

**Strategic Planning Committee (SPC)  
Technology Working Group**

*Minutes*  
23 July 2014

*Attendance:* Kisha Tracy, Michael Leamy, Steve Swartz, Jason Simon, Charlie Roberts, Peter Staab, Jane Fiske

1. Introductions

2. Timeline

- July-August
  - Read relevant material
  - Begin prioritizing group charge
- August-November
  - Gather relevant data
  - Hold hearings
  - Look for overlap with other working groups
  - Develop 2-4 key points
- November 15
  - Draft of white paper to submit to SPC
- December 1
  - SPC: first draft of strategic plan submitted to EPC

3. Reports

- Charlie: anecdotal responses in professional programs concerning how “cutting edge” they feel their technology is
  - There is technology that is applicable to any major (i.e. wireless, Blackboard, etc.); however, there are technologies specific to certain disciplines, which need to be a part of our discussions
  - Even in one major there can be a great disparity in needs and in current state of technology
  - Do we need a definition of technology?
  - Ability to keep ourselves up to date is limited by our ability to plan beyond a year due to budget
- Steve: IT and campus data
  - Students do not tend to attend FSU due to technology; technology can make students frustrated, but it is expected that it will be there
  - Budget questions (#3 and #7)
  - TAC (#17)
    - Should it have a budget?
    - Should it be a longer term?
    - Should TAC's mission be revised?
    - Who makes the decision to prioritize competing resources?
- Jason: library data
  - Library data could give us information about use of technology across campus
  - Tracking methods might be able to be applied to other uses
- Kisha: NEASC study
  - Link on Blackboard, relevant material starting p. 148

4. Revisit the group charge: prioritize charge questions
  - Deleted unnecessary questions
  - Major points
    - Prioritizing competing resources
    - Metrics to see what we have done and what we need to do
    - Communication
5. Discussion concerning methods of gathering data on faculty use of technology
  - Do we need a statement/plan from each division/department concerning technology needs?
  - Can we access department program review sections related to technology?
6. Responsibilities
  - Steve: attend Student Services, 8/27
  - Charlie: attend Financial Structure meeting, 8/5; if able to get program reviews, will begin mining for information
  - Peter: if able to get program reviews, will begin mining for information
  - Kisha: revise charge; ask for department program review sections that are related to technology; attend Academic Values, 9/11
  - Michael: online and distance learning for next meeting
  - All: reading – Horizon report, IT strategic planning, general higher ed readings
7. Future meeting times
  - Summer
    - August 18, 2PM, Miller Oval
      - Online and distance learning
      - Library
      - Questions for Fall survey
      - Report on program reviews if possible
  - Fall
    - Tuesdays, 3:30PM, Hammond 314 (starting 9/16)
    - One meeting will be “Big Meeting”
8. Other Business