - Question: Tier Violations and Failing a Course
 - Concern that violations would have to occur three times prior to failing a course
 - Discussion on tiers as being guidelines
 - Students that have previous higher tier violations could result in higher sanctions for a subsequent violation
 - Friendly Amendments
 - When a letter goes to a student, it will not go to the chair of the review board
 - Once the letter is signed, it will also go to the chair of the review board
 - Students will need to sign the letter within 3 business days
 - Accuser must be a Fitchburg State University community member
 - Use of AI may be able to be highlighted in
 - Vote was a unanimous approval