

AUC Curriculum Committee
Minutes from the Meeting of February 27, 2025
3:30pm-5pm HAMM314

Members in attendance: Sara Levine, Jannette McMenamy, Christine Dee, Charles Roberts (chair), Morgan Ruel, Jessie Oehrlein (secretary), Liz Gordon, Christine Devine, William Cortezia, Erin Rehrig, Heather Urbanski, Natasha Kurtonina, Barbara Cormier, Rachelle Dermer, Monica Maldari

Absent: Laura Baker, Yang Liu, Olivia Rossetti, Hong Yu, David Svolba, Jacob Podsiadlo

Guests: J. J. Sylvia, Paul Weizer, Daneen Deptula, Jane Huang, Christa Marr, Andrew Chan, Daniel Welsh, Ozge Ozay, Jeff Warmouth, John Lohmann, Britton Snyder, Donald Tarallo

Meeting called to order at 3:31 pm EST

Item 1: Motion to nominate Jessie Oehrlein as rotating secretary

Motion: Jannette McMenamy

Second: Sara Levine

Vote: 14/0/0

Item 2: Motion to approve minutes from Dec. 19, 2024

Motion: Jannette McMenamy

Second: Sara Levine

Vote: 10/0/5

Item 3: Motion to consider AUC # 058

Motion: Jannette McMenamy

Second: Sara Levine

Vote: 15/0/0

Discussion: J.J. Sylvia spoke for the proposal. A member asked if the course being added was ahead of this proposal in the AUC pipeline, and chair confirmed this. A member asked why the math department had recommended removal, and J. J. explained that this was because the course is typically already the QR course for these students, and this change will simplify advising.

Item 4: Motion to consider AUC # 044

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Liz Gordon spoke on behalf of the proposal, noting that the course had run twice as a topics course, once with a lab as being proposed. She clarified that 3 credit hours with 4 contact hours is standard for the GEOG lab courses.

Friendly amendment to change Item #11 to 3 credits (from 135 Carnegie units).

Vote: 15/0/0

Item 5: Motion to consider the AIA Designation for AUC # 044

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Liz Gordon spoke for the proposal, which adds the AIA designation to GEOG 3XXX Soils and the Environment.

Vote: 15/0/0

Item 6: Motion to consider AUC # 045

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Jane Huang spoke for the proposal of a new course, noting a successful run as a topics course and its alignment with the new Latin American Studies program. A member asked if this course included a field trip, and Jane said that it will not.

Vote: 15/0/0

Item 7: Motion to consider the DP and PL designations for AUC # 045

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Jane Huang spoke for the proposal, which adds DP and PL designations to GEOG 2XXX: Regional Geography: Latin America.

Vote: 15/0/0

Item 8: Motion to table AUC # 046

Motion: Jannette McMenamy

Second: Sara Levine

Vote: 15/0/0

Item 9: Motion to table AUC # 047

Motion: Jannette McMenamy

Second: Sara Levine

Vote: 15/0/0

Item 10: Motion to consider AUC # 049

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Jessie Oehrlein spoke for the proposal, which changes two course requirements in the mathematics minor for education majors. The chair asked whether the credit number is the same whether students take Precalculus or Calculus I, and Jessie confirmed this. A member asked if any courses not included in the minor are prerequisites of included courses, and Jessie said there were no other prerequisite courses.

Vote: 15/0/0

Item 11: Motion to consider AUC # 050

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Daniel Welsh spoke for the proposal. The department is hoping to offer this course more frequently and would like to provide it as an SI option for students. A member asked whether the course has a lab, as it would be the first SI course without a lab. Daniel said that the course would be very focused on data analysis, reading graphs, and inquiry with those aspects without trying to cover all the anatomy & physiology topics. A member asked if adding a lab had been considered, with A member adding that computer science students need a lab course in particular. Daniel said that it had been considered but that it would be logistically challenging to add in a lab and that experiments may not be the best fit for the areas the students are interested in.

Vote: 14/1/0

Item 12: Motion to consider AUC # 051

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Christa Marr spoke for the proposal, which seeks to create a new course and a new prefix. A member noted that new prefixes have usually been a separate proposal and that the course description is too long.

Paul Weizer said that he and Laura Garofoli (AUC Co-chairs) had considered it appropriate from an AUC perspective to establish the prefix as part of the new course proposal. A member clarified that an additional proposal later would be all right, but that the separate paperwork would be helpful for the registrar's office.

Paul suggested that if the course description length is the main concern, the course proposal be approved conditional on the description.

The chair asked about a long prerequisite chain in front of this course. Paul clarified that this is being changed and the prerequisite chain shortened through RNR proposals that will be voted on next Thursday. Both prerequisites for BSAD 2XXX Basic Finance are being removed via RNR.

