**AUC Curriculum LAS Sub-committee Draft Minutes**

**Tuesday, Feb 11, 2020**

**HAMM G11**

**Attendees:** Daniel Sarefield, Steven Olsen, Lisa Gim, Elizabeth Gordon, Jonathan Harvey, Britton Snyder, Nirajan Mani,

**Absent:** Sean Goodlett, Timothy Hilliard

**Guests:** Michael Nosek

**1. Foundations for Lifelong Learning Course Designation Form**

Motion to consider New Course Request form: Daniel Sarefield

Second: Jonathan Harvey

**Friendly Amendments:**

Remove colon after ‘Form’ in title

Item 1:

Move the word “Chair” to the end, so “Name of Chair, Department Curriculum Committee” becomes “Name of Department Curriculum Committee Chair”, and the next item becomes “Name of Department Chair”.

Item 2:

-Hyphenate “First Year” to become “First-Year” in all instances.

-Add “(FYE)” after “First-Year Experience”

-Modify FYE seminar description to read: “…prepares students for a successful college career by developing reading, metacognition, and information literacy skills. The course also fosters a range of planning, help-seeking, and communications skills. This course must be approved for the FYE prefix by an academic department and must address the LA&S Reading and Information Literacy learning outcomes.”

-Delete “for students” in the QR and WS descriptions

-Replace “Provide” with “Provides” in the WS description

-Add “World Languages” after LA&S, to read, “This course must address the LA&S World Languages, Speaking, and Listening outcome.

-Remove ‘listed below’ in all descriptions.

-Remove all objective descriptions. The rationale for this includes both cleaning up the form, as well as the recognition that the language for those objectives are likely to change.

-Replace ‘chart’ with ‘table.

**Vote to recommend to approve friendly amendments to AUC CC: 7 – 0 - 0**

**2.** Discussion regarding revision of wording for the objectives. In particular, the World Languages, Speaking, and Listening outcome does not include a course such as Latin in the way that is written. The guidance document is being developed with improved language. The subcommittee may opt to submit a proposal to AUC to formalize the modification of that language.

**3. Guidance documents**

Lisa Gim led a discussion about the guidance document for Writing. There is interest in integrating language used here with language that students encounter in other places on campus, such as the Writing Center. We need to achieve a balance between highlighting the objectives specifically addressed in Writing I and II, and making this document more universal to include written communication objectives in CCTAD and other courses. Lisa will continue to revise with these ideas in mind and we will discuss at our next meeting.

WS guidance document is nearly complete, but it was recommended that the revised language be passed along to other language professors for feedback. Jonathan Harvey volunteered to show the draft guidance document to other faculty and report back.

Due to illness and injury, the other foundational guidance documents were not discussed.

**4. Schedule next meeting**

Our next meeting will be held Tues Mar 3 330pm, location TBD.

Meeting adjourned 440pm.