

All University Committee Convening Meeting

Thursday, September 11, 2025

3:30 p.m.

President's Conference Room – Sanders

Committee Members in Attendance: Franca Barricelli, Michael Burns, Josh Cronin, Steven Fiedler, Laura Garofoli, Jonathan Harvey, Mathangi Krishnamurthy, Pamela McCafferty, Chisomo Phiri, Peter Staab, Kisha Tracy, Paul Weizer, Mark Williams

Absent: Patricia Marshall

Guests Attending: Donna Hodge

President Hodge called the meeting to order at 3:32 p.m.

President Hodge welcomed the All University Committee and distributed the meeting schedule of all governance committees for the academic year.

1. Introductions

2. Voting of Officers

1. **Election of Chair:** A motion was made and seconded to nominate Peter Staab and Steven Fielder for the positions of AUC Co-Chairs. **Vote: 13-0-0**
2. **Election of Vice-Chair:** A motion was made and seconded to nominate Michael Burns for the position of AUC Vice Chair. **Vote: 13-0-0**
3. **Election of Secretary:** Discussion centered around the tradition of the AVPAA serving as secretary and the use of her administrative assistant to take AUC meeting minutes. A motion was made and seconded to nominate Franca Barricelli for the position of AUC Secretary. **Vote: 12-0-1**

President Hodge, having charged the committee and completed office elections, departed the meeting at 3:38 p.m. Peter Staab took over conducting the meeting.

3. **Election of the Summer Committee:** Peter, Steven, Franca, Pam, Chisomo; an additional student will be appointed by SGA, as Michael and Josh are both graduating in May.
4. **Assignments for the Convening of Subcommittees:** The co-chair solicited volunteers to convene the AUC subcommittees.
 - a. **Curriculum Committee (10/16):** Laura Garofoli agreed to convene the Curriculum Committee.
 - b. **Student Affairs Committee (10/21):** Mark Williams volunteered to convene the Student Affairs Committee.
 - c. **Academic Policies Committee (10/14):** Michael Burns volunteered to convene the Academic Policy Committee.
5. **Referral of Proposals:** The committee agreed to hold off on the referral of proposals until the next AUC meeting on 10/9. The forms and website are not yet open for the year, and the standing committees have not yet been constituted.
6. **Review of AUC Practices and Procedures for AUC and Standing Committees:** Peter Staab invited committee members to read and make any suggestions for change to the *AUC Practices and Procedures* document, which is reviewed each academic year. The document was reaffirmed. **Vote: 12-0-1**
7. **AUC meeting modality:** A motion was made and seconded to hold AUC meetings fully in-person this year. Discussion followed, with some members noting various sources of difficulty with hybrid meetings,

while acknowledging the benefits of allowing guests to access meetings remotely and the need to accommodate any party with accommodations when the committee is notified. **Vote: 13-0-0** on the motion to hold AUC in person.

- 8. Review of AUC Forms:** Steven raised concerns about the need to revise the general proposal form to deal with the issue of RNRs that may impact other departments. It was noted that there are other revisions that were raised during the conduct of business last year. The current and former co-chairs will work together to make revisions. The proposed forms will be taken up for a vote at the next AUC meeting. Members were encouraged to send suggestions to the co-chairs ASAP.
- 9. Items from the Floor:** No items were raised.
- 10. Adjournment:** A motion was made and seconded to adjourn the meeting. **Vote: 13-0-0** Meeting adjourned at 4:12 p.m.

Respectfully Submitted,
Laura Garofoli