This vote was conducted conditional on the course description being shortened to the recommended 50-word length before appearing before AUC and the prerequisite changes for BSAD 2XXX Basic Finance being approved via RNR.

Vote: 15/0/0

Item 13: Motion to consider AUC # 052

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Christa Marr spoke to the proposal, adding a new finance course that is standard in finance programs.

A member had noted that the course description here was also too long. The notes on prerequisites from AUC #051 also carried over.

A member asked about the title of the course and whether the title of only "Investments" is standard. Christa said that there is good alignment with other universities in the region / at comparable universities and that "Investments" or "Investment Analysis" are typical titles.

This vote was conducted conditional on the course description being shortened to the recommended 50-word length before appearing before AUC and the prerequisite changes for BSAD 2XXX Basic Finance being approved via RNR.

Vote: 15/0/0

Item 14: Motion to consider AUC #053

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Christa Marr and Andrew Chan spoke to the proposal, a new finance elective that builds on the new Investments course.

A member had noted that the course description here was also too long. The notes on prerequisites from AUC #051 also carried over.

This vote was conducted conditional on the course description being shortened to the recommended 50-word length before appearing before AUC and the prerequisite changes for BSAD 2XXX Basic Finance being approved via RNR.

Vote: 15/0/0

Item 15: Motion to consider AUC #054

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Christa Marr spoke to the proposal, the creation of a new major in finance.

A member asked an informational question: the AUC form lists the number of credits in discipline in a major as 24-36, and this major is a bit larger. Paul and Christa clarified that they tried to keep the major smaller, with a number of credits a good bit smaller than at sister institutions by only requiring 3 elective courses in the major. A member noted that NECHE has recommended decreasing the size of our majors in general.

A member asked about how set back a student would be in this major if they needed to withdraw from a course for some reason. Christa said that all the core courses will be taught at least once a year, and the prerequisite chains are not too long.

A member asked about the listing of ECON 1100 as an MAJ. That proposal is not yet in the pipeline but will be.

Friendly Amendment was added to correct the listed required general education course to Business Statistics MATH 1800, not MATH 1700 (see proposed catalog description).

Vote: 15/0/0

Item 16: Motion to untable & consider AUC #046

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Britton Snyder spoke to the proposal, the creation of a new course that has run as a topics course.

A member asked whether the proposed course number has been cleared. Britt and Jeff Warmouth said that this course number was used when the course ran as a topics course, so it is available. Two members of the committee concurred.

Vote: 15/0/0

Item 17: Prior to taking AUC 47 into consideration, Britton Snyder acknowledged AUC 47 was an accidental unnecessary proposal submission and that it should be withdrawn.

Item 18: Motion to consider AUC #055

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Daneen spoke to the proposal, providing AIA designations for all Psychological Science courses that are 2000+-level, with a general education prerequisite, and that include integration across disciplines.

Friendly Amendment: "human services" should replace "hum services" in the last sentence of item #2 of the proposal.

Vote: 15/0/0

Item 19: Motion to consider AUC #059

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Jeff Warmouth spoke to the proposal, adding flexibility in the course options for an existing minor.

A member pointed out that an "OR" is necessary in the proposed catalog update.

A member asked about the mathematics prerequisite implicit on GAME 3000, and Jeff clarified that this is why the option of GAME 3030 is being provided.

Friendly amendment: In the proposed catalog update, include OR after "GAME 3000 – Game Design Workshop 3 cr." before "GAME 3030 – Game Level Design 3 cr."

Vote: 15/0/0

Item 20: Motion to consider AUC #060

Motion: Jannette McMenamy

Second: Sara Levine

Discussion: Donald Tarallo spoke to the proposal, adding a prerequisite on a course. A prerequisite had previously existed and been removed, but the faculty have found that it is necessary for quality of student work.

Vote: 15/0/0

Item 21: Motion to consider AUC #062

Motion: Jannette McMenamy
Second: Sara Levine

Discussion: Donald Tarallo spoke to the proposal, adding AIA and IHIP designation to a course. The chair clarified that this course serves as part of a capstone for graphic design in a similar way to the 12-credit internships in other areas within Comm Media.

A member asked about whether AIA and IHIP can overlap, and this was confirmed. A member followed up asking if this should be an MAJ given that this is required for the students. A member clarified that this only establishes IHIP for students who are not taking the course for the major. The MAJ form will be needed for this to count as IHIP for the major. Don (and the chair) said that the IHIP for the majors are already covered by the internships, so the MAJ is not needed. A member asked if the course is indeed open to all students. Don Tarallo confirmed that this is now the case; the restrictions on the course were removed last year.

Vote: 15/0/0

Call for adjournment.
Motion: Jannette McMenamy
Second: Sara Levine

Meeting adjourned